

**HEMWATI NANDAN BAHUGUNA GARHWAL UNIVERSITY
SRINAGAR, GARHWAL (Uttarakhand)
(A Central University)**

Minutes of the 2nd meeting of Executive Council of the University held on 15th May, 2010 at 11.00 am at Dehradun.

The following members were present:-

1. Prof. S.K. Singh, Vice Chancellor	Chairman
2. Sh. Vijay Bahuguna, MP	Member
3. Sh. K.L. Nandwani, (Representative of Secretary MHRD)	Member
4. Smt. Radhika Jha (Representative of Principal Secretary Higher Education, Govt. of Uttarakhand)	Member
5. Prof. S.S. Rawat	Member
6. Prof. S.R. Ansari	Member
7. Prof. Vibha Mukesh	Member
8. Prof. C.D. Singh	Member
9. Prof. Y.D. Prasad	Member
10. Dr. U.S. Rawat, Registrar	Secretary

Prof. V.S. Ramamurthy & Prof. N. Satyamurthy could not attend the meeting.

At the outset, the Chairman welcomed the Hon^{ble} members specially the external members and thereafter with the brief introduction of the members, the chairman apprised them with the overall development being made by the University particularly after getting the status of the Central University w.e.f. 15th Jan, 2009, covering all the areas relating to infrastructure, financial development and also towards the developments being made by the University in providing students amenities and initiation of various welfare programmes for the students.

The Hon^{ble} members unanimously appreciated the efforts made by the University Administration in the development of the University. Thereafter, the agenda items were taken up for discussion and approval.

Item No. 1: Confirmation of minutes of 1st meeting of the Executive Council held on 24th October, 2009.

A copy of the minutes of 1st meeting of Executive Council dated 24th October, 2009 circulated vide letter no. Reg./2009/722 dated 22.11.2009 is placed at **Annexure – A** for confirmation.

Resolution

It was resolved to confirm the minutes of the first meeting of Executive Council held on 24th October, 2009

Item No. 2: Action Taken Report on the minutes of 1st meeting of Executive Council held on 24th October, 2009.

Action Taken Report on the minutes of 1st meeting of the Executive Council held on 24th October, 2009 is placed at **Annexure – B**.

Resolution

The Executive Council has taken a note of it.

Item No. 3: Information regarding the appointment of Dr. U.S. Rawat, as a first Registrar of HNBGU (A Central University), Srinagar (Garhwal).

In pursuance to letter No. F.42-15/2009-Desk (U) dated 24th November, 2009 issued by Govt. of India, Ministry of Human Resource Development of Higher Education, Shashtri Bhawan, New Delhi, the President of India, in her capacity as the visitor of the Hemwati Nandan Bahuguan Garhwal University, in exercise of the powers conferred upon her by section 44 of the Central Universities Act, 2009, has appointed Dr. U.S. Rawat, former Registrar, Babasaheb Bhimrao Ambedkar Central University, Lucknow and Deputy

Registrar, BHU Varanasi as the first Registrar of HNB Garhwal University (A Central University) Srinagar (Garhwal).

Accordingly, Dr. U.S. Rawat has assumed the charge of the first Registrar of HNB Garhwal University in the afternoon of 14th December, 2009.

The matter is submitted for information.

Resolution

The Executive Council has taken a note of it.

Item No. 4: Reporting items.

A. Ratification of appointment of Shri T.C. Chauhan, as Financial Consultant.

Consequent upon the recommendation of Comptroller and Auditor General of India, New Delhi vide letter No. 1154A.Ar.G(P)/2009 dated 29.10.2009, in exercise of powers conferred upon him under provision 6(xvi) and 11(3) of the Central University Act 2009, the Vice-Chancellor has approved the appointment of Shri T.C. Chauhan (IA&AS . 2004) as a Financial Consultant of HNB Garhwal University (A Central University) on the usual terms of reappointment as per Govt. of India rules for the period of six months or till the new Finance Officer is appointed on the post, whichever is earlier.

Accordingly, Shri Chauhan has joined as a Financial Consultant of HNB Garhwal University (A Central University) w.e.f. 8.4.2010 forenoon.

The matter is placed for ratification.

