

**HEMVATI NANDAN BAHUGUNA GARHWAL UNIVERSITY (A Central University)  
SRINAGAR-GARHWAL (UTTARAKHAND)**

**Minutes of 1<sup>st</sup> Meeting of the Internal Quality Assurance Cell (IQAC) of the University held on 21<sup>st</sup> May, 2015 at 11:00 AM in the Committee Hall, Dean Faculty Building, Birla Campus, Srinagar Garhwal.**

The following members were present:

1. Prof. J.L. Kaul, Vice-Chancellor, Chairman
2. Lt. Gen. M.C. Badhani (Retd.), Member
3. Prof. O.P. Kandari, Member
4. Sri. Mahendra Kunwar, Member
5. Prof. P.S. Rana, Member
6. Prof. J.S. Bisht, Member
7. Prof. D.S. Negi (OSD to VC Secretariat), Member
8. Dr. K.D. Purohit, Member
9. Prof. T.P. Pant, Member
10. Prof. M.S. Rana, Member
11. Prof. H.B.S. Chauhan, Member
12. Sri. V.N. Bahuguna, Member
13. Prof. O.P. Sati, Member
14. Prof. J.P. Pachauri, Member
15. Prof. S.C. Bagri, Member
16. Prof. Vinod Nautiyal, Member
17. Prof. D.S. Negi (Mathematics), Member
18. Prof. P.K. Joshi, Member
19. Prof. R.C. Dangwal, Member
20. Prof. Himanshu Baurai, Member
21. Dr. Deepak Kumar, Member
22. Mr. Divyanshu Bahuguna, President, Student's Union, Member
23. Prof. O.P. Gusain, Member Secretary

Prof. J.P. Bhatt, Director, Chauras Campus and Prof. S.S. Negi, Controller of Examinations (Professional Courses) attended the meeting as special invitees.

Prof. V.K. Jain, Prof. Ganesh Kawadia, Prof. K.C. Sharma, Dr. Rajendra Dobhal and Prof. R.C. Ramola could not attend the meeting.

Prof. O.P. Gusain, Director, IQAC welcomed Hon'ble Vice-Chancellor and the members to the 1<sup>st</sup> meeting of the newly constituted IQAC. The Director also gave a brief introduction of the external members.

Prof. J.L. Kaul, Chairman, while welcoming the members, in his opening remarks emphasized on the core necessity and importance of IQAC in Universities in the current scenario. The members were made aware of the developments that have unfolded during the past six months in the University. The cooperation received from Deans, Head of departments and other faculty members was appreciated. The Chairman accentuated that the IQAC has to showcase the product and achievements of the University with an assemblance of quality so as to compete with the rest of the world. He requested all the members to give their inputs so that the University achieves its goal of imparting quality education.

The Chairman also informed the members that in view of the forthcoming visit of NAAC Peer Team, an audio-visual presentation of the profile of the University would be useful. In this regard, he asked Dr. Rakesh Dhodi, Centre for Mountain Tourism and Hospitality to present a documentary on the profile of the University, which was prepared earlier with the purpose to disseminate it amongst the probable employers of students of Tourism and Hotel Management department.

The idea was appreciated by all the members. Lt. Gen. Badhani suggested that the presentation be made by professional agency by providing department specific data with due emphasis on the some aspects so that it makes an impact on the employers. Prof. O.P. Kandari suggested that to make the presentation dynamic, it should include past performances, alumni and students feedback especially for meeting the placement requirements. Sri Mahendra Kunwar was of the view that audio-visual be made keeping in mind the target audience namely, students, parents, employers, intellectual community etc. Prof. Vinod Nautiyal suggested that separate presentations be made for NAAC and placement.

The Chairman informed the members that with inclusion of all the inputs suggested by the members the presentation would be made more impressive.

Thereafter, the Director gave a presentation stating the objectives and functions of IQAC of the University. Subsequently, the agenda items were taken up for discussion and approval.

#### **A. QUALITY ASSURANCE**

##### **Agenda Item No. 1: Minutes of the meetings of Internal members of IQAC held since constitution of the present IQAC.**

The minutes of the Meetings of Internal members of IQAC held on held on 21<sup>st</sup> March, 2015 and 18<sup>th</sup> April, 2015 was placed before the members as reporting items at Annexure A(1).

##### **Agenda Item No. 2: Student Feedback.**

The members were informed that the process of obtaining feedback from the stakeholders has been initiated. Feedback from students of PG programmes and professional courses have been obtained. The 'Student's feedback on teacher form' generated by Prof. P.K. Joshi was placed at Annexure A(2) for the perusal of the members.

