



हेमवतीनन्दनबहुगुणा गढ़वालविश्वविद्यालय
Hemvati Nandan Bahuguna Garhwal University
श्रीनगर गढ़वाल (उत्तराखण्ड)-246174
Srinagar Garhwal (Uttarakhand) - 246174
(केन्द्रीय विश्वविद्यालय)
(A Central University)



Ref: HNBGU/RO/2023/ 190

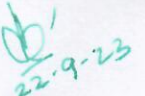
Date 22/9/23

Office Order

The Ministry of Finance, Govt of India has notified a revised procedure for the purchase of air tickets, vide O.M. No. 19024/03/2021-E.IV dated June 16, 2022. Consequently, it is informed that:

1. Travel through Air India is not compulsory now.
2. Employees have to choose flight having Best Available Fare on their entitled travel class which is the Cheapest Fare.
3. Air tickets should be purchased only through the following authorized agencies:
 - (i) M/S Balmer Lawrie & Company Limited (BLCL)
 - (ii) M/S Ashok Travels & Tours (ATT)
 - (iii) Indian Railways Catering and Tourism Corporation Limited (IRCTC)
4. Employees are encouraged to book flight tickets at least 21 days prior to the intended date of travel on tour and LTC, to avail the most competitive fares.
5. Any bookings made within less than 72 hours of intended travel on tour, will require the submission of self declared justification by the employee.

This is issued with the approval of the competent authority.


22.9.23
Registrar

Copy to:

1. All Deans/HODs/Coordinators, HNB Garhwal University.
2. Campus Directors (Tehri/Pauri/Charuas)/Director IQAC/FDC/RDC.
3. Finance Officer/CoE/Librarian.
4. All teachers of the University.
5. All Deputy Registrars/Assistant Registrars/PRO.
6. Executive Engineer/All AEs/JEs.
7. I/c Data Processing Centre/e-Governance Cell.
8. I/c System Manager for uploading on the University Website.
9. PS to VC, for kind information of the Hon'ble Vice Chancellor.
10. PS to PVC, for kind information of the Hon'ble Pro-Vice Chancellor.
11. All Section Officers/In-charge.
12. Establishment Section
13. Guard File.


Registrar