

NATIONAL MISSION ON HIMALAYAN STUDIES (NMHS) G. B. Pant Institute of Himalayan Environment and Development Kosi-Katarmal, Almora - 263 643, Uttarakhand, India

Speed post/ copy by e mail

Ref. No.: NMHS/SG-2016/017/ 181

Date: 20th June 2017

To,

Prof. S. N. Bahuguna Department of Zoology & Biotechnology H.N.B. Garhwal University, Srinagar, Uttarakhand

Subject: Financial assistance for the project entitled "Population Dynamics and Biogeography of Himalayan Mouse -Hare Ochotona Roylei in Relation to their impact on the Medicinal Flora of Western Himalaya".

Ref: NMHS project sanctioned letter No/NMHS/SG-2016/018/380 dated 31.03.2016.

Sir,

I am directed to refer NMHS-PMU's sanctioned letter dated 31.03.2016 on the subject cited above and convey the sanction of Rs.5,27,200.00 (Rupees: Five Lakh Twenty Seven Thousand Two Hundred only) being 2nd installment of grant of the above mentioned project as per the break-up given below:-

Expenditure Head	Amount carry forward (INR)	Bank Interest Adjusted (INR) (b)	Amount to Release 2 nd installment in (INR) (c)	Total Amount (INR) (b+c=d)
o1. Salary:01 JPF Rs. 16000.00 per month + HRA @ 10%for 1 st two years and Rs. 18000.00+HRA @ 10% for 3 rd year, 01 Field Assistant @ Rs. 8,000.00 per month for three year	1,32,000.00	-	3,07,200.00	3,07,200.00
02. Travel (Domestic)	21,780.00	-	30,000.00	30,000.00
O3. Expendables/Consumables: (Glassware, Reagents and Plastic Wares)	567.00	-	1,50,000.00	1,50,000.00
04. Contingency	90.00	*30,722.00	9,278.00	40,000.00
05. Permanent Equipment	9,975.00	-	Nil	Nil
Total (INR):	1,64,412.00	30,722.00	4,96,478.00	5,27,200.00

^{*} An amount of Rs. 30,722.00 earned towards bank interest has been adjusted in contingency head and the same may be utilized under contingency.

2. Sanction of the Competent Authority is also accorded to carry forward of the unspent balance of Rs.1,64,412.00 from the financial year 2016-17 to 2017-18.

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- 3. The others terms & conditions for the above mentioned project will be same as mentioned in the NMHS-PMU sanctioned letter No: NMHS/SG-2016/018/380 dated 31.03.2016.
- **4.** The expenditure may be made as per the GFR 2017 and economy instruction issued by Ministry of Finance from time to time.
- **5.** Comments of the reviewers on your Annual Progress Report (APR) are sent to you separately for revision of APR as per the comments/suggestions. Action taken Reports on the comments of the reviewers should be submitted within 30 days to NMHS-PMU.
- 6. The amount of Rs.4,96,478.00 (Rupees- Four Lakh Ninety Six Thousand Four Hundred Seventy Eight only) will be drawn by the Drawing and Disbursing officer, G.B. Pant Institute of Himalayan Environment and Development, Kosi-Katarmal, Almora (U.K) and disbursed to Registrar, H.N.B.G.U., Garhwal, Uttarakhand, A/c No.- 526002011013613, IFSC Code-UBIN0552607 after adjustment of bank interest of Rs. 30,722.00.
- 7. The amount will be debitable to major Head NMHS-PMU under the Grant-in-aid-General.

With regards,

Your sincerely,

(Kireet Kumar)
Sc G and Nodal Officer NMHS-PMU, GBPNIHESD

Copy to:-

- 1. Dr. Subrata Bose, Additional Director (CS-I), Vayu Wing, 2nd Floor, Indira Paryavaran Bhavan, Ministry of Environment Forest & Climate Change Govt. of India, Jorbagh Road, New Delhi.
- Finance Officer, GBPNIHESD, Kosi-Katarmal, Almora (Uttarakhand).
- 3. Steno to Director, GBPNIHESD, Kosi-Katarmal, Almora (Uttarakhand).
- 4. Guard File-NMHS-PMU.



