

Department of Sociology & Social Work
H.N.B. Garhwal Central University, Srinagar (Garhwal)
Course: Master of Social Work (M.S.W.) Revised -2023
Session: 2023-2024 onwards

Semester: Ist Semester

Subject Code	Title of the Course	Credit	Maximum Marks			Total
			Theory	Internal Assignment		
SOHS/MSW/C001	Basic Concept of Society	04	60	40		100
SOHS/MSW/C002	Dynamics of Personality & Human Behavior	04	60	40		100
SOHS/MSW/C003	Theory and Practice of Social Work	04	60	40		100
SOHS/MSW/C004	Social Welfare Services	03	60	40		100
SOHS/MSW/C005	Practical based on Concurrent Field Work	03	Practical	Viva	Int. Ass.	100
			60	20	20	

Semester: IInd Semester

Subject Code	Title of the Course	Credit	Maximum Marks			Total
			Theory	Internal Assignment		
SOHS/MSW/C006	Social Disorganization and Contemporary Social Problems	04	60	40		100
SOHS/MSW/C007	Methods of Social Work Intervention	04	60	40		100
SOHS/MSW/C008	Basic Principles of Social Research	04	60	40		100
SOHS/MSW/C009	Communication and Social Work Practice	03	60	40		100
WSOHS/MS/C010	Practical Based on Concurrent Field Work	03	Practical	Viva	Int. Ass.	100
			60	20	20	
	SELF STUDY COURSE					
SOHS/MSW/SS01A	Disaster Management	03	60	40		100
	OR					
SOHS/MSW/SS01B	NGO's and Social Development	03	60	40		100

Semester: IIIrd Semester

Subject Code	Title of the Course	Credit	Maximum Marks			Total
			Theory	Internal Assignment		
SOHS/MSW/C011	Social Policy, Planning and Development	03	60	40		100
SOHS/MSW/C012	Social Welfare Administration and Social Action	03	60	40		100
SOHS/MSW/C013	Social Statistics and Computer Application	03	60	40		100
SOHS/MSW/E001A	Social Ecology Environment and Management	03	60	40		100
OR						
SOHS/MSW/E001B	Development of Youth and Welfare of the Aged	03	60	40		100
SOHS/MSW/E002A	Practical Based on Concurrent Field Work related to Ecology & Environment	06	Practical	Viva	Int. Ass.	100
			60	20	20	
OR						
SOHS/MSW/E002B	Practical Based on Concurrent Field Work related to Youth Welfare and Aged	06	60	20	20	100
SELF STUDY COURSE						
SOHS/MSW/SS02A	Social work of Sanitation	03	60	40	100	
OR						
SOHS/MSW/SS02B	Population Dynamics	03	60	40	100	

Semester: IVth Semester

Subject Code	Title of the Course	Credit	Maximum Marks			Total
			Theory	Internal Assignment		
SOHS/MSW/C014	Counseling and Social Work Practice	03	60	40		100
SOHS/MSW/C015	Human Resource Management	03	60	40		100
SOHS/MSW/C016	Dissertation and Viva-Voce	03	Practical	Viva	Int. Ass.	100
			60	20	20	

SOHS/MSW/E03A	Rural Management	03	60	40	100	
OR						
SOHS/MSW/E03B	Industrial Relations and Personal Management	03	60	40	100	
OR						
SOHS/MSW/E03C	Medical and Psychiatric Social Work	03	60	40	100	

	OR		60	40		
SOHS/MSW/E03D	Correctional Social Work	03	60	40		100
SOHS/MSW/C04A	Practical Based on Concurrent Field Work and Block Placement related to Rural Management	06	Practical	Viva	Int. Ass.	100
			60	20	20	
	OR					
SOHS/MSW/C04B	Practical Based on Concurrent Field Work and Block Placement related Industrial Relations and Personal Management	06	60	20	20	100
	OR					
SOHS/MSW/C04C	Practical Based on Concurrent Field Work and Block Placement related to Medical and Psychiatric Social Work	06	60	20	20	100
	OR					
SOHS/MSW/C04D	Practical Based on Concurrent Field Work and Block Placement related to Correctional Social Work	06	60	20	20	100
	SELF STUDY COURSE					
SOHS/MSW/SS03A	Family and Child Welfare	03	60	40	100	
	OR					
SOHS/MSW/SS03B	Gender Studies	03	60	40	100	

(M.S.W.)

MASTER OF SOCIAL WORK PROGRAMME	
Semester: I	Subject: Social Work
Paper Code: SOHS/MSW/C001	Paper Name: Basic Concept of Society
Units	Topics
Unit I	Primary Concepts: Society, Community, Association, Institution, Culture
Unit II	Basic Social processes: Co-operation, Competition, Conflict, Accommodation, Assimilation.
Unit III	Social Institutions: Marriage, family. Social Groups: Concept and Types. Social Control: Concept, forms, means and Agencies.
Unit IV	Socialization: Concept, Theories and Agencies. Social Stratification: Caste and Class

Books Recommended:

1. Davis, K. – Human Society.
2. Gillin & Gillin – Cultural Sociology
3. Gorton, P.B. and Hunt, C.C. – Sociology
4. E.B. Tylor Primitive Culture
5. Haralambos, M – Sociology: Themes and Perspectives
6. Johnson, H.M. – Sociology: A Systematic Introduction.
7. Maclver, R.M. and Page, C.H. – Society; An Introductory
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MASTER OF SOCIAL WORK PROGRAMME	
Semester: I	Subject: Social Work
Paper Code: SOHS/MSW/C002	Paper Name: Dynamics of Personality & Human Behaviour.
Units	Topics
Unit I	Personality: Concept, Stages of Development with special reference to Indian Concept of life span, Types, Determinants. Heredity and Environment theories of Personality: Sigmund Freud, Carl Jung, Alfred Adler, Allport.
Unit II	Basic Socio-Psychological processes: Sensation, Perception, Attribution, Learning and Socialization. Motivation, Attitudes, Belief, Prejudices, Stereotypes.
Unit III	Human Behaviour: Concept and Determinants Reflectors. Behavioural problems in different stages of personality development. Adjustment: Concept, Characteristics, Factors. Leadership: Concept, Types and Functions.
Unit IV	Concept of Normalcy and Abnormalcy. Defence Mechanism Etiology of Abnormal Behaviour. Symptoms of Abnormal Behaviour. Types of Abnormal Behaviour: Psychosis and Psychoneurosis. Management of Mental disorder.

