



हेमवती नन्दन बहुगुणा गढ़वाल विश्वविद्यालय
Hemvati Nandan Bahuguna Garhwal University
श्रीनगर गढ़वाल (उत्तराखण्ड)-246174
Srinagar Garhwal (Uttarakhand) - 246174
(केन्द्रीय विश्वविद्यालय)
(A Central University)



पत्रांक : ग.वि.वि./ 20 /2023 / 133

दिनांक : 14/06/2023

OFFICE ORDER

Consequent upon appointment and subsequent joining of new Non-Teaching Officers, their duties and office rooms are hereby allotted as follows:-

S. N.	Name	Designation	Duties Allotted Section/Cell)	Office Room No.
1.	Sh. Jitendra Dimri	Deputy Registrar	Accounts, RCC, RTI	22 (Earlier DR, Accounts office)
2.	Ms. Kanika Bahuguna	Assistant Registrar	IQAC, AISHE & NIRF Portals, VC Secretariat Meetings (Coordination & documentation)	201 IQAC
3.	Sh. Kuldeep Singh		Recruitment Cell, Legal Cell, Meeting Cell, DoPT Portal	112 (Ist Floor Adm. Building)
4.	Sh. Surya Prakash Singh Badal		Administration (NT), Vigilance	Adm. Section (NT)

As above, concerned officials will resume their duties with immediate effect under intimation to their respective Controlling Officer.

This is issued with the approval of the Competent Authority.

[Signature]
14.06.2023
Registrar

Copy forwarded for information to:-

1. All above concerned.
2. All Deans/HoDs.
3. Campus Directors (Tehri/Pauri/Charuas)/Director IQAC/FDC.
4. DSW/Proctor/Chief Hostel Warden/Librarian.
5. Finance Officer/Controller of Examination/Coordinator, AISHE & NIRF.
6. All Deputy Registrars/Assistant Registrars/PRO/Nodal Officer (RTI).
7. Executive Engineer/All AEs.
8. I/c Data Processing Centre/e-Governance Cell.
9. I/c System Manager for uploading on the University Website.
10. PS to VC, for kind information of the Hon'ble Vice Chancellor.
11. PS to PVC, for kind information of the Hon'ble Pro-Vice Chancellor.
12. All Section Officers/In-charge.
13. Guard file.

[Signature]
Registrar