Resolution

It was resolved to ratify the appointment of Sh. T.C. Chauhan (IA&AS) as a Financial Consultant for the period of six months or till the new Finance Officer is appointed on the post, whichever is earlier.

B. Ratification for the advertisement of posts of Deputy Registrars (03 nos.) as per the UGC guidelines and constitution of Selection Committee.

Three posts of Deputy Registrars are vacant in the University for which the advertisement has been made in the various news papers in addition to keeping it on University website. The essential qualifications and experience for these posts were strictly as per UGC guidelines. In order to smooth functioning of the University, the Vice-Chancellor has approved to fill up these posts in exercise his power conferred under Para 11(3) of the Central University Act 2009.

Further, for the constitution of Selection Committee, the information were received from other Central Universities in the absence of proper guidelines in the Act and Statutes of the University for the selection of Non Statutory Officers. On the basis of constitution of Selection Committee for the post of Deputy Registrars in other Central Universities, in exercise of powers conferred upon him under provision 11(3) of Central University Act 2009, the Vice-Chancellor has constituted the following Selection Committee for the post of Deputy Registrars.

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| 1. Vice-Chancellor | - Chairman |
| 2. Registrar | - Member |
| 3. One Dean (nominated by VC) | - Member |
| 4. Two Members (nominated by E.C.) | - Members |
| 5. One SC/ST represented (nominated by VC) | - Member |

The matter for the selection of Deputy Registrars in the pay band of Rs. 15600 . 39100 with grade pay of Rs. 7600/- plus other allowances, as per UGC guidelines and constitution of Selection Committee as referred above is submitted for ratification. Two members have been nominated by the Vice Chancellor the behalf of the Executive Council on the Selection Committee for the post of Dy. Registrar.

Resolution

The Executive Council resolved to ratify the decision taken by the Vice Chancellor under Para 11(3) of the Central University Act 2009 and also authorized to Vice Chancellor to take further necessary action in the appointment of Deputy Registrars (3 Nos.) for the smooth functioning of the University.

C (1): Ratification of granting of Extra Ordinary Leave for the period of three years to Prof. (Mrs.) Manjula Rana, Deptt. of Hindi, HNBGU.

In exercise of the powers vested in him under Clause 11(3) of the Central University Act, 2009 of HNB Garhwal University (A Central University) Srinagar (Garhwal), the Vice-Chancellor has sanctioned Extra Ordinary Leave for the period of three years from the date of joining on the post to Prof. (Mrs.) Manjula Rana, Deptt. of Hindi, HNB Garhwal University, Srinagar (Garhwal) consequent upon her appointment as a Member of State Public Service Commission by Her Excellency, The Governor of Uttarakhand as notified under file no. 104/XXX(2)/2010 dated 28th January, 2010.

Resolution

It was resolved to ratify the sanction of Extra Ordinary Leave to Prof. (Mrs.) Manjula Rana, Deptt. of Hindi, HNB Garhwal University, Srinagar (Garhwal) for the period of three years from the date of joining as a member of State Public Service Commission.

(2): Ratification of granting of Extra Ordinary Leave for the period of two years to Dr. J.M.S. Rana, Head, Deptt. of Physics, Tehri Campus, HNBGU.

Consequent upon the selection of Dr. J.M.S. Rana, Head, Deptt. of Physics, Tehri Campus, HNBGU, Srinagar on the post of Director, State Biotechnology Programme, Haldi, Pantnagar, Uttarakhand Govt. vide their letter no. 566/XXXIII/09-110/2003 dated 8.12.2010, The Vice-Chancellor has

approved the Extra Ordinary Leave for the period of two years in anticipation of the approval of Executive Council, as per the provision exist under Clause 11(3) of the Central University Act, 2009, of HNB Garhwal University (A Central University), Srinagar Garhwal.

The matter is submitted for ratification.

Resolution

It was resolved to ratify the decision taken by the Vice Chancellor under Clause 11(3) of the Central University Act, 2009, for granting of two years Extra Ordinary leave to Dr. J.M.S. Rana, Head, Deptt. of Physics, Tehri Campus, HNBSGU, Srinagar, from the date of joining on the post of Director, State Biotechnology Programme, Haldi, Pantnagar.

Item No. 5: To consider and approve the draft of the Ordinances for the post of Pro Vice-Chancellor.