Books Recommended:

1. Anasasi, A – Psychological testing.
2. Baites, P.B. – Life span development & Behaviour.
3. Cofeman – Abnormal Psychology.
4. Davidoff, L.L. – Introduction to Psychology.
5. Halls, G.S. & Lindzey, G – Theories of Personality
6. Kretch & Crutchfield – Theory & Problem of Social Psychology.
7. Kuppaswami, B. – An Introduction to Social Psychology.
8. Qamar Hasan – Applied Psychology – Indian Perspective.
9. Szasz, Thomas – The Myth of Mental illness.
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MASTER OF SOCIAL WORK PROGRAMME	
Semester: I	Subject: Social Work
Paper Code: SOHS/MSW/C003	Paper Name: Theory and Practice of Social Work
Units	Topics
Unit I	Social Work: Concept, Objectives, Nature, Scope & Characteristic. Basic Concepts of Social Work: Social Security, Social Reform, Social Service and Social Development. Social Work and Other Social Sciences.
Unit II	History of Social Work in U.K. History of Social Work in U.S.A. History of Social Work in India.
Unit III	Motives & Principles of Social Work. Social Work as a Profession. Philosophy and Basic Values of Social Work. Social Work Education, Training and Knowledge.
Unit IV	Models Applied in Social Work. Role of Voluntary Social Agencies in Social Work. Radical Social Work

Books Recommended:

1. Chowdhry, D. Paul – Introduction to Social Work.
2. Congress, E.P. – Social Work Values and Ethics.
3. Desai, M. – Curriculum Development on History of Ideologies for Social Change and Social Work.
4. Find, A.E. – The Field of Social Work.
5. Govt. of India – Encyclopedia of Social Work in India.
6. Khinduka, S.K. – Social Work of India.
7. Mishra, P.D. – Social Work: Philosophy and Methods.
8. Singh, Surendra and Soodan, K.S. (eds.) – Horizons of Social Work.
9. Tata Institute of Social Sciences: Declaration of Ethics for Professional Social Works, IJSW (1997) Vol. 58 No. 2.
10. Wadia, A.R. – History and Philosophy of Social Work.
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MASTER OF SOCIAL WORK PROGRAMME	
Semester: I	Subject: Social Work
Paper Code: SOHS/MSW/C004	Paper Name: Social Welfare Services
Units	Topics
Unit I	Concept of Social Welfare. Welfare State. Growth and Development of Social Welfare Services in India.
Unit II	Social Welfare Services Under the Five-Year Plans. Social Welfare Agencies: Government and Non-Government Organizations.
Unit III	Central Social Welfare Board: Structure and Functioning. Administration of Social Welfare Services in India. Social Legislation in a Welfare State with Special reference to India.
Unit IV	Social Welfare and Development Programmes: Child Development, Youth Development, Women's Empowerment, Welfare of the Aged, Handicapped, Welfare of Backward Classes with special reference to Scheduled Castes/Scheduled Tribes, Labour Welfare.

Books Recommended:

1. Chowdhry, D.Paul – Social Welfare Administration.
2. Government of India – Encyclopaedia of Social Work in India (Selected Chapters).
3. Shastri, Rajaram – Social Service Tradition in India.
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MASTER OF SOCIAL WORK PROGRAMME	
Semester: I	Subject: Social Work
Paper Code: SOHS/MSW/C005	Paper Name: Practical Based on Concurrent Field Work
Units	Topics
Unit I	(Observation visit to ten Social Work/ Welfare Agencies, 12 hours per week).
Unit II	
Unit III	
Unit IV	

Semester : IInd Semester

MASTER OF SOCIAL WORK PROGRAMME	
Semester: II	Subject: Social Work
Paper Code: SOHS/MSW/C006	Paper Name: Social Disorganization and Contemporary Social Problems
Units	Topics
Unit I	Social Disorganisation: Concept, Causes, Approaches & Types.
Unit II	Concept of Social Problems. Contemporary Indian Social Problems; Alcoholism and Drug Addiction Dowry, Prostitution, Casteism, Communalism, Corruption, Poverty and Unemployment.
Unit III	Juvenile delinquency and Crime; Concept, Theories, Prevention and Control. Changing factors of Crime, White-Collar Crime and Organized Crime. Cyber Crime, Gender based Crime, Crime Against Women.
Unit IV	Violence; Forms, Theories and Control Strategies. Social defense; Concept and Scope.

Books Recommended:

1. Ahuja, R. – Social Problems in India.
2. Government of India – Encyclopedia of Social Work in India (Selected Chapters).
3. Mowrer – Disorganization – Personal and Social.
4. Mohan, Brij – India's Social Problems.
5. Pandey, Rajendra – Social Problems of Contemporary India.
6. Sushil Chandra – Sociology of Deviation in India.

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MASTER OF SOCIAL WORK PROGRAMME	
Semester: II	Subject: Social Work
Paper Code: SOHS/MSW/C007	Paper Name: Methods of Social Work Intervention
Units	Topics
Unit I	Historical Development of Social Case Work. Social Case Work: Meaning, Components, Objectives, Principles, Techniques, Processes, Elements & Recording
Unit II	Steps & Basic Assumption of Social Case Work. Worker-Client Relationship in Social Case Work & Principles. Approach To/Theories of Social Case Work
Unit III	Historical Development of Social Group Work. Social Group Work: Meaning, Objectives, Principles, Processes, Skill and Role of Group Worker. Programme, Planning and Development, Recording & Evaluation.
Unit IV	Community Organization: Meaning, Objectives, Steps, Assumption, Principles, Models and Strategies. Community Organization at different levels. Professional Organiser-Role and Skills. Development of Democratic leadership.

Books Recommended:

1. Aliss, A.S. – Perspectives of Social Group Work.

2. Bristol, M. – Handbook on Social Case Recording.
3. Brager, G. & Spechet H. – Practice of Community Organization.
4. Conway, R.S. & Fisher, Jog – Effective Case Work Practice.
5. Gentry, Martha – Social Work Practice.
6. Gangrade, K.D. – Community Organisation in India.
7. Harris, F.J. – Social Case Work.
8. Perlman, H. – Social Work Skills.
9. Rothman, B. & Ross, M.G. – Community Organisation: Theory and Practice.
10. Iwano, J. & Leck, Z. – Community Organisation: Theory and Practice.
11. Flag, J. & Leck, Z. – Community Organisation: Theory and Practice.