**Resolution:** The members resolved that the DEPARTMENTS should submit the analyses of the feedback obtained to IQAC. The Analysis Form is to be provided to the departments by IQAC. The members also suggested exploring the possibility of obtaining the feedback online.

##### **Agenda Item No. 3: Setting up of Task Groups.**

In order to meet the objectives of IQAC, the seven (07) Task Groups constituted was placed at Annexure A(3) for the perusal of the members.

**Resolution:** The members suggested that each task group should set up its priority and chalk out a road map for achieving it. It was also recommended to include other potential persons as co-opted members in the task groups.

##### **Agenda Item No. 4: Format for AQAR.**

The format for submission of Annual Quality Assurance Report (AQAR) of the IQAC to NAAC was placed before the members at Annexure A(4) for consideration and approval.

**Resolution:** It was resolved to approve the AQAR format for circulation to all concerned.

## **B. EXAMINATION REFORMS**

### **Agenda Item No. 5: CBCS in UG Courses of HNBGU from academic session 2015-16.**

The Resolution of the Sixth Meeting of the Academic Council of the University held on 31<sup>st</sup> January 2015 regarding adoption of Choice Based Credit System (CBCS) for the UG and PG courses from the Academic Year 2015-16 in the University was placed at Annexure B(4).

**Resolution:** The members expressed their concern regarding fulfillment of the mandatory requirement of imparting English communication course under CBCS. It was resolved that the University implements the same in true spirit.

### **Agenda Item No. 6: Online submission of PG Examination Forms.**

The members were informed that the University vide letter No. HNBGU/Exam/2015/279 dated 16 March, 2015 has adopted online submission of the examination forms for PG programmes.

**Resolution:** The members expressed their appreciation and hoped that the same would be adopted for other programmes also.

## **C. RECRUITMENT**

### **Agenda Item No. 7: Approval of Academic Performance Indicators (APIs) for appointments of teachers.**

The members were informed that the APIs for appointments of teachers in the University were approved by the IQAC after verification by Prof. R.C. Dangwal based on relevant UGC Regulations and the subsequent amendments.

**Resolution:** The IQAC has taken a note of it. The Chairman informed the members that as the expert committee constituted by the UGC to look into the API score determination is in progress, the University will wait for the directions from UGC.

### **Agenda Item No. 8: Online submission of applications.**

The members were informed that University vide Advt. No. HNBGU/Recruitment/ 01/2015 and 02/2015 (ROLLING) dated 19<sup>th</sup> February, 2015 has invited ONLINE submission of applications for Appointment of Professors, Associate Professors and Assistant Professors on Direct Recruitment basis.

**Resolution:** The IQAC has taken a note of it.

## **D. PREPARATIONS FOR ACCREDITATION**

### **Agenda Item No. 9: Status Report by NAAC Committee of HNBGU.**

Prof. J.P. Pachauri, Coordinator NAAC Committee informed the members that the Letter of Intent (LOI) of the University has been accepted on 30 March 2015. All the seven Self Study Reports (SSRs) are near completion and the respective Task Groups have set July 31, 2015 as deadline for submission. Also, the Evaluative Reports of the departments are complete. Once the SSRs and Profile of the University are finalized lay out, printing and binding will be done for its timely submission to NAAC.

**Resolution:** The members resolved that utmost caution must be taken as regards to the inclusion of information in the Self Study Reports (SSRs), and these should be verifiable duly supported by facts and figures.

## **E. GREEN PRACTICES**

### **Agenda Item No. 10: Initiatives under Swachch Bharat Mission.**

To consider the initiatives adopted by IQAC under Swachch Bharat Mission *viz.*, placing Dust bins at strategic points in the Campuses; creation of composting pits for disposal of waste generated by Canteens, Hostel Mess, Guest Houses etc.; procurement of paper shredder(s) to ensure recycling in the Offices; and affixing Name plates on all major roadside trees in the campuses, placed at Annexure D(10).

Members were also informed of the other initiatives undertaken by departments in collaboration with IQAC namely, organizing lecture series and personality development programme, conducting industry-academia interaction and publication of Newsletter.

**Resolution:** The members appreciated the green initiatives and resolved to put these into practice at an earliest. It was also resolved to encourage the departments to bring out newsletters and journals.

## **F. VISION OF IQAC**

### **Agenda Item No. 11: Directions from External Experts.**

The external experts were requested to give their views on the functioning of the newly constituted IQAC.

Prof. K.C. Sharma, although could not attend the meeting due to his prior commitments, forwarded his views by e mail placed at Annexure F(11). Prof. Sharma underlined the suggested role of Academic Audit in monitoring the progress of the departments. He also suggested adoption of niche specific areas for making a brand name of the University.

