

ORDINANCE FOR THE SCHOOL BOARD
(Under clause (2 and 3) of Statute 15)

1. Every School shall have a School Board.
2. The School Board of Different Schools shall consist of the following members-
 - (i) the Dean of the School (Chairperson);
 - (ii) the Heads of the Departments in the School;
 - (iii) the Heads of such Departments in other Schools as offer instruction in subjects assigned to the School.
 - (iv) one Professor (other than the Head of the Department and the Dean of the School) of each Department in the School, by rotation in the order of seniority;
 - (v) Three Associate Professors (not being Head of Departments) and Two Assistant Professors of the School, by rotation in the order of seniority in their respective cadres:
Provided that there shall be not more than one such Associate Professors and not more than one such Assistant Professors from the same Department, and any Associate Professors or Assistant Professors who is passed over under this Provision shall have his/her turn in rotation the next time, except if he/she has moved to a higher cadre in the mean time;
 - (vi) The Vice-Chancellor is also authorized to nominate two experts who are not in the University service (HNBGU) on the School Board of different Schools.
 - (vii) Senior most faculty member of each department comprising the School from amongst the affiliated colleges (in case there are affiliated colleges running courses in that department) be also included on the School Board of respective School.
3. Any decision in respect of the establishment, re-designation, reorganization (including amalgamation and division) or abolition of School shall be taken by the Executive Council on the recommendation in this regard by the Academic Council, either suo moto or upon consideration of a proposal to that effect made by the School Board (or Boards) concerned.
4.
 - (a) A teacher who does not hold a substantive appointment in the University, shall not be entitled to be a member of the School Board concerned.
 - (b) The term of office of the members, other than ex officio members of the School Board of any School shall be one year in the case of teachers of the University.
 - (c) A casual vacancy among the members of the School Board of any School, other than ex officio members, shall be filled, as soon as may be, in the same manner in which the member whose vacancy is to be filled was

chosen, and the person filling the vacancy shall be a member of the School Board for the residue of the term for which the person whose place he fills would have been a member:

Provided that a person who is appointed a member of the School Board of any School on such casual vacancy shall not forfeit his entitlement, if any, to the membership of the Board in the regular course.

- (d) Where on account of the non-availability of persons entitled to be members of the School Board, or of other exigencies, a vacancy in the Board has remained unfilled; such vacancy shall not be taken into account for computing the quorum for the meeting thereof.
5. (a) Meeting of the School Board shall be convened by the Dean of the School concerned with the approval of the Vice Chancellor.
- (b) In any academic year, there shall generally be at least one ordinary meeting of the any School board and as many extraordinary meetings thereof as may need to be convened for dealing with special or urgent matters.
6. Subject to the provision to the Act, the Statutes and the Ordinances, the School Board of each School shall have the following powers, namely–
- (a) to make recommendations to the Academic Council regarding-
 - (i) the advancement of the standards of the teaching in the courses of study and of research in the research degree programmes;
 - (ii) the institution of new subjects of the study and new courses of study and of revision of the syllabi and examinations for existing courses of study, suo moto or after consulting the Boards of Studies concerned;
Provided that where the recommendations on any of these matters relate to subjects for which instruction is conducted by a Department of some other School, it shall be open to the Academic Council to seek the view of such School before taking a decision thereon;
 - (iii) the revision of existing and institution of new research degree programmes;
 - (iv) the institution, structure, contents, examinations and other matters relating to general courses to be offered by the students enrolled in courses of study and research degree programmes;
 - (v) the recognition and sharing of credits in respect of courses of study and research degree programmes within the School or between the School and-
 - (a) other Schools of the University;
 - (b) other Universities or institutions of higher education and research;
 - (vi) courses of study and research degree programmes of an inter-disciplinary character, insofar as they relate to subjects assigned to other Schools;

- (vii) the institution and working of such intra-Department and inter-Department Schools as may include Departments assigned to the School;
 - (viii) the creation, sharing or abolition of academic posts
 - (ix) matters other than those specified in serial number(i) to (viii), referred to it by the Boards of Studies on areas within their jurisdiction; and
 - (x) any matter referred to it by the Court, the Executive Council, the Academic Council or the Vice-Chancellor.
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- (b) to co-ordinate the teaching and research work of the Departments assigned to the School;
 - (c) to organise and supervise teaching and research work in subjects (or areas) that are exclusively assigned to the School but do not fall within the sphere of any Department in the School;
 - (d) in accordance with the rules of guidelines laid down by the Academic Council-
 - (i) to coordinate the work, in respect of instruction for courses of study and research work (including course work) for research degree programmes, of such Schools as may exclusively comprise Departments assigned to the School;
 - (ii) to promote coordination in academic matter between the School as such, or the departments assigned to the School, and
 - (a) other Schools of the University, or Departments assigned thereto;
 - (b) University Institutes and independent Centers;
 - (c) other Universities or institutions of higher education and research;
 - (e) to make recommendations to the Admissions Committee in respect of admissions and enrolments to, and to the Examinations Committee in respect of the examinations of, courses of study under the School, including the general courses referred to in serial number (iv) of sub-clause (a);
 - (f) to provide for administrative matters relating to the School.