In terms of the provision as made under Section 9 & 12 of the Act and Section 4 of the Statutes of the Central University Act 2009, the draft Ordinances for the post of Pro Vice-Chancellor comprising of terms, conditions, duties and responsibilities attached with the post of Pro Vice Chancellor as defined under Act & Statutes have been prepared and placed at **Annexure -C** for approval.

Resolution

It was resolved to approve the draft of the Ordinances for the post of Pro Vice Chancellor with suggestions that the provision of providing Official vehicle for Official purpose be incorporated in the Ordinances.

Item No. 6: To consider and approve the draft Ordinances for Dean of Schools.

As per the provision under Section 9 & 13 of the Act and Section 5 under Statutes of the Central University Act, 2009, the draft Ordinances for the post of Deans of Schools comprising terms, conditions, duties &

responsibilities attached with the post of Dean as defined under Act & Statutes have been prepared and placed at **Annexure – D** for approval.

Resolution

It was resolved to approve the draft Ordinances for Dean of Schools.

Item No. 7: To consider and approve the draft of the Ordinances for the post of Registrar.

In accordance with provision as made under Section 9 & 14 of the Act and Section 6 under Statutes of the Central University Act 2009, the draft Ordinances for the post of Registrar comprising essential qualifications, experience, pay scale, duties and responsibilities alongwith the terms and conditions of service of Registrar as defined under Act & Statutes have been prepared and placed at **Annexure – E** for approval.

Resolution

It was resolved to approve the draft Ordinances for the post of Registrar.

Item No. 8: To consider and approve the draft of the Ordinances for the post of Finance Officer.

In terms of the provision as made under Section 9 & 15 of the Act and Section 7 of the Statutes of the Central University Act 2009, the draft Ordinances for the post of Finance Officer comprising essential qualifications, experience, pay scale, duties and responsibilities alongwith the terms and conditions of service of Finance Officer as defined under Act & Statutes have been prepared and placed at **Annexure – F** for approval.

Resolution

It was resolved to approve the draft Ordinances for the post of Finance Officer.

Item No. 9: To consider and approve the draft of the Ordinances for the post of Controller of Examinations.

As per the provision under Section 9 & 16 of the Act and Section 8 of the Statutes of the Central University Act 2009, the draft of the Ordinances for the post of Controller of Examinations comprising essential qualifications, experience, pay scale, duties and responsibilities alongwith the terms and conditions of service of Controller of Examination as defined under Act & Statutes have been prepared and placed at **Annexure – G** for approval.

Resolution

It was resolved to approve the draft Ordinances for the post of Controller of Examinations.

Item No. 10: To consider and approve the draft of the Ordinances for the post of Librarian.

In terms of the provision as made under Section 9 & 17 of the Act and Section 9 of the Statutes of the Central University Act 2009, the draft Ordinances for the post of Librarian alongwith comprising essential qualifications, experience, pay scale, duties and responsibilities alongwith the terms and conditions of service of Librarian as defined under Act & Statutes have been prepared and placed at **Annexure – H** for approval.

Resolution

It was resolved to approve the draft Ordinances for the post of Librarian.

Item No. 11: To consider and approve the rates of all remunerative functions (including honorarium and OTA etc) for the University employees.

In terms of Executive Council resolution no. 17 dated 24.10.2009, the Hon'ble Vice-Chancellor has approved to constitute a Committee under the Convenership of Head, Deptt. of Chemistry to review all the remunerative

functions (including honorarium and OTA etc) performed by the teaching and non . teaching employees of the University for the various purposes. The Committee has submitted its recommendations for the remunerative functions which is placed at **Annexure – I**.

The matter is submitted for consideration and approval.

Resolution

It was resolved to approve the rates of all remunerative functions (including honorarium and OTA etc) for the University employees with following suggestions:

- (i) The proposed remuneration/honorarium for paper setting of all UG Courses Traditional & Professional be read as Rs. 600/- instead of Rs. 500/-
- (ii) The proposed remuneration/honorarium for practical/Viva Voce of all UG Courses Traditional & Professional be read as Rs. 400/- (Min.) instead of Rs. 500/- and for all PG Courses Traditional & Professional be read as Rs. 500/- (Min.) instead of Rs. 600/-
- (iii) The proposed honorarium for M.Phil Dissertation/Thesis be read as Rs. 600/- instead of Rs. 300/- (Min.)
- (iv) The proposed honorarium for Viva-Voce of Ph.D be read as Rs. 600/- instead of Rs. 500/-
- (v) The proposed honorarium of D.Sc./DLit be read as Rs. 600/- instead of Rs. 500/-
- (vi) The OTA to the eligible University employees be paid as per the OTA Orders issued by the Government of India from time to time.