NATIONAL MISSION ON HIMALAYAN STUDIES (NMHS) G. B. Pant National Institute of Himalayan Environment and Sustainable Development

Kosi-Katarmal, Almora - 263 643, Uttarakhand, India

Speed post/ copy by e mail

Ref. No.:Revised/NMHS/SG-2016/017/380/181/110/

Date: 12.07.2019

To,

Prof. S.N. Bhuguna
Department of Zoology & Biotechnology
H.N.B. Garhwal University, Srinagar
Uttarakhand-246174

Subject: Financial assistance for the project entitled "Population dynamics and biotechnology of Himalayan Mouse-Hare Ochotona Roylei in relation to their impact on the medicinal flora of Western Himalaya".

Ref: NMHS project sanctioned letter No: NMHS/SG-2016/017/380 dated 31.03.2016

Sir,

I am directed to refer NMHS-PMU's sanctioned letter dated 31.03.2016 on the subject cited above and convey the sanction of **Rs. 8,79,800.00/-(Rupees: Eight Lakh Seventy Nine Thousand Eight Hundred only)** being 3rd installment of grant of the above mentioned project as per the break-up given below:-

Expenditure Head	Bank Interest Adjusted (INR) (b)	Hold Amount to be released after acceptance of final FTR (c)	Amount Release 3 rd installment in (INR) (d)	Total Amount (INR) (b+c+d=e)
01. Salary		33,360.00	3,00,240.00	2 22 600 00
02. Travel (Domestic)		2,000.00	18,000.00	3,33,600.00 20,000.00
03. Expendables/C onsumables:	16,074.00	15,000.00	1,18,926.00	1,50,000.00
04. Contingency		. 3,000.00	27,000.00	20.000 ==
05. Institutional charges		2,12,060.00	1,34,140.00	30,000.00 3,46,200.00
Total (INR):	16,074.00	2,65,420.00	5,98,306.00	8,79,800.00

^{*} An amount of **Rs. 16,074.00** earned towards bank interest in FY 2017-18 has been adjusted in Expendables/Consumables head and the same may be utilized under this head.

2. The others terms & conditions for the above mentioned project will be same as mentioned in the NMHS-PMU sanctioned letter No: NMHS/SG-2016/017/380 dated 31.03.2016

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- 3. The expenditure may be made as per the GFR 2017 and economy instruction issued by Ministry of
- 4. The amount of Rs. 5,98,306/- (Rupees: Five Lakh Ninety Eight Thousand Three Hundred Six only) has already drawn by the Drawing and Disbursing officer, G.B. Pant National Institute of Himalayan Environment and Sustainable Development, Kosi-Katarmal, Almora (U.K) and already disbursed to Registrar, HNB Garhwal University, Srinagar, Uttarakhand, A/c No.- 526002011013613, IFSC Code-UBIN0552607
- 5. The amount will be debitable to major Head NMHS-PMU under the Grant-in-aid-General.

With regards,

Your sincerely,

SC-G & Nodal Officer NMHS-PMU, GBPNIHESD

Copy to:-

1. Registrar, H.N.B. Garhwal University, Srinagar, Uttarakhand-246174

2. Dr. Subrata Bose, Director (CS-I), Vayu Wing, 2nd Floor, Indira Paryavaran Bhavan, Ministry of Environment Forest & Climate Change Govt. of India, Jorbagh Road, New Delhi.

3. Finance Officer, GBPNIHESD, Kosi-Katarmal, Almora (Uttarakhand).

4. Ps to Director, GBPNIHESD, Kosi-Katarmal, Almora (Uttarakhand).

5. Guard File-NMHS-PMU.



NATIONAL MISSION ON HIMALAYAN STUDIES (NMHS)

G.B. Pant National Institute of Himalayan Environment and Sustainable Development

Kosi-Katarmal, Almora - 263 643, Uttarakhand, India

Speed post/ copy by e mail

Ref. No.: NitriS/SG-2016/017/380/181/110/208 337_

To.