MASTER OF SOCIAL WORK PROGRAMME	
Semester: II	Subject: Social Work
Paper Code: SOHS/MSW/C008	Paper Name: Basic Principles of Social Research.
Units	Topics
Unit I	Concept and Scope of Social Research, Social Research types and Significance. Steps in Scientific Method. Selection and Formulation of Research Problem
Unit II	Research Design; Concept, Significance and Types. Hypothesis: Concept, Types and Significance. Sources of Data: Documentary and Field; Primary and Secondary. Sampling: Concept, Types and Techniques.
Unit III	Methods of Data Collection: Questionnaire Schedule Interview, Observation and Case Study. Social Survey, Types and Importance.
Unit IV	Processing of Data. Analysis and Interpretation of Data. Report Writing

Books Recommended:

1. Johoda, etal. – Research Methods in Social Relations.
2. Young, Pauline V. – Scientific Social Surveys and Research.
3. Moser, A.S. – Survey Methods in Social Investigations.

4. Galtung, Johan – Social Research Methods.
5. Polansky, N.A. – Social Work Research.
6. Lal Das, D.K. – Practice of Social Research.
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MASTER OF SOCIAL WORK PROGRAMME	
Semester: II	Subject: Social Work
Paper Code: SOHS/MSW/C009	Paper Name: Communication and Social Work Practice.
Units	Topics
Unit I	Communication: Concept and Definition, Components, Significance, Steps, Channels, Methods, Barriers. Principles and Skills.
Unit II	Models and Theories of Communication. Forms of Communication: Formal and Informal, Intrapersonal and Inter-personal. Verbal/oral and Non-Verbal/Written.
Unit III	Directions in Communication: Vertical, Horizontal and Diagonal. Media: Representation/Documentation of Reality with special Reference to weaker sections Assessment and Impact. Methods and Techniques of Designing and Conducting Campaign. Social Network Sites.
Unit IV	Media Scene in India: Print and Audio-Visual, Effective writing for Media; Press and framing of events, documenting reality, Press-Conference, Press notes. Public Relation and crisis Management; Role of Media in perception of crisis; Communication Management in Public relation campaign and crisis-prevention; use of puppets, songs, folk lore, street theatre, posters, logos, exhibitions,

	Multimedia etc.
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Books Recommended:

1. Brown, James W. et. al. (1985) – AV Instruction Technology: Media and Methods, New York; Mcgraw-Hill.
2. Dennis, E.E. and Merrill, John, C. – Basic Issues in Mass-Communication.
3. Gandhi, V.P. – Media and Communication today.
4. Jitendra, M.D. – Organizational Communication.
5. Kutnar, K. – Mass Communication in India.
6. Meikote, Srinivas, R – Communication for Development in the Third World.
7. Moody, Bella – Designing Messages for Development Communication.

MASTER OF SOCIAL WORK PROGRAMME	
Semester: II	Subject: Social Work
Paper Code: WSOHS/MS/C010	Paper Name: Practical Based on Concurrent Field Work
Units	Topics
Unit I	(Orientation visits of 10 Agencies 12 hrs. per week).
Unit II	
Unit III	
Unit IV	

Self Study Course

MASTER OF SOCIAL WORK PROGRAMME	
Semester: II	Subject: Social Work
Paper Code: SOHS/MSW/SS01A	Paper Name: DISASTER MANAGEMENT
Units	Topics
Unit I	Disaster – Meaning, Classification and an Overview. Environmental Issues and Disaster
Unit II	Pre-disaster preparedness and precautions, Flood, Cyclone, Earthquake, Tsunami, Sun-Stroke, Drought, Epidemics, Pandemics and Endemics. Role of NGO in Management of preparedness
Unit III	Post – Disaster Management Agencies. Evacuation, Corpse Disposal, Rehabilitation, Sanitation, Fooding, Medical Care, HAM Radio. Relief and Rehabilitation. Search, Rescue, Evacuation, Refugee Camp Management. First Aid, Cleaning Operation, Counseling for Trauma, Public Health and disease Management. Role of NGO in post Disaster Management. Co-ordination with Government Agencies. NDRF, SDRF.
Unit IV	Issues in Disaster Management. Education for disaster management, Risk Reduction, Social Vulnerability, Financial Management of Disaster, Communication and disaster. Disasters and

<p>impact on Poverty. Corporate Social responsibility and disaster. Community and disaster management. Essentials of urban risk reduction. Government planning for disaster management. Application of technology in disaster management. Displacement, Replacement.</p>
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Books Recommended:

1. Aggarwal, Nomita,(2003) Social Auditing of Environmental Laws in India,
2. Bharucha, Erach, (2005) Text book of Environmental Studies for Undergraduate Courses
3. Benimadhab Chatterjee, (2003) Environmental laws: Implementation problems and perspectives
4. Gulia, K S (2004), Geneses of Disasters: Ramifications and Ameliorations
5. Dasgupta, Rajdeep (2007) Disaster management and rehabilitation
6. Rajagopalan,R, (2009) Environmental Studies : From Crisis to Cure
7. Shukla,S K and Srivastava,P R (1992), Human Environment: An Analysis,
8. Shukla,S K and Srivastava,P R (1992), Environmental pollution and chronic diseases
9. Goel,P.K, (1996), Environmental Guidelines and Standards in India
- 10.Sharma J.P, (2004), Comprehensive Environmental Studies
- 11.Rajesh Dhankar (2006), Environmental Studies

OR

MASTER OF SOCIAL WORK PROGRAMME	
Semester: II	Subject: Social Work
Paper Code: SOHS/MSW/SS01B	Paper Name: NGO'S AND SOCIAL DEVELOPMENT
Units	Topics
Unit I	NGOs – An Introduction, Concepts and Functions
Unit II	Issues in NGO Management challenges of NGO Management, Development issues, Development indicators, Poverty (Exploitation, Vulnerability and Powerlessness) and Development
Unit III	Problems of NGOs – Problem identification, Problems faced by NGOs, Managerial role in problem solving, Governance and leadership
Unit IV	Strategy and planning for NGOs – Elements of Strategy, SWOT analysis, Process of Management – Planning, Organization, Delegation, Co-ordination, Core-Competency and Capacity Building

Books Recommended:

1. Principles of Management – G.R. Terry.
2. Management Principles and practices – Thierauf & Douglars.
3. Manual of Practical Management for Third world Rural Development Association – Ferriard Vincent
4. Governance & Financial Management in non-profit organization – M. Kandaswamy.
5. Social Marketing – S.M. Jha.
6. Marketing Management – Philip Kotler.