It was further resolved that the honorarium/remuneration for internal member of Board of Moderators/Unfair Means Committee/Scrutiny, the Committee may look into the matter and submit the proposal to the Academic Council after getting the approval of Vice Chancellor for consideration and approval.

Item No. 12: To consider and approve the award of D.Phil./D. Lit./D.Sc. Degrees.

The details of 106 Research Scholars whose Viva-Voce have been conducted w.e.f. 24th October, 2009 to 3rd May, 2010 for the award of D.Phil. / D.Lit. / D.Sc. degree is placed at **Annexure – J**.

The matter is submitted for consideration and approval.

Resolution

It was resolved to approve the award of D.Phil/D.Lit/D.Sc. Degrees to those candidates whose Viva-Voce have been completed upto 14th May, 2010.

Item No. 13: To consider and approve the minutes of the 2nd Academic Council to be held on 8th May, 2010.

The 2nd meeting of Academic Council of the University is scheduled to be held on 8th May, 2010. The minutes of the meeting will be placed before the Executive Council during the course of meeting for consideration and approval.

Note: The resolution of Executive Council on the minutes of 2nd Academic Council held on 8th May, 2010 is recorded under Supplementary Agenda Item No. S1 to S3.

Supplementary agenda items in support of main agenda item No. 13 of the Executive Council of the University held on 15th May, 2010.

Agenda Item No. S-1: To consider and approve the draft Ordinances as recommended by the Academic Council in its 2nd meeting held on 08th May, 2010 at HNBGU, Srinagar (Garhwal)

The Academic Council in its meeting held on 08th May, 2010 has resolved to approve the following draft Ordinances with minor changes/modification by incorporating the suggestions/views offered by the Hon^{ble} members as per details given below:-

S.No.	References of Academic Council Agenda	Details of the Ordinances	Resolution made by the Academic Council	Annexure
1	Agenda Item No. 3	To consider and approve the draft of the Academic Ordinances for under graduate and post-graduate courses	It was resolved to approve the draft Ordinances with minor changes/modification by incorporating the suggestions/ views offered by the Hon'ble members.	S-1
2	Agenda Item No. 4	To consider and approve the Ordinances for Board of Discipline	It was resolved to approve the draft Ordinances with minor changes and adding the name of Controller of Examination also on the Board of Discipline.	S-2
3	Agenda Item No. 5	To consider and approve the draft of the Ordinances for Board of Student Welfare.	It was resolved to approve the draft Ordinances for Board of Student of Welfare.	S-3
4	Agenda Item No. 6	To consider and approve the draft of the Ordinances for Students Council.	It was resolved to approve the draft Ordinances for Students Council of the University with minor changes in Para-2(b)	S-4
5	Agenda Item No. 8	To consider and approve the draft of the Ordinances for Board of Health.	It was resolved to approve the draft Ordinances for Board of Health	S-5
6	Agenda Item No. 9	To consider and approve the draft of the Ordinances for School Board.	After discussion, it was resolved that Ordinances for School Board be approved	S-6
7	Agenda Item No. 10	To consider and approve the draft of the Ordinances for Departmental Committee.	After thorough discussion, it was resolved to approve the draft Ordinances for Departmental Committee.	S-7
8	Agenda Item No. 11	To consider and approve the draft of the Ordinances for the Women Advisory Board	It was resolved to approve the draft Ordinances for the Women Advisory Board	S-8

The resolution of the Academic Council is placed for consideration and approval.

Resolution

Following resolutions were made on the approval of Academic Council against the Agenda Items (Supplementary Agenda) as referred above.

Agenda Item No. 3: It was resolved to approve the resolution of Academic Council on the Ordinances for under graduate and post graduate courses with the suggestion that Admission Advisory Committee of the University for the course of study be modified.

Agenda Item No. 4: It was resolved to refer back the agenda item to the Academic Council with the suggestion that the Constitution of Board of Discipline be modified.