Prof. S.N Bahuguna

Department of Zoology & Biotechnology H.N.B. Garhwal University, Srinagar Uttarakhand - 246174

Sub.: Approval on the request of "Only Time Extension" for the period of "next six (6) month" of the NMHS Small Grant (SG) project without any other additional cost

Ref.: Your Extension Request vide Letter No.HNBGU/ZOOL/NMHS-SG/SNB/2017/018/19 dated 14.10.2019

Sir,

This is in the context of the NMHS Small Grant project Request, mentioned above. In this regard, kindly take reference of the NMHS Small Grant Sanction Letter No. NMHS/SG-2016/017/380, dated 31.03.2016 with a total outlay of Rs. 26,54,200/-. In view of your request, I am directed to convey the approval of the Competent Authority on "Only Time Extension" for the "period of six (6) month" w.e.f. from 01.04.2019 to 30.09.2019 to carry out further research activities continuing with project staff working under the NMHS Small Grant project. Please take note of the following budget breakup for the extension period, which will be met from the total budget sanctioned vide the aforementioned Sanction Letter dated 31.03.2016:

Amount Budget Head S. No. (For extension period) 166800.00 Salary 20000.00 Domestic travel 30000.00 Contingency 3. 150000.00 4. Consumable Total 366800.00

- 2. Out of the earlier-sanctioned fund, the unspent balance of Rs.1,82,214/- is available with you as on 31.03.2019. The unspent amount may be utilized to meet the cost of Rs.3,66,800/-during the excepted time period and the remaining amount of Rs.1,84,586/- will be released to you after acceptance of final FTR.
- On completion, the Final Technical Report (FTR) needs to be submitted along with the Final Expenditure Statement and Utilization Certificate (UC) duly signed in the prescribed formats.
- 4. Other Terms & Conditions for the earlier-sanctioned NMHS project Grant will remain same.
- 5. The expenditure may be made as per the GFR 2017 and economy instructions issued by the Ministry of Finance from time to time.

With regards,

Yours Sincerely,

Date: 07.11.2019

(Kireet Kumar)
Scientist 'G' & Nodal Officer
NMHS-PMU, GBPNIHESD HQs



NATIONAL MISSION ON HIMALAYAN STUDIES (NMHS) G. B. Pant Institute of Himalayan Environment and Development Kosi-Katarmal, Almora - 263 643, Uttarakhand, India

Ref no: NMHS/SG-2016/017

Date: 31-03-2016

Speed post/ copy by e mail

To,

Prof.S.N Bahuguna Department of Zoology & Biotechnology H.N.B. Garhwal Central University, Srinagar, Uttarakhand

Subject: Approval of the project entitled "Population Dynamics and Biogeography of Himalayan Mouse-Hare Ochotona Roylei in Relation to their impact on the Medicinal Flora of Western Himalaya".

Sir,

I am directed to convey the approval of the Competent Authority for the above- mentioned project at a total cost of **Rs. 26,54,200/-(Rupees twenty six lakh fifty four thousand two hundred only)** for a period of three years from NMHS, as per the break-up given below:-

Head	1 st year (in Rs.)	2 nd year (in Rs.)	3 rd year (in Rs.)	Total
A. Recurring				0.40000.00
(i) Salary: 01 JPF Rs.16,000/- for	307200.00	307200.00	333600.00	948000.00
1st two years and	p =1	:		
Rs.18,000/- for third year + HRA 10% , 01	1,45			
Field Assistant @ 8,000/-				
per month for three				11 -1 1
years				
(ii)Travel (Domestic)	50000.00	30000.00	20000.00	100000.00
(iii) Expendables/ Consumables:	200000.00	150000.00	150000.00	500000.00
(iv) Contingency	50000.00	40000.00	30000.00	120000.00
(v)Institutional Charges			346200.00	346200.00
B. Non Recurring				
Equipment: (Stereomicroscope,	640000.00			640000.00

	7			
Water bath, Incubator,			879800.00	2654200.00
DSLR Camera) Total	1247200.00	527200.00	879800.00	
Total	hould be equivaler	nt to 5% of pro	ject cost	
Grantee Contribution should be equivalent to 5% of project cost				

The approval of the project is subject to incorporation of following points: A certificate should be provided by the proponent that this work has not been done earlier (as a

Project proponent should establish partnership with relevant organizations/experts to make study

The roles and responsibilities of each implementing partners should be delineated properly with their budget. The budget allocations to partners should be done in accordance with the MOEF&CC guidelines (Max. 30% for salary, 30% for equipment and 5% contingency). The same should be communicated to NMHS-PMU, GBPIHED before start of project.