Semester : IIIrd Semester

MASTER OF SOCIAL WORK PROGRAMME	
Semester: III	Subject: Social Work
Paper Code: SOHS/MSW/C011	Paper Name: Social Policy, Planning and Development
Units	Topics
Unit I	Social Policy; Concept, Aims, Objectives and fields. Inter relation between Social Policy, planning and Development. Social Policy and Indian Constitution. Approaches and Models of Social Policy. The Process of Social Policy Formulation.
Unit II	Social Planning; Concept, Objectives, Scope, Models, Interrelationship between Social and Economic Planning. Social Planning in India: Five Years Plans. NITI Ayog. Social Planning and Social Change. Factors to

	Development of Planning in India
Unit III	Development; Positive and Negative Dimensions. Social Development; Concept, Models and Theories. Historical and Social Context of Development in India
Unit IV	Sustainable Development; Concept, Strategies, Critical issues. Salient Features of Social Development, Thoughts of Gandhi, Vinoba and Jai Prakash Narayan. Gandhi and Professional Social Work. Approaches to Social Development; Similarities and Differences

Books Recommended:

1. Chakraborty, S. – Development Planning – Indian Experience.
2. Dandekar, V.M. (1994) – Role of Economic Planning in India.
3. Ghosh A. – Planning in India: The Challenges for the Nineties.
4. Jacob, K.K. (ed.) – Social Policy in India.
5. Kulkarni, P.D. – Social Policy in India.
6. Kumar, Hajira – Social Work, Development and Sustainable Development.
7. Srivastava, S.P. (ed.) – The Development debate; Critical Perspectives.
8. UNDP – Human Development Report.
9. World Bank – World Development Report.
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MASTER OF SOCIAL WORK PROGRAMME	
Semester: III	Subject: Social Work
Paper Code: SOHS/MSW/C012	Paper Name: Social Welfare Administration and Social Action
Units	Topics
Unit I	Social Welfare Administration; Concept, Nature, Objectives, Characteristics and Principles. Social Welfare Administration; Policy Making and Planning.
Unit II	Problems of Social Welfare Administration in India. Function of Social Welfare Administration. Central Social Welfare Board. Panchayati Raj System.
Unit III	Social Action; Concept, Objectives, Principles, Strategies. Model of Social Action. Forms of Social Action. Eradication of Major Social evils – Dowry, Child Marriage,

	Child Prostitution, Child Labour, Domestic Violence.
Unit IV	Mobilization and Organization of People; Problems and Approaches. Levels, Methods and Importance of Social Action. Social Advocacy and Use of Social Action in Social Work

Books Recommended:

1. Arora's R.K. (ed.) 1979 – People's Participation in Development Process: Essays.
2. Chowdry, D. Paul – Social Welfare Administration.
3. Goel, Jain, R.K. – Social Welfare Administration. Theory and Practice (Vol. 1&2).
4. Sachdeva, D.R. – Social Welfare Administration.
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MASTER OF SOCIAL WORK PROGRAMME	
Semester: III	Subject: Social Work
Paper Code: SOHS/MSW/C013	Paper Name: Social Statistics and Computer Application
Units	Topics
Unit I	Statistics: Meaning, Uses and Limitations, Use of Statistics in Social Work Research. Measures of Central Tendency. Measures of Correlation.
Unit II	Data Summarization & Analysis of Data. Graphical Representation & Diagrammatic Presentation of Data.

Unit III	Use of Computer in Research. Use of Computer in the Different Fields of Social Work (eg. Industry, Medical and Psychiatry, Rural Development and Practice of Social Work Methods).
Unit IV	Uses of SPSS Package in Data Analysis for Social Work

Books Recommended:

1. Cochran, W.E. – Sampling Techniques.
2. Gupta, S.P. – Statistical Methods.
3. Mac, Millan, W. – Statistical Methods for Social Workers.
4. Mueller and Schuessler – Statistical Reasoning in Sociology.
5. Siegals, Nonparametric Statistics for the Behavioural Sciences, Mc-Graw Hill, Book Company New York, 1956.

MASTER OF SOCIAL WORK PROGRAMME	
Semester: III	Subject: Social Work
Paper Code: SOHS/MSW/E001A	Paper Name: Social Ecology, Environment and Management
Units	Topics
Unit I	Social Ecology: Meaning, Elements; Nexus between Ecology and Environment; Ecology and Development.

	Problems of Ecological Imbalances: Deforestation, Detribalization, Migration and Depopulation, loss of Flora and Fauna, Pollution and Health Hazards.
Unit II	Environment, Natural Resources and life Style; Environment Management – Maintaining, Improving and Enhancing; Current Issues of Environment Displacement. International Treaties and Agreements Relating to Environment Conservation.
Unit III	Law Relating to Environment Protection: Forest Conservation Act. Environment Protection Act. Water (Prevention and Control of Pollution) Act. Air (Prevention and Control of Pollution) Act.
Unit IV	Role of Non-Government Organizations in Environment Protection. Environment Movements in India and Uttarakhand.

Books Recommended:

1. Agarwal, S.K. – Industrial Environment: Assessment and Strategy.
2. Burch, W.R. (1987) – Human Ecology and Environment Management.
3. Guha, R. (2000) – Social Ecology.
4. Krishna, M. (1995) – Air Pollution and Control.
5. Mukherjee, R.K. – The Ecological outlook in Society, A.J.S. Vol. 32.
6. Ryding, S.O. (1992) – Environmental Management Handbook.
7. Sapru, R.K. (Ed.) (1987) – Environmental Management in India Vol. II.
8. Sharma, P.D. (1995) – Ecology and Environment.
9. Singh, J.S. & Chaturvedi, O.P. (1981) – Ecology, Environment and Development.
10. Vandana, Shiva (1991) - The Violence of the Green Revolution.
11. Rastogi, M.S.; Jaisankar, M.S.; & Harkjyasa Ikerftd leL;k;sa – Tata Mc-Graw-Hill's.

