



**Hemvati Nandan Bahuguna Garhwal University
Srinagar (Garhwal)**

Tender/Quotation Document

For

Procurement and Establishment of Scientific Infrastructure

Under National Medicinal Plant Board (NMPB) funded project entitled “Establishment of Seed Production/Germplasm Centre for augment supply of Quality planting material/Seeds for the producer for cultivation/ plantation of medicinal plants in Himalayan Region” at High Altitude Plant Physiology Research Centre (HAPPRC)

www.hnbgu.ac.in

**HEMVATI NANDAN BAHUGUNA GARHWAL UNIVERSITY
SRINAGAR GARHWAL, UTTRAKHAND**

Tender/Quotation Enquiry

NIT NO. :

Dated:/2024

Name of Work:-Purchasing, supply and development/establishment of infrastructure for scientific research purpose under NMPB funded R&D Project.

Sealed tender/quotation is invited from reputed Manufacturers/Supplier/Authorized Dealers/Distributors/Contractors for **“Purchasing, supply and infrastructure development/establishment for scientific research”**. Details of the infrastructure, number of units, their specifications, are given in **Annexure I** of this tender/quotation document. Kindly submit your tender/quotation giving appropriate Rate/Price along with terms and conditions through sealed envelope in the name of **Director, HAPPRC, HNBGU, Srinagar (Garhwal), 246174, Uttarakhand** on or before **14/9/2024 (5PM)** through by hand or courier.

Annexure I

Description of Item	Approx. Cost Rs. in Lakhs with all the taxes/ transport	@EMD Rs. (2%)
1. Purchase/Construction/Establishment Polycarbonate Tunnel House (Green shade) for model nursery work at Tungnath (3400masl), Rudraprayag (3 km uphill trek from road head):- 01nos.. Dimensions-20ft x 12ft, central height 09ft, side height 06ft, area-240 sq.ft, shape- arch, door-6.5ft x 4ft. Structure steel frame, made of GI Squire/Rectangular pipe, Galvanized Steel design as per IS875, thickness 2.0mm, trusses, bottom cord (GI square pipe), perlins-50 x 50mm. Polycarbonate sheet- GE Lexan/Bryer Ultalite made, thickness-10mm multilayered, impact-40-120°. Light transmission-80-90%, aluminium profile for fixing polycarbonate sheet- aluminium strip- Anodized, strengthened, sealed internal shell. Size- 2” inch, weight- 1.25kg/12ft. Civil Work- Std-IS- 2645, Curtain wall-1’ below the ground level and 1’ above the actual ground level, Cement Concrete for columns-1:3:6 (RCC), floor-Natural Solar panel -100 W, 12V DC, fan 12 inch – 02 Nos operated by solar system and temperature controller.		
2. Purchase/Construction/Establishment of Polycarbonate Tunnel House (transparent) for development of model nursery work at Tungnath (3400masl), Rudraprayag (3 km uphill trek		

<p>from road head):- 01 Nos. Dimensions-20ft x 12ft, central height 09ft, side height 06ft, area-240 sq.ft, shape- arch, door-6.5ft x 4ft. Structure steel frame, made of GI Squire/Rectangular pipe, Galvanized Steel design as per IS875, thickness 2.0-2.2mm, trusses, bottom cord (GI square pipe), perlins-50 x 50mm. Green Polycarbonate sheet-GE Lexan/Bryer Ultalite made, thickness-10mm multilayered, impact-40-120°. Light transmission-30-40%, aluminium profile for fixing polycarbonate sheet-aluminium strip-Anodized, strengthened, sealed internal shell. Size- 2” inch, weight-1.25kg/12ft. Civil Work- Std-IS- 2645, Curtain wall-1’ below the ground level and 1’ above the actual ground level, Cement Concrete for columns-1:3:6 (RCC), floor-Natural. Solar panel - 100 W, 12V DC, fan 12inch – 02 Nos operated by solar system controlled by temperature controller.</p>		
<p>3. Purchase/Construction/Establishment of Polycarbonate Semi-automatic Green House for development of model nursery work at Tungnath (3400masl), Rudraprayag (3 km uphill trek from road head): - 01 Nos. Structure made of GI Squire / Rectangular pipe, Structure Size- 24 ft x 14 ft side height 08 ft, centre height 10-12 ft, Shape- Even Spans, Area: 336 Sq. ft, door size-6.5ft x 4ft. Material (Structures, Rafters, Perlins, Trusses) reinforced, rigid frame withstand storms and gale-hot dip galvanized iron, Galvanized Coating, Galvanized Steel design as per IS875, Thickness-2.0-2.2mm, Column (Rectangular/square pipe)-50mm x 50mm. aluminium Profile for fixing Polycarbonate sheet: Aluminium Strip- Anodized, strengthened, sealed internal shell, Size 2” inch, Weight-1.25kg/12ft, Screw- SS nonmagnetic/High quality GI, Thermal safety-Silicon. Cladding: Roof, front wall & side walls - 10 mm multilayered thick clear UV stabilized polycarbonate sheet (make GE Lexan/Bryer Ultralite), with Aluminium Profile, Silicon sealant, and accessories, thermal insulation W/m²-3.5, light transmission-80-90%. Civil Work: Curtain wall- 1’below the ground level and 1’ above the actual ground level. Cement Concrete for column-1:3:6 (RCC), floor-Natural. 100 W Solar panel 12V DC fan 12 inch - 02 nos operated by solar systems and temperature controller.</p>		

<p>4. Purchase/Construction/Establishment of Polycarbonate Solar Tunnel Dryer for post harvest management of