Every 6 months, project reporting will take place, followed by monitoring and evaluation by the STAG. Monitoring indicators for the project should be able to quantify the difference made on

ground.

3. The project objectives, deliverables and monitoring indicators will be as below:

Project Objectives	Quantifiable Deliverables	Monitoring indicators
 To identify habitat at different altitude rich in Himalayan Mouse hare populations; Quantitative and Qualitative study of the selective medicinal plants feeding by the Himalayan Mouse hare; Population dynamics and carrying capacity of Himalayan Mouse hare versus medicinal plant damage; To characterize the Biogeographical structure of Himalayan Mouse hare; Conservation strategies to conserve the Himalayan Mouse hare and its impact on medicinal and aromatic flora of Western Himalaya. 	 New knowledge in the form of quantitative and qualitative database on feeding behave by the Himalayan Mouse-hare. Database on population dynamics and biogeography of the species. 	 Monitoring in comparison to the baseline information to be provided by proponent Quantitative and Qualitative Assessment Reports on the selective medicinal plants fed by the Himalayan Mouse hare (Nosspecies); Compilation of standard conservation practices to conserve the Himalaya Mouse hare (Nos); Standard Protection Practices for MAPs of Western Himalaya (Nos). Knowledge products on variation analysis of population dynamics are biogeography of the species (Nos).

4. Sanction for the Competent Authority is also hereby conveyed for the release of Rs.12,47,200/-(Rupees Twelve lakh forty seven thousand two hundred only) towards Grants-in-Aid to the Registrar H.N.B. Garhwal University, Srinagar, Uttarakhand for the above NMHS project for the financial year 2015-16 (Plan), being 1st installment of grants as per break-up mentioned below.

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Head	Amount
A. Recurring	307200.00
(i) Salary	307200.00

	50000.00
(ii) Travel	200000.00
(iii) Expendables/ Consumables	50000.00
(iv) Contingency	Nil
(v) Institutional Charges	
B. Non Recurring	
Equipment (as per actual cost basis)	640000.00
Total	1247200.00

- 5. The Grants-in-Aid will be regulated in accordance with the provisions contained in the guidelines of the Ministry of Environment, Forest & Climate Change, New Delhi. The Grants-in-aid is also subject to chapter 9 of the General Financial Rules, 2005, as amended from time to time, read with Government of India's decisions incorporated there under and any other guidelines which may be issued in this regard, and in particular to the following conditions:-
- I. Separate ledger is maintained for the purchasing of equipments as per the provision of GFRs.
- II. Engagement of staff as per the provision of GFRs and MoEF&CC guidelines given in Appendix A. The emoluments for the retired persons hired for the project should not exceed Rs. 30,000/-consolidated (fixed) per month as stipulated in the MoEF&CC guidelines.
- III. Expenditure on items other than salary is incurred keeping in view the austerity measures issued on the subject and GFR is followed by the Institute as well as regional office and other agencies receiving funds.
- IV. All account maintained by the concerned Organization will be subject to audit by the C&AG or internal auditors. On termination of the project, statements of accounts duly certified by the Competent Authority of the Organization shall be submitted and the unspent balance, if any, in the funds sanctioned will be refunded to the G. B. Pant Institute Himalayan Environment and Development, Kosi, Katarmal, Almora, Uttarakhand.
- V. No cash payment is made exceeding Rs. 20,000/- to anybody for any expenditure. The taxes and dues are recovered and deposited in Government Account as per law.
- VI. 2nd installment will be considered only after the expenditure of 100% of the first installment release and on receipts of UC as per GFR format along with the Statement of Expenditure (item-wise) and signed by the Competent Authority. The UC shall also be verified and signed by Chartered Accountant/Finance Officer along with cash flow statement.
- VII. The UC shall be submitted along with up to date physical progress report (annual/ half yearly) indicating progress made against each objective and quantifiable deliverables, both online and offline, certified by the authorized person, along with data, photographs/satellite pictures, etc.