OR

MASTER OF SOCIAL WORK PROGRAMME	
Semester: III	Subject: Social Work
Paper Code: SOHS/MSW/E001B	Paper Name: Development of Youth and Welfare of the Aged

Units	Topics
Unit I	Concept and Characteristics of Youth. Emerging Patterns of Youth Culture in Contemporary Indian Society. Inter-generation Conflicts. Needs and Problems of Youth in Rural and Urban Settings Educated Unemployed Youth in India. Youth Unrest and Crime.
Unit II	National Policy of Youth. National Commission on Youth. Development of Youth in India: Nehru Yuva Kendra, Balika Mandal, NCC, Employment and Guidance Services, Youth Counselling
Unit III	Status and Role of Aged in India. Demographic Characteristics of the Aged Population: Longevity, Physical and Mental Health. Issues of Neglect, Abuse, Violence and Abandonment of the Aged.
Unit IV	National Policy and Legislative Provisions for the Aged. Schemes for the Welfare of the Aged: Institutional Care, Day Care and Medi-care Unit. Preparation for Old Age, Retirement Planning Raising Family and Community Awareness about the Problems of Ageing and the Aged. Participation of Senior Citizens in Socio-economics Development

Books Recommended:

1. Ahluwalia, B. – Youth in Revolt.
2. Ahuja R. – Sociology of Youth Sub-Culture.
3. Batten, R.R. – Human Factors in Youth Work.
4. Berstein, S- Youth under Strees.
5. Chandra, S. – Tension in the Youth.
6. Dandekar, K. – The Elderly in India.
7. Desai, M. and Siva Raju – Gerontological Social Work in India.
8. Irudaya, Rajan, et al. – Indian Elderly : Asset or Liability.
9. Khan, M.Z. – Elderly in Metropolis.
10. Krishna, P. and Mahadevan, K. (eds.) – The Elderly Population in the Developing World : Policies, Problems, and Perspectives.
11. Singhivi, L.M. (ed.) – Youth Unrest – Conflict of Generation.

MASTER OF SOCIAL WORK PROGRAMME	
Semester: III	Subject: Social Work
Paper Code:	Paper Name:

SOHS/MSW/E002A		Practical Based on Concurrent Field Work related to Ecology & Environment.	
Units	Topics		
Unit I			

Or

MASTER OF SOCIAL WORK PROGRAMME			
Semester: III		Subject: Social Work	
Paper Code: SOHS/MSW/E002B		Paper Name: Practical Based on Concurrent Field Work related to Youth Welfare and Aged.	
Units	Topics		
Unit I			

SELF STUDY COURSE

MASTER OF SOCIAL WORK PROGRAMME
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Semester: III		Subject: Social Work	
Paper Code: SOHS/M.S.W./SS02A		Paper Name: Social work of Sanitation	
Units	Topics		
Unit I	Social work of Sanitation: Concept and Genesis. Sanitation and its relationship with other disciplines and associated Dimensions: Environment, Public Health, Women and Sustainable Development.		
Unit II	Historical Development of Sanitation: Perspective and Orientation. Approaches to Public Health. Social Perspective on the Sanitation Challenges. Sanitation, Health, and Society: Sanitation, Hygiene, Scavenging, Poverty and Population, Environment, Wastage, Public and Private Space		
Unit III	Toilet as a tool of Social Change: Origin of Toilets and its Benefits, Toilet and Social Change, Sulabh Sanitation Movement in India		
Unit IV	State and Sanitation in India: Policies and Programmes of Sanitation, Implementation and Utilization of Sanitation Programme, Liberation and Rehabilitation of Scavengers, Globalization and Sanitation, Regional and Sanitation		

Books Recommended:

1. Jha, Hetukar. (2015). '*Sociology of Sanitation*', Kalpaz Publication, New Delhi.
2. Nagla, B.K. (2015). '*Sociology of Sanitation*', Kalpaz Publication, New Delhi.
3. Richard, Pais. (2015). '*Sociology of Sanitation*', Kalpaz Publication, New Delhi.
4. Akram, Mohanmmad. (2015). '*Sociology of Sanitation*', Kalpaz Publication, New Delhi.
5. Saxena, Ashish. (2015). '*Sociology of Sanitation*', Kalpaz Publication, New Delhi.
6. Bagela, Anil S. (2015). '*LoPNrk dk lekt'kkL=*', Kalpaz Publication, New Delhi.
7. Pathak, Bindeshwar. (2015). '*Sociology of Sanitation*', Kalpaz Publication, New Delhi.

OR

MASTER OF SOCIAL WORK PROGRAMME	
Semester: III	Subject: Social Work
Paper Code: SOHS/M.S.W./SS02B	Paper Name: POPULATION DYNAMICS
Units	Topics
Unit I	<p>Introduction to population study Significance of the study of population. Demography Elements of population study: size, composition and distribution. Demographic process: Fertility, mortality, migration. Basic demographic concepts: crude birth rate, age-specific fertility rate, total fertility rate, Period effects , cohort effects ,crude death rate, age-specific death rate, infant mortality rate, life expectancy at birth, Age and Sex Composition, Population Growth, Demographic Transition, gross reproduction rate, net reproduction rate, stable population, stationary population.</p>
Unit II	<p>Demographic trends Global demographic trends: Aging, youth bulge, migration, urbanization, health, environment. Implications of population growth at micro and macro level: economic, social and developmental.</p>
Unit III	<p>Population control Population control: history, methods, movements, population control and economics, opposition to population control.</p>
Unit IV	<p>Population policy World Population Policies of 2007, National Population Policy 2000, Population and Family Planning Policy</p>

Books Recommended:

1. Srinivasan K (1998), Basic Demographic Techniques and Applications, Sage Publications,
2. Goel,S L (2005), Population policy and Family Welfare, New Delhi : Deep and Deep publications
3. Shrivastava S C (1980), Studies In Demography, Meerut : Jai Prakash Nath,
4. Gupta,S P (1990), Population growth and the problem of un-employment, New Delhi : Anmol Publications,

Semester : IVth Semester

MASTER OF SOCIAL WORK PROGRAMME	
Semester: IV	Subject: Social Work
Paper Code: SOHS/MSW/C014	Paper Name: Counselling and Social Work Practice
Units	Topics
Unit I	Counselling: Meaning, Definition, Needs, Goals, Principles & Methods. Steps, Approaches and Models: Western and Indigenous. Counseling Process, Stages of Counselling and Counseling Situations.
Unit II	Individual Counselling: Client as a person, Voluntary and Non-Voluntary, Expectations, Behavior. Marriage, Family and Group Counselling
Unit III	Techniques of Counselling: Initiating Contact, Intake, Report, Establishing Structure, Interaction, Attending Behavior, Observation, Responding, Rating and its Interpretation. Counselling in Social Service Organization: Government and Non-Government.
Unit IV	Counselling in Social Work Practice; Social Worker as a Counselor. Problems of Counsellors. Recent trends in Counselling. Training for Counselling.

