## OFFICE ORDER

In observance to directions issued by the MHRD vide letter No. 13-12/2020-CU-Cdn dated 31<sup>st</sup> March, 2020 in view of unprecedented situation arising out of country-wide lockdown consequent to the outbreak of COVID-19, the University need to take such measures as to continue the study programme of the students enrolled without any impediment from their home by adopting on-line methods of teaching – learning process.

Therefore, all the faculty members of the University are advised to implement necessary on-line methods to impart necessary teaching – learning instructions to the enrolled students and execute submission of necessary assignment through on-line mode.

All Head of the Departments/In-charge Heads need to submit Weekly Action Taken Report regarding on-line teaching - learning process executed by the Department on prescribed format.

Prof. O.P. Gusain, Director, IQAC (Mob. No. 9412960926, E-mail Id. iqac.hnbgu@gmail.com) and Dr. Ajay Semalty, Department of Pharmaceutical Sciences (Mob. No. 9412964614, E-mail Id.semaltyajay@gmail.com) are hereby nominated to Coordinate and Compile the information as above with all the Departments and submit the Weekly Action Taken Report to the concerned Authorities.

Librarian of the University shall take all necessary steps to provide e-learning resources/content to the students and faculty members.

This issues with the approval of Hon'ble Vice Chancellor.

Dr. (A.K. Jha) Registrar

Dated: 01 / 04 /2020

## H.N.B. GARHWAL UNIVERSITY, SRINAGAR (GARHWAL) UTTARAKHAND (A Central University)

Ref. No.: HNBGU/RO/2020/24

Copy for information and necessary action to:-

 All Deans/HODs – with request to circulate the information among concerned faculties and submit Weekly ATR thereupon.

 Prof. O.P. Gusain, Director, IQAC/ Dr. Ajay Semalty, Deptt. of Pharmaceutical Sciences – with request to facilitate coordination, compilation and submission of ATR.

Campus Directors (Tehri/Pauri)/Director, FDC

4. Librarian/Finance Officer/Controller of Examination

5. Joint Registrar/All Deputy Registrar/Assistant Registrar.

6. System Manager for uploading in the University website.

7. PS to VC - for kind information of Hon'ble Vice Chancellor

8. Guard File

Dr. (A.K. Jha) Registrar