- VIII. Assets acquired wholly or substantially out of Government grants shall not be disposed of without obtaining the prior approval of the sanctioning authority of Grants-in-aid and separate sheet should be enclosed with details of Assets with cost.
- IX. The accounts of concerned Organization shall be audited by C&AG or by any person/agency authorized by it on its behalf in accordance with the provisions laid down in section 14 of the C&AG (DPC) Act, 1971 as amended from time to time.
- X. The internal audit party of the Principal Accounts Office of the Ministry or Department may also inspect the accounts whenever it is called upon to do so.
- XI. Grants-in-aid will be spent exclusively in pursuance of the objectives for the project entitled "Population Dynamics and Biogeography of 'Himalayan Mouse-Hare Ochotona Roylei in Relation to their impact on the Medicinal Flora of Western Himalaya" as given above and for the purpose it is being sanctioned.
- XII. Grants-in-aid is subject to the Economy Instruction issued from time to time by the Ministry of Finance or by the Competent Authority.
- XIII. The sanction of the grant is subject to the terms and conditions given in **Annexure-I** and signing of bond with NMHS-PMU, GBPIHED in the prescribed format (**Appendix B**). Compliance of all conditions mentioned in the bond and **Annexure I** must be ensured.
- XIV. On the basis of the terms and conditions given in **Annexure-I**, action is being taken up for the drawl of the sanctioned amount of the first installment of the first year's grant during the financial year 2015-16.
- XV. The sanction of the grant is subject to the whole details with nature of work of this project under "NMHS" clearly mentioned in the website of the Grantee Organisation.
- XVI. A separate bank account is to be opened for NMHS Project as per the provision of Direct Beneficiary Account (DBA) as laid out by the Govt. of India and also facilitate the audit of accounts. The interest earned out of the NMHS project funds should be reported clearly in the utilization certificate.
- XVII. The Project commissioned under "National Mission on Himalayan Studies" would be for the **tenure of three years w.e.f. 1.4.2016**. If the project proponent/lead agency is able to produce the desired results after mid-term evaluation/ assessment in terms of measurable and quantifiable deliverables on the ground, the extension can be given for maximum up to 2 years with or without additional grant.
- XVIII. The amount of Rs.12,47,200/- (Rupees- Twelve lakh forty seven thousand two hundred only) will be drawn by the Drawing and Disbursing officer, G.B. Pant Institute of Himalayan Environment and Development, Kosi-Katarmal, Almora (U.K) and disbursed to the Registrar H.N.B. Garhwal University, Srinagar, Uttarakhand through bank by ECS. The Grantee organization will open a new account in nationalized bank and send the following details to NMHS-PMU, GBPIHED for release.

Bank name Account no-IFSC Code

- 6. The amount will be debited in the Major Head 3435.03.104.11.04.31 Grant-in-Aid-General- NMHS.
- 7. Please send your acceptance for the terms and conditions of this sanction letter so that above grant could be transferred to the Head of Implementing Agency through Bank transfer on designated account.
- 8. Please note that following documents must be submitted to NMHS- PMU, GBPIHED before the start of the project activities.
 - (i) Quotations for the equipment (S) to be procured.
 - (ii) Roles and responsibilities of the partners with the budget allocated to them.
 - (iii) Fair copy of Bond duly signed by authorized person of the grantee organization.

Encl.: Annexure-I Appendix- A& B

Yours Sincerely,

(Er. Kireet Kumar) Scientist "G"and Nodal Officer NMHS-PMU

Copy to:-

- The Registrar, H.N.B. Garhwal University, Srinagar, Uttarakhand 1.
- Sh. A. K. Das, Deputy Secretary (CS-I), Ministry of Environment, Forest & Climate Change, Govt. of India, Indira Paryavaran Bhawan, 2nd Floor, Vayu Wing, Jorbagh Road, Aliganj, New Delhi-110 003 2.
- Finance Officer, G.B. Institute of Himalayan Environment and Development, Kosi-Katarmal, 3. Almora, Uttarakhand.
- Principal Director of Audit, Scientific Department, AGCR Building, IP Estate, New Delhi 4.
- Steno to Director, GBPIHED, Kosi-Katarmal, Almora (Uttarakhand) 5.
- Guard File -NMHS 6.