School of Engineering and Technology
Hemvati Nandan Bahuguna Garhwal University (Central), Srinagar (Garhwal), Uttarakhand

Telephone: (01370)-267888
Fax   : (01370)-267888

पत्रांक   *HNBGU/SOET/ADMSN/REP/2019/02*
Ref. No.

दिनांक *01/AUG/2019*
Date

B. Tech. (First Year) - CSAB Special Round - Instructions for Institute Reporting – Academic Year 2019-20.

Reporting Details:
Reporting Dates: 02st August, 2019 to 05th August, 2019.
Reporting Time: 10.00 AM to 5.00 PM (On Working Days).
Reporting Place: Department of Information Technology, School of Engineering and Technology (New Building near Chauras Library), First Floor (A Block), HNB Garhwal University, **Chauras Campus**(Srinagar), Uttarakhand - 249161

1. **Documents for Reporting**

List of Documents for Reporting

I. **Document verification letter** issued by the Reporting Centre. **(Original).** In case candidate got a seat in special round II and haven't got it he/she will not need to submit it.

II. Printout of **provisional admission letter** issued by CSAB-2019.

III. **Following documents in original for verification along with one set of self-attested photocopies**:

   a) Photo ID proof as per Govt. of India norms **(Aadhaar Preferably)**.
   b) Admit Card of JEE (Main)-2019.
   c) Score Card of JEE (Main)-2019; issued by CBSE (downloaded Score card is acceptable).
   d) Certificate and Mark Sheet of High School (10th).
   e) Certificate and Mark Sheet of qualifying examination (Class 12th).
   f) Class XII performance check [format given in Annexure 7(b) of JoSAA Business rules] - **Original**
   g) Proof of payment of Seat Acceptance fee + Special Round Participation Fees (Rs. 15,000+Rs. 16,500 for candidates with the category SC, ST, GEN-PwD, OBC-NCL-PwD, SC-PwD or ST-PwD. For all other candidates Rs. 35,000 + Rs. 36,500).
   h) Gen-EWS certificate, if applicable, issued by the competent authority in Central Govt. Format (available on JoSAA-2019 website).
   i) Caste Certificate (SC/ST), if applicable, issued by the competent authority in Central Govt. Format (available on JoSAA-2019 website).
   j) Caste Certificate for OBC-NCL (Central list), if applicable, issued by the competent authority in Central Govt. Format (available on JoSAA-2019) website. **The certificate should have been issued after 31st March, 2019.**
   k) Certificate for Persons with Disabilities (PWD), if applicable, in Central Govt. Format (available on JoSAA-2019 website). The certificate should be issued from a duly constituted Medical Board.
   l) Passport, if the candidate has passed the qualifying examination from outside India. This is required for determining the 'Country from which eligible'.
   m) Transfer Certificate **(Original to be submitted at the time of admission)**.
   n) Migration Certificate **(Original to be submitted at the time of admission)**.
   o) Latest Character Certificate. **(Original to be submitted at the time of admission)**.
   p) Medical certificate [format given in Annexure 8 of JoSAA Business rules] **(ORIGINAL)**
   q) 10 Passport size photographs, identical to the one pasted on the JEE (Main) 2019 application form.

List of Documents for Hostel Form
(One Set of Self Attested Photocopies of Following)

1. Proof of payment of fees to JoSAA/CSAB
2. Caste certificate(If applicable)
3. Class 12th marksheet
4. Class 10th marksheet

2. How to Reach School of Engineering and Technology, HNBGU, Chauras Campus:

School of Engineering and Technology of HNBGU is located at **Chauras Campus** of the university which is **6 KM from Srinagar** (Distt. Pauri Garhwal), Uttarakhand. Srinagar (UKD) is 105 km from Rishikesh on National Highway No. 58 leading to Badrinath. Rishikesh is the nearest Railway Station. Haridwar, a major Railway station in Uttarakhand is 130 km from Srinagar (UKD). Nearest Airport at Jolly Grant, Dehradun is 125 km away from Srinagar (UKD). Taxis are available for Srinagar from Airport. Buses and Taxis are available for Srinagar from Dehradun/Rishikesh/Haridwar. It takes 4 to 5 hours to reach Srinagar from Rishikesh. In rainy season, roads may be blocked due to land sliding. Candidates are advised to keep a spare day while planning for reporting. Alternate way to reach Srinagar is from Kotdwar (via Pauri), which is approximately 140 km and takes around 5 to 6 hours.

After reaching Srinagar a local transport can be used to reach Chauras Bridge (ask for tracker to Srikot which will drop you to Chauras bridge/pull). From Chauras pull the School of Engineering (New Building) is at around 1 km walk (Near to Chauras Central Library).

If you are using a hired taxi/own car a motor able route is available directly to Chauras which diverts from Kirtinagar which is around 7 KM before Srinagar Main bus stand.

3. FAQs

Q1. Regarding Fees of B.Tech. Courses.
Answer: Fees for first semester is 16,750(Including 5000 caution money). If candidates have already paid more than this amount through JOSAA/CSAB fees will be adjusted/refunded accordingly. For full course fee structure please refer main website where the fee structure is available in admission brochure.
Q2. Regarding Hostel Accommodation.
Answer: Hostel allotment is at university level. University has very limited number of available seats for this academic year so hostel accommodation is not guaranteed to all students. Students need to fill Hostel forms and an allotment will be done at university level. This process might take 1 to 2 months so students are advised to arrange accommodation/lodging themselves for initial period. For further clarification please contact **Chief Warden Office**, contact no of which is available on main website under University Officers Menu. Private Paying Guest accommodation are easily available near the university campus.
Q3. Regarding Hostel Fees.
Answer: It is mentioned on University website under Important Links -> Online Applications
Q4. Regarding Placement Cell.
Answer: School has a placement cell in place, which helps students to be placed in various companies. Last year one company visited the campus (CNCS Infotech LLC).
Q5. Regarding Refund (In case student doesn't want to take admission in the university)
Answer: If student doesn't report/complete admission formalities he/she need to take refund from CSAB directly. If student has taken admission in university and want to withdraw, university will refund fees only after JOSAA transfer the fees to the university. University will deduct the non-refundable charges of university, please check fee structure on main website for fee structure.

4. Contact Details for any Reporting Related Important Query (Please contact between 10AM to 05 PM Only. Emails are preferred mode of communication):-

1. **Mr. Santosh Kumar**
   Department of Information Technology
   Mobile: 7060430163
2. **Mr. V. P. Tamta,**
   Member, Admission Committee for B. Tech. – 2018,
   Mobile: 7536817868 **e-mail:** vinayprasadhnbgu@gmail.com