

Minutes of the 4th meeting of the Finance Committee of H.N.Bahuguna University, Srinagar, Garhwal

Date: December 10, 2011

Venue: UGC, New Delhi

The following members were present:

Prof. S.K. Singh Vice Chancellor HNB Garhwal University	Chairman
Shri R.D. Sahay Joint Secretary MHRD Dept. of Higher Education New Delhi	Member
Dr. Shakeel Ahmed Deputy Secretary University Grants Commission New Delhi	Member
Prof. N. Satyamurthy Director IISER, Mohali	Member
Shri Pratap Singh Deputy Secretary MHRD, New Delhi	Nominee of FA, MHRD
Dr. Renu Batra Joint Secretary University Grants Commission New Delhi	Special invitee
Dr. U.S. Rawat	Special Invitee
Registrar HNB Garhwal University	
Prof. S.K. Srivastava Finance Officer HNB Garhwal University	Secretary

Dr. J.N. Mishra, Registrar, Allahabad University and Ms. Yasmin Jalal Beg, Finance Officer, Aligarh Muslim University could not attend the meeting due to some unavoidable circumstances and urgency of work at their respective university.

At the outset, the Chairman welcomed the members of Finance Committee and apprised the members in regard to the developments that have been achieved by the university in regard to its physical infrastructure and academic activities after the third

meeting of Finance Committee held on 4th March, 2011 at University Grants Commission, New Delhi. After that the agenda items were taken up for detailed discussion and consideration.

Item 1: To confirm the minutes of 3rd meeting of the Finance Committee held on March 04, 2011. [Annexure-I]

[Confirmed]

Item 2: To consider the Action Taken Report on the minutes of 3rd Meeting of Finance Committee held on March, 04, 2011. [Annexure - II]

[Action Taken Report Noted]

The Finance Committee resolved with remarks that the efforts be made to secure the release the GPF amount alongwith interest lying with the State Government of Uttarakhand and if necessary, the intervention of MHRD be solicited.

Item 3: To consider the minutes of the Building Committee meetings held on 8.9.11 and 4th December, 2011.

[Annexure-III]

Resolution: After having an extensive discussion the Finance Committee approved the minutes of Building Committees held on 8.9.11 and 4th December, 2011 with the following suggestions/recommendations:-

1. The physical infrastructure development in future be made in the tabular format showing the details in each case of total allocation, amount released by the UGC, expenditure incurred so far, physical progress achieved in terms of percentage.
2. An amount of Rs. 2221.55 lacs approved by the UGC vide its letter No. F.21-2/2011 (DU) dated 21.9.2011 be utilized before 31st March, 2012 for the purpose as stipulated in the sanctioned letter.
3. After taking note of the availability of resources and the actual amount of funds required during the current Financial Year, the FC recommended under the :

Plan Allocation for Development -	Rs. 170.00
Funds Received -	Rs. 112.00
Balance -	Rs. 58.00

Additional Requirement for Completion - Rs. 68. 30

Item 4: To consider budget of the University (Headwise Income & Expenditure) for the year 2011-12 (from April 01, 2011 to September 30, 2011), revised

budget estimates for the financial year 2011-2012 and estimated budget for the Financial Year 2012-2013.

[Annexure -IV]

Resolution: It was resolved to approve the budget for the year 2011-2012, revised budget estimates for the financial year 2011-2012 and estimate budget for the financial year 2012-2013. The committee also suggested that the unspent balance be clearly projected in future.

Item 5: To consider the proposal for investing the GPF accumulation in Govt Security, etc. with SBIDFHI Ltd (a subsidiary of SBI).

[Annexure-V]

Resolution: The committee resolved with the remarks that the investment of GPF accumulations be made strictly as per the guidelines/norms of Ministry of Finance, Government of India.

Item 6: To consider the financial liability in view of financial up-gradation under MACP (Modified Assured Career Progression) scheme to the eligible employees of the University (Group A & C).

[Annexure-VI]

Resolution: After detailed discussion it was resolved to note the proposal for compliance in terms of UGC guidelines as issued vide letter No. F.4-5/2009 (JCRC) dated 9th July, 2010 and MHRD letter no. F.20-32/2011-Desk (U) dated 12th August, 2011.

Item 7: To consider the proposal for carrying forward of Medical Leave of employees.

[Annexure-VII]

Note : [Under the State University the employees were eligible for 365 days of medical leave in the entire service. It is proposed to carry forward their accumulated medical leave as]:

1. Half pay leaves of 20 days per annum with regular service or 10 days with full pay.
2. Leaves admissible shall be subjected to deduction of the leaves taken earlier, and shall be restricted to the medical leave permissible under the GOI norms.
3. Such accumulated leave will not count towards leave encashment.
4. Only Medical leaves accumulated after 15th January, 2009 will count for leave encashment as per GOI rules.

Resolution: It was resolved to approve the proposal for compliance


Item 8 : Any other item with the permission of the Chair

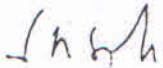
Note: *It was explained by the Chairman of the FC that in order to deal with the student related problems and to maintain the campus discipline in all the campuses of HNB Garhwal University, there is a provision of Dean of Student Welfare supported by Deputy Dean and Assistant Dean of Student Welfare alongwith Chief Proctor supported by Deputy Chief Proctor and Assistant Proctor. The assignments are being handled by faculty members' in addition to their own duties. The Dean of Student Welfare and Chief Proctor, since, have requested for grant of honourarium at the following rates:-*

1. *Dean of Student Welfare and Chief Proctor*
- Rs. 2000/- (each) per month
2. *Deputy Dean of Student Welfare and Deputy Chief Proctor* - Rs. - 1000/- (each) per month
3. *Assistant DSW and Assistant Proctor* – Rs. 500/- each per month

Resolution: The FC resolved to approve the proposal.

The meeting ended with a vote of thanks to the Chair.


Prof S K Srivastava
Finance Officer, HNB Garhwal University,
[Secretary]


Prof S K Singh
Vice Chancellor
HNB Garhwal University
[Chairman]