

## **CIRCULAR**

The committee constituted vide office order No. HNBGU/RO/2020/611 dated 24-01-2020 for preparation of Identity Cards for employees of the university has developed a format for on-line collection of necessary information of the employee. Every employee (including retired employees who want University Identity Card for their various purposes) of the University need to submit individual information on prescribed format available on on-line link [www.marksure.in/hnbggu](http://www.marksure.in/hnbggu) latest by 10<sup>th</sup> May, 2020

This issues with the approval of Hon'ble Vice Chancellor.

  
Dr. (A.K. Jha)  
Registrar

**H.N.B. GARHWAL UNIVERSITY, SRINAGAR (GARHWAL) UTTARAKHAND**  
(A Central University)

Ref. No.: HNBGU/RO/2020/43

Dated : 01/ 05 /2020

**Copy for information and necessary action to:-**

1. All Deans/HODs, HNBGU
2. Campus Directors (Tehri/Pauri/Chauras)/Director, IQAC/FDC
3. DSW/Proctor/Chief Hostel Warden/Librarian
4. Finance Officer/Controller of Examination
5. Joint Registrar/All Deputy Registrar/Assistant Registrar
6. System Manager for uploading in the University website.
7. I/c EE/All AEs.
8. Coordinator e-Governance Cell/In-charge DPU
9. President/Secretary, Teaching Association
10. President/Secretary, Non-Teaching Association
11. PS to VC – for kind information of Hon'ble Vice Chancellor
12. Notice Board
13. Guard File

  
Dr. (A.K. Jha)  
Registrar