Agenda Item No. 5: It was resolved to refer back the agenda item to the Academic Council with the suggestion that the Constitution of Board of Students Welfare be modified.

Agenda Item No. 6: On the approval of Academic Council, it was resolved to approve the draft of Ordinances for the Students Council.

Agenda Item No. 8: It was resolved to approve the recommendation of Academic Council on the draft Ordinances for Board of Health.

Agenda Item No. 9: It was resolved to refer back the Agenda Item to the Academic Council with some suggestions in regard to draft Ordinances for School Boards.

Agenda Item No.10: It was resolved to approve the draft Ordinances for Departmental Committee.

Agenda Item No. 11: It was resolved to refer back to the Academic Council with the suggestion that the Constitution of Women Advisory Board (Women Cell) be modified.

Agenda Item No. S-2: To consider and approve the weightage in admission to various courses.

The Academic Council in its 2nd meeting held on 08th May, 2010 under Agenda Item No. 13 resolved to approve the weightage in admission to various courses, as per **Annexure S-9.**

The decision of the Academic Council is placed for consideration and approval.

Resolution

After thorough discussions on the Agenda Item, it was resolved to approve the quantum of weightage in admission to various courses as recommended by the Academic Council in a fair, just and objective manner based on the performance of the students, with following suggestion :-

1. At Serial No. 5 of the resolution of the Academic Council for the national competition, the Ministry of Parliamentary Affairs may be read as other Ministries of Govt. of India for securing I, II & III position individually as well as collectively.
2. At Serial No. 3, the students selected under Youth Festival organized by AIU, the percentage of weightage may be specified individually as well as collectively.
3. At Serial No. 4, the representation in sports organized by AIU at Zonal and National level, the percentage of weightage may be specified individually as well as collectively.

Agenda Item No. S-3 : To consider and approve the list of Experts for various subjects for the selection of teachers in different departments.

The Academic Council in its 2nd meeting held on 08th May, 2010, under Agenda Item No. 15 has resolved to approve the list of Experts and the Vice Chancellor was also authorized to add more names (5 Nos), if required.

The resolution of the Academic Council is placed at **Annexure S-10** for approval.

Resolution

It was resolved to approve the list of Experts in various subjects for the selection of faculty members in different departments.

It was further resolved to authorize the Vice-Chancellor to add some more name of the Experts (1to 4) if required.

Item No. 14: To consider and approve the annual account of the University for the year 2008-2009 and 2009-2010.

The Finance Committee in its 1st meeting held on 3rd May, 2010 vide Agenda Item no. 1 has resolved to approve the annual account for the year 2008-2009 and 2009-2010 and authorized to Vice-Chancellor to make correction if any, before submitting it to the audit. The abstract of annual account of the University is placed at **Annexure-K**

The matter is submitted for consideration and approval.

Resolution

It was resolved to approve the Annual Account of the University for the year 2008-2009 and 2009-2010.

Item No. 15: To consider and approve the budget of the University (Head wise Income and Expenditure) for the year 2008-09 (from 1st April, 2008 to 14th January, 2009 as State University and from 15th January, 2009 to 31st March, 2009 as Central University), 2009-10 and budget estimates for the year 2010-2011.

The Finance Committee in its 1st meeting held on 3rd May, 2010 vide Agenda Item no. 2 has resolved to consider the budget for the year 2008-2009, 2009-2010 and budget estimate for 2010-2011 of the University. The Finance Committee also resolved that the expenditure should be monitored on monthly basis. The abstract of budget is placed at **Annexure – L**. The copies of the budget shall be provided at the time of EC meeting.

Resolution

It was resolved to approve the Budget of the University for the year 2008-2009 (from 1st April, 2008 to 14th January, 2009 as State University and from 15th January, 2009 to 31st March, 2009 as Central University), 2009-10 and budget estimates for the year 2010-2011.

Item No. 16: To consider and approve the budget and expenditure for the year 2008-2009 and 2009-2010 of self finance departments/ courses.

The Finance Committee has resolved to approve the budget and expenditure for the year 2008-2009 and 2009-2010 of self finance departments/ courses with the advise that the University should evolve the policy for stream lining of the self financing courses. The abstract of budget of self finance department/ courses is placed at **Annexure – M**.