Books Recommended:

1. Butter, C and Joyce, V. (1998) – Counselling Couples in Relationships, An Introduction to the Relate Approach.
2. Caranagh, M.E. – The Counselling Experience: A Theoretical and Practical Approach.
3. Dava, Indu (1983) – The basic essentials of Counselling.
4. Dryden, W. – Key Issues for Counselling in Action.
5. Dryden, W. – Counseling in Practice.
6. Noonan, E. and Spring, L. (Eds.) (1992) – The Making of a Counselor.
7. Pepinsky, H.B. & Pepinsky, P.N. (1954) – Counseling Theory and Practice.
8. Oldfield, S. – Counselling Relationship.
9. Rao, Narayan – Counselling Psychology.

MASTER OF SOCIAL WORK PROGRAMME	
Semester: IV	Subject: Social Work
Paper Code: SOHS/MSW/C015	Paper Name: Human Resource Management
Units	Topics
Unit I	Concept of HRM and HRD, its objectives, Scope and Principles. Principles of organization: Hierarchy, unity of command, authority, co-operation, span of control, supervision, delegation, centralization, de-centralization.
Unit II	Inter-relationship between HRM and HRD. Policies for Employee upliftment. Maintaining Discipline, Disciplinary Procedure, Positive aspect of Discipline; Domestic Enquiry, Discharge and Dismissal, Resignation, Retirement.
Unit III	Theories of Organization: Theory of scientific Management, the bureaucratic theory, the classical theory, the human relations theory. Man Power Planning, Selection, Induction, Training, Promotion and Transfer. Job Analysis, Job Evolution, Performance Appraisal, Career Planning and Development, Discipline, Wages and Salary Administration.
Unit IV	Training & Development; Establishment of Training needs Strategies, Training Inputs, Evolution of Training Needs, Training Methodology. Collective Bargaining and Worker's Participation in Management, Industrial Relationship and Model Grievance Redressal Procedure, Causes of Indiscipline & Procedures of Disciplinary Action.

Books Recommended:

1. Agnihotri, Vidyasagar (1970) – Industrial Relation in India.
2. Dwivedi, R.S. (1985) – Management of Human Resource.
3. D.M. – Human Resource Development; The India Experience.
4. Dovar Rustoms – Personal Management and Industrial Relation in India.
5. Flippo, E.B. (1981) – Principles of Personal Management (Vth Ed.).
6. Koontz, H. and Others – Essentials of Management.
7. Lthans, F. – Organisational Behavior.
8. Moorthy, M.V. – Human Resource Management – Psycho-Sociological Social Work approach.
9. Rao, Sudha P. – Human Resource Management – Environment Influence.

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MASTER OF SOCIAL WORK PROGRAMME	
Semester: IV	Subject: Social Work
Paper Code: SOHS/MSW/C016	Paper Name: Dissertation and Viva-Voce
Units	Topics
Unit I	Practical based on Concurrent Field Work in Ist, IInd & IIIrd Semester will be conducted by One External & One Internal examiner appointed by the University. Practical based on concurrent Field Work and Block Placement in IVth Semester will be conducted by the Internal & External examiner appointed by the University. Same board of examiners shall also evaluate the Dissertation Work of the Student and also conduct the Viva-Voce examination.

Specialization Course:

MASTER OF SOCIAL WORK PROGRAMME	
Semester: IV	Subject: Social Work
Paper Code: SOHS/MSW/E03A	Paper Name: Rural Management
Units	Topics
Unit I	Characteristics Features of Indian Rural Community. Rural Institution: Family, Marriage and Caste, Caste Panchayat. Panchayati Raj Institution: Village Panchayat, Kshetra Panchayat & Zila Panchayat.
Unit II	Managerial Economic and Rural Marketing. NGO, Project Management and Local Governance. Rural Entrepreneurship Development, Rural Financing, Cooperative Management, Strategic Growth Perspective. Natural Resource Management, Environment & Right to Information Act.
Unit III	People's Participation in Rural Development. Role of District Rural Development Agency (D.R.D.A.). Role of District Planning & Development Committee (D.P.D.C.). Role of Co-Operative, Commercial Bank. National Bank for Agriculture and Rural Development (N.A.B.A.R.D.). Role and Function of Block Development Officer.
Unit IV	Rural Development Programs. Land Ownership and Land reforms in India. Rural Planning and Reconstruction.

Books Recommends:

1. Beteille, Andre – Caste and Power.
2. Chaturvedi, T.N. – Panchayati Raj : Selected Articles.
3. Desai, A.R., Introduction and Rural Sociology in India-Society of Agriculture and Economics.
4. Government of India – Panchayat Raj at a Glance.

5. Mishra, S.N. – Rural Development Planning: Design and Methods.
6. Malcolm Moseley – Rural Development: Principles and Practice.
7. Singh, Katar – Rural Development: Principles, Policies and Management.
8. T. Satpathy and R.K. Pany – Rural Banking.
9. Yerram, Raju B. – Commercial Banks and Rural Development: Issues and Trends.

