

## Office Circular

The new bilingual website is already functional. Kindly refer to the office circular Ref.No. HNBGU/RO/2019381 dated 09/08/2019, requested to provide the contents for the purpose.

Again, considering the importance and urgency of the matter, it is therefore requested all to kindly provide the latest and updated complete information (**content - both in English and Hindi language**) pertaining to your Department / Centre / Campus / Section in DOC word file / reports, minutes in the PDF format / photographs in JPG format etc., in soft copy through mail on [web.portal@hnbgu.ac.in](mailto:web.portal@hnbgu.ac.in), before 25<sup>th</sup> Oct.2020.

From now, please send content / information for uploading on the university website, through email on the email Id => [web.portal@hnbgu.ac.in](mailto:web.portal@hnbgu.ac.in).

HOD's are requested to kindly provide their department's information in the following format;

01. Brief Information about Department (with video clips, photographs ,profile)
02. Courses offered & their syllabi
03. Faculty and staff information with biodata
04. Research/Academic activities
05. Contact us

**Note: 1. Those who have sent earlier, need not to send again.**

**2. Please don't send content on the email id => [hnbgucc@nic.in](mailto:hnbgucc@nic.in).**

*hnbgucc@nic.in*  
15-10-2020  
(Prof.N.S.Panwar)  
Registrar *hnb*

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H.N.B. Garhwal University, Srinagar (Garhwal) Uttarakhand  
(A Central University)

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Ref. No.: HNBGU/RO/2020/191

Dated: 15/10 /2020

**Copy for information and necessary action to;**

1. All Deans of Schools/Heads of Departments/I/c Heads.
2. Finance Officer
3. COE/Campus Directors /All Director /Librarian/ DSW / Proctor / Chief Warden / Sports / Director IQAC / Director PMMNMIT/ Incharge - Swayam-MOOCs/ RTI /Exam / Incharge E-governance facility /Incharge – Data Processing Center/ Finance / Administration etc.,
4. DSW/Proctor/Chief Hostel Wardens.
5. Joint Registrar/All Deputy Registrars/All Assistant Registrars.
6. Coordinator NSS/NCC/ DPU/E-governance/PRO.
7. Executive Engineer/Assistant Engineers/Junior Engineers, I/c all Cells of the University.
8. All Officers/Sectional In charges of the University.
9. System Manager for further processing & uploading on University website
10. PS to VC - For kind information of Hon'ble Vice-Chancellor please

*hnbgucc@nic.in*  
(Prof.N.S.Panwar)  
Registrar *hnb*