Lt. Gen. M.C. Badhani (Retd.) emphasized the need for student exchange programmes within India, and if possible, abroad, for providing exposure to the students. Lt. Gen. Badhani highlighted the need for studies specific to Himalaya for the preservation of its culture and conservation of natural resources. He also stressed on adoption of alternative energy sources like solar panels in all accommodation premises as the government provides subsidy on installation and also buy back the extra electricity generated. Also, anaerobic incinerators and other waste disposal methods should be adopted. He also added that the possibility of sewage treatment plant of HNB Garhwal University be explored.

The Chairman informed the house that the University has signed Memorandum of Understanding (MoUs) with some national and international institutes although student exchange is yet to be materialized. He also mentioned that a model for mobility of students from one Central varsity to another is under consideration by the UGC/MHRD.

The Chairman also stated that gross enrolment ratio (GER) in the UG courses of University has increased; however the same in the PG courses of the University has declined. He mentioned some possible reasons for decline in GER and stressed on the need for proper placements of the students.

Sri Mahendra Kunwar stressed that to increase the employability we should improve our product (student) by adopting processes to get them certified as professionals. He also suggested that the University can bring out an Annual publication or evolve a General information system to showcase its output to employers or society. He emphasized on proper counseling and disseminating of the information to address the decline in admissions in certain subjects.

The Chairman acknowledged that there is need of specialized courses for value addition to make the students employable. He further said that the placement is not very good even in some specialized departments; therefore, IQAC can look into the reasons.

Prof. O.P. Kandari emphasized that IQAC should not just be limited to NAAC preparations. It should ensure that standards are met in all aspects right from admissions. For this, selection of right candidate for right course, improvement of teaching and research, increasing exposure of students, updating the course content etc. must be done. Further, Prof. Kandari expressed that regularity and continuity in classes is important, in terms of both students and faculty. To ensure fairness in examinations and result procedures, he said that installation of CCTV in examination halls, online evaluation, digitization of results, unique ID based enrolment number of student (smart cards) etc. can be undertaken. He also highlighted the need to improve core facilities like library, central instrumentation lab, procurement and maintenance of instruments, hostel facilities etc. Also, co-curricular activities must be encouraged to release stress, inculcate organization skills and develop leadership qualities in the students. Prof. Kandari also said that dynamic documentation and alumni interaction for better placements should be promoted.

Prof. S.C. Bagri highlighted the importance of Industry-Academia Interface for improvement in quality of students and to provide better placement opportunities. Prof. P.K. Joshi stressed on the need for greater collaboration with Industry especially in the current scenario when market forces are governing student's interest. Prof. Vinod Nautiyal expressed his concern that there is no market for humanities students, as a consequence under graduate students of History and Archaeology are not motivated to pursue post graduate programmes. On the other hand, a large number of students are applying for admission in PhD programme, he further added.

Prof. J.P. Bhatt deliberated on the need for inviting experts from academia, industry and society to motivate the students and provide them proper guidance regarding the career options.

Prof. D.S. Negi (OSD, VC Secretariat) talked about the importance of public lectures by experts and stressed upon the need to include such lectures in the time table of the department, so as to evolve the concept of departmental colloquim.

Lt. Gen. Badhani stressed upon the need for self critical analysis and the need for improvement in the personality development of the students. He also stated that student feedback cannot be a sole criterion for judging teacher's ability and it has to be corroborated with some other measures. He also stressed on designing of a concrete action plan to fulfill the objectives of IQAC.

Prof. O.P. Kandari opined that the whole system may be divided and subdivided into parts viz. admissions, teaching, examinations, research, etc. and then a separate strategy for each be devised for achieving excellence.

Prof. O.P. Sati expressed his worries about implementation of CBCS system from the academic session 2015-16 with present infrastructural and faculty availability. All members were of the view that timely measures be taken to ensure that the spirit of CBCS be maintained and the same is properly followed.

Prof. D.S. Negi (Mathematics) emphasized upon the need of workshops for building self confidence in students. Prof. Himanshu Baurai stressed on the need for counseling of girl students by Women's Study Centre. She also suggested that open boards may be placed in the campus to invite suggestions from students.

#### **G. ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR.**

No item.

The Chairman concluded the meeting by highlighting the importance of IQAC in ensuring quality in academics and research. He said that a holistic approach should be adopted which may require newer policies to be formulated for developing core competence in academics.

Thereafter, the Chairman expressed his gratitude to all the members especially the external members for sharing their concerns and proposing measures for improvement of the overall quality of academics of the University. He expressed the hope and belief that the final objectives of IQAC will be accomplished.

The meeting ended with a vote of thanks to the Chair.

Sd/-  
Prof. (O.P. Gusain)  
Member Secretary

Sd/-  
Prof. (J.L. Kaul)  
Chairman