OR

MASTER OF SOCIAL WORK PROGRAMME	
Semester: IV	Subject: Social Work
Paper Code: SOHS/MSW/E03B	Paper Name: Industrial Relation's And Personal Management
Units	Topics
Unit I	Industrial Relations: Concept, Objectives, Scope, Important Determinant and Reflectors, Various Approaches to Industrial Relations. Industrial Relations Policy in India.
Unit II	Industrial Disputes: Concept, Causes and Magnitude. Industrial Disputes Act, 1947.
Unit III	Collective Bargaining: Concept, Objectives, Principles, Forms & Methods. Participative Management: Concept, Objectives & Scope. Approaches to Participation. Current Scheme of Worker's Participation in Management in India and Quality Circle.
Unit IV	The Problems and Practice of Welfare and its Administration in Industrial Setting, Scope, Practices, Gaps and Suggestions. Social Security Meaning, Different Methods and Philosophies of Social Security. Compensation and Salary Administration. Labour Legislation in India – The Factories Act, 1948. The Minimum wages Act, 1948. The Payment of Wages Act, 1936. The Contract Labour (Regulation And Abolition) Act, 1970. The Workman's Compensation Act, 1923. The Maternity Benefit Act, 1961. The Industrial Employment (Standing Orders) Act, 1946.

Books Recommends:

1. Birg Ivan (1970) – Industrial Sociology.
2. Hallen, G.C. (1967) – Dynamics of Social Security.
3. Memoria, C.B. – Dynamic of Industrial Relations.
4. Monappa, Arun – Industrial Relations.
5. Punekar, S.D. and Others – Labour Welfare, Trade Unionism and Industrial Relations.

6. Singh, Surendra – Industrial Relations and Personnel Management in India.
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OR

MASTER OF SOCIAL WORK PROGRAMME	
Semester: IV	Subject: Social Work
Paper Code: SOHS/MSW/E03C	Paper Name: Medical and Psychiatric Social Work
Units	Topics
Unit I	History of Medical and Psychiatric Social Work. Medical Social Work: Concept, Scope, Principles, Approaches & Skills. Socio-Psycho-Somatic Study of Illness & Diagnosis. Role of Medical Social Worker in Various Medical Settings.
Unit II	Psychiatric Social Work: Concept of Mental Health and Mental Illness. Stress and Stress Related Diseases. Psycho-Somatic Diseases. Mental Health Act, 1987. Role of Psychiatric Social Worker in the Mental Hospital.
Unit III	Hospital Organization – Hospital Staff and Position of Medical Social Worker in the Hospital. Hospital Management. Counselling and Psychotherapy. Family Therapy and Group Therapy.
Unit IV	Infections and Communicable Diseases – Typhoid, Leprosy, Tetanus, Diphtheria, Cholera, Malaria, Small Pox, AIDS, STD, Tuberculosis, Cancer. Cardiac Illness. Common Diseases and their Treatment.

Books Recommended:

1. Adelson, D. and Kallts, L.B. (ed.) – Community Psychology and Mental Health.
2. Alfred, Deon – The Social Setting of Mental Health.
3. Goldstein, D. – Expanding Horizons in Medical Social Work.
4. Huessey, H.R. – Mental Health with Limited Resources.

5. Juggi, O.P. – Mental Tension and the Causes.
6. Mohan, B. – Social Psychiatry in India.
7. Todd, Joan – Social Work with Mentally Subnormal.
8. WHO – Social Dimensions of Mental Health.

OR

MASTER OF SOCIAL WORK PROGRAMME	
Semester: IV	Subject: Social Work
Paper Code: SOHS/MSW/E03D	Paper Name: Correctional Social Work.
Units	Topics
Unit I	Correctional Social Work: Concept, Scope and Techniques. Application of Social Work Methods in the Institutional and Non-Institutional Correctional Setting. Dilemmas of Custody – Corrections Mix.
Unit II	Corrections: A Component of the Criminal Justice System. Community based Corrections: Probation, Parole and After-Case. Group Counselling and Group therapy in Correctional Institutions.
Unit III	Problems of Trained Social Workers in Correctional Settings. Future of Correctional Social Work: Trends and Perspective. Social Case Work in Correctional Settings, Case Conferences, Role of Other experts in the Correctional Work. Follow up and rehabilitation of Criminals. Social Work with Women Criminal and Social Work with Habitual Offenders. Social Work with Suicides.
Unit IV	Legal forms Work of Corrections in Institutional Settings: Prison Act, 1894; and Prisoners Act, 1900. Juvenile Justice (Care and Protection) Act, 2002. Legal Farm Work of Community – Based Corrections, Probation of Offenders, Act, 1958. Rules for Parole and Pre-Mature Release of Prisons.

Books Recommended:

1. Bhattacharya, S.K. – Social Defense in India.
2. Bhusan, Vidhya – Prison, Administration in India.
3. Dativ, R.N. – Prison and Society.
4. Johnson, E.H. – Crime, Corrections and Society.
5. Srivastava, S.P. – The Probation System.
6. Srivastava, S.P. – Juvenile Justice in India.
7. Srivastava, S.P. – The Indian Prison Community.
8. Srivastava, S.P. – Role of Social Workers in the Prevention of Crime, and Treatment of Offenders, Social Defense.
- 9.

MASTER OF SOCIAL WORK PROGRAMME	
Semester: IV	Subject: Social Work
Paper Code: SOHS/MSW/C04A	Paper Name: Practical based on Concurrent Field Work and Block Placement related to Rural Management.
Units	Topics
Unit I	

OR

MASTER OF SOCIAL WORK PROGRAMME	
Semester: IV	Subject: Social Work
Paper Code: SOHS/MSW/C04B	Paper Name: Practical based on Concurrent Field Work and Block Placement related to Industrial Relations and Personal Management .
Units	Topics
Unit I	

OR

MASTER OF SOCIAL WORK PROGRAMME	
Semester: IV	Subject: Social Work
Paper Code: SOHS/MSW/C04C	Paper Name: Practical based on Concurrent Field Work and Block Placement related to Medical and Psychiatric Social Work.

Units	Topics
Unit I	

OR

MASTER OF SOCIAL WORK PROGRAMME	
Semester: IV	Subject: Social Work
Paper Code: SOHS/MSW/C04D	Paper Name: Practical based on Concurrent Field Work and Block Placement related to Correctional Social Work.
Units	Topics
Unit I	

Note:

Practical based on concurrent Field Work and Block Placement in IVth Semester will be conducted by the Internal & External examiner appointed by the University. Same board of examiners shall also evaluate the Dissertation Work of the Student and also conduct the Viva-Voce examination.