Resolution

It was resolved to approve the Budget and Expenditure for the year 2008-2009 and 2009-2010 of Self Finance Departments/ Courses.

Item No. 17: Reconsideration of the matter in the light of the amended provisions of Section 31(3) (c) of the U.P. State University Act, 1973 of those teachers who were appointed on short term arrangements.

It is brought out that five teachers were appointed by the University between September 1988 and December 1990 on short term arrangements in

accordance with the provisions of the U.P. State University Act 1973. However, an amendment to Section 31(3) (c) was made through Act. No. 1 of 10992 to the U.P. State University Act 1973 which facilitated the benefit of regularization to those teachers who were appointed on short term arrangements. This amendment came into force w.e.f. 22nd November 1991.

As a result of this amendment, any teacher of the University who was appointed Lecturer on or before June 31, 1991 without reference to the Selection Committee by way of short term arrangements can be given substantive appointment by the Executive Council if any substantive vacancy of the same cadre and grade in the same department was available on 22nd November 1991 provided the teacher was serving continuously as on this date since initial appointment, possessed the required qualifications and found suitable for regular appointment by the Executive Council.

With a view to regularize these teachers, the Executive Council considered (July, 2000) their cases for the purpose of regularization and recommend their cases to the State Govt. on 12th September, 2000 by intimating that these teachers were entitled to benefit under Section 31(3)(c) of the ibid Act. The State Govt. however, placed the matter before the Chancellor of the University for appropriate action. The Chancellor vide his Order dated 22nd March, 2007 rejected the case.

Feeling aggrieved by the above Order, these teachers filed a Writ Petition (WP No. 52 of 2007) in 2007 in the State Hon^{ble} High Court at Nainital. The Hon^{ble} High Court in its order dated 17th November, 2009 set aside the impugned order of dated 22nd March, 2007 passed by the Chancellor with the directions to the University through Registrar for placing the matter before the Executive Council for reconsideration in the light of the provisions of Section 31(3)(c) of the Act and to decide the matter in accordance with law.

The matter is therefore, being placed before the Committee for reconsideration.

Resolution

Arising out of the extensive discussions, it was resolved to refer the case to the Solicitor General Govt. of India for opinion in the light of the amended provisions of Section 31(3) (c) of the U.P. State University Act 1973 of those teachers who were appointed on short term arrangement in the erstwhile State Govt., specially with reference to judgment of the Honble High Court of Uttarakhand at Nainital (Writ Petition (S/B) No. 52 of 2007).

It was further resolved that on receiving of legal opinion from the Solicitor General of India, the Vice Chancellor is authorized to take the decision in the matter accordingly.

Item No. 18: Any other item with the permission of the Chair.

Following items were discussed with the permission of the Chair:-

(A) To consider and approve the request of Prof. Alok Saklani, Deptt. of Commerce for voluntary retirement from the University Service.

Prof. Alok Saklani, Deptt. of Commerce has requested to the Vice Chancellor, HNBGU vide his letter dated 25th Feb., 2010 for voluntary retirement from the University services on some personal reasons.

Considering the request of Prof. Alok Saklani, therefore, it was resolved to approve his request for voluntary retirement from the University Services as per Govt. of India Rule for voluntary retirement under FRSR Part-I, FR-56, Rule 48.

(B) To consider and approve the appropriate health scheme for the employees of the University.

The recommendation of the Committee duly constituted for the implementation of health scheme for the employees of HNB Garhwal University was discussed at length and resolved that the following recommendation of the Committee for empanelment of the hospitals for the treatment of employees and reimbursement of Medical Charges as per approved rule of GOI be approved.

- i. All Central Government Hospitals
- ii. All Government Hospitals of the State of Uttarakhand
- iii. All Medical Colleges of the Government of Uttarakhand
- iv. All such private Hospitals as approved by the Central Government/ State Govt.

Regarding the empanelment of Private hospitals with specialization in different medical fields situated in various parts of the State of Uttarakhand, it was resolved to authorize to Vice-Chancellor to take the decision in view of necessity of treatment with special reference to the facilities available in such type of private hospitals.

The meeting ended with vote of thanks to the Chair.

Prof. S.K. Singh
Vice Chancellor

Dr. U.S. Rawat
Registrar