SELF STUDY COURSE

MASTER OF SOCIAL WORK PROGRAMME	
Semester: IV	Subject: Social Work
Paper Code: SOHS/M.S.W./SS03A	Paper Name: FAMILY AND CHILD WELFARE
Units	Topics
Unit I	Family as a social institution. Concept of family. Types of family. Functions of family. Family dynamics – power, myths, role and patriarchy in family. Concept of Marriage. Review of changing situations in marriages and marital relationship
Unit II	The Family in the context of Social Change. Concept and characteristics of social change. Impact of migration, industrialization, urbanization, liberalization, privatization and globalization on family –changing functions, values, relationship, and communication.
Unit III	Quality of Life and Family. Concept of quality of life. Indicators of quality of life. Family and Millennium Goals
Unit IV	Work with families: interventions, techniques and skills. Family centered social

	<p>work – problem solving approach. Life enrichment programs – developmental approach. Programs for family empowerment and protection of human rights</p> <p>31. Efforts of government in strengthening families – Policy, Legislation and programs. (Brief review). ICDS, Micro-credit, component plan, Schemes for families, Public Distribution System, Health – Family Welfare Programme, Health Insurance.</p>
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Books Recommended:

1. Harris, C. C. (1969) *The Family an Introduction*, London : George Allen and Unwin Ltd.
2. Burgess, Ernest W., Locke Harvey J., Thomes Mary Margare (4th edition), New York :The Family from Traditional to companionship Van Nostrand Reinhold Co.
3. Elliott & Merrill (1960) *Social Disorganization*, New York : Harper & Brother Pub.
4. Gore, M S (1968) *Urbanization and Family Change*, Mumbai : Poplar Prakashan
5. Green Arnold W. (1964) *Sociology (Analysis of life in Modern Society)*, MacGraw Hill Book, Co
6. Jayapalan N. (2001) *Indian Society & Social Institutions – Vol. I*, New Delhi : Atlantic Publishers & Distributors
7. Kumar, S., Chacko, K. M. (1985) *Indian Society & Social Institutions*, New Delhi : New Heights Publishers & Distributors
8. Lal, A. K. (1989) *The Urban Family : A Study of Hindu Social System*, Concept, New Delhi : Publishing Company
9. Larlton E, Munson (1983) *Social Work with Families – Theory and Practice*, New York :The Free Press
10. Leouard Brown, Philip Selznick (4th Ed.) *Sociology – A text with adapted readings*, New York, Evanston and London : Harper & Law Publication
11. Lowie, Robert H. (1950) *Socail Organization*, London : Routledge and Kegan Paul Ltd.
12. Maciouis, John J. (1993) (4th Ed,) *Sociology*, New Jersey : Prentice Hall Engle wood chifts
13. Nichols, Michall P. & Richard, C (1991) (2nd edition), *Family Therapy Concepts and Methods*, London : Allyn and Bacob
14. Nisbet, Robert A., Knopf (1970) *The Social Bond – An Introduction to the study of Society*, New York : Alfred A.
15. Philips Belanard S. (1969) *Sociology Social Structure & Change*, London : Macmillan Co.
16. Rajeshwar Prasad, Hallen, G. C., Pathak, Kusum, *Conspectus of Indian Society*, Agra : Satish Book Enterprise, Motikatra
17. Reece McGee, Holt Rinehart and Winston N Y(1980) *Sociology – An introduction*, New York

18. Sharma, Rajendra K. Fundamentals of Sociology, Atlantic Publishers & Distributors
 19. Williamson, Robert C. (1967) Marriage and Family Relations, New York, London, Sydney : John Wiley and Sons, Inc.
 20. Williamson, Robert C. (1967) Marriage and Family Relations, New York, John Wiley & Sons, Inc. 32

OR

MASTER OF SOCIAL WORK PROGRAMME	
Semester: IV	Subject: Social Work
Paper Code: SOHS/M.S.W./SS03B	Paper Name: Gender Studies
Units	Topics
Unit I	Women in India: The Changing Status of Women in India: Colonial and Post-Colonial, Status Indicators: Demographic, Social, Economic and Political
Unit II	Perspective on Gender Studies: Gender Studies in India, Liberal, Radical, Socialist and Post-Modernist.
Unit III	Women and Development: Impact of Development Policies on Women's Empowerment. Constitutional Provisions and State Initiatives to Uplift the Status of women, Violence against Women.

Unit IV	Women's Movement: Organizations, Movement and Autonomy. An Overview of Women's Movement in India. From Chipko to Sati:- The Contemporary Indian Women's Movement. Challenges Before Women's Movement.
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Books Recommended:

1. Ahlawat, Neerja. (1995), Social Networks and Women Organizations, New Delhi; Rawat Publications.
2. Ahlawat, Neerja. (2008), 'Violence Against Women: Voices from the field' Violence Impact and Intervention Atlantic Publishers.
3. Altekar, A.S. (1985), The Position of Women in Hindu Civilization. Delhi: Motilal Banarsidas.
4. Chanana, Karuna (1988), Socialization, Education and Women, Explorations in Gender Identity, New Delhi: Orient Longman.
5. Das, Veena and Ashis Nandy (1986), "Violence, Victimhood and the Language of Silence" in The Word and The World: Fantasy, Symbol and Record (ed.), New Delhi: Sage Publication. Pp. 177-197.
6. Desai, Neera and M. Krishnaraj (1987). Women and Society in India, New Delhi; Ajanta Publications.
7. Dube, Leela and Ranji Parliwal (1990), Structures and Strategies, Women, Work and Family. New Delhi; Sage Publications.
8. Flavia Agnes (1995), "Redefining the Agenda of the Women's Movement within a Secular Framework" in Urvashi Butalia and Tanika Sarker (eds.) Women and the Hindu Right, New Delhi: Kali for Women.
9. Forbes, G. (1998), Women in Modern India, Cambridge University Press.
10. Gandhi, Nandita and Nandita Shah (1992), The Issues at stake. New Delhi: Kali for Women.
11. Gandhi, Nandita and Nandita Shah (1992), The Issues at stake. Theory and Practice in the Contemporary Women's Movement in India, New Delhi: Kali for Women.

Note: Self Study Course – Maximum 9 Credits (3X3 Credits) (One Course of 3 Credits Mandatory but not to be Included while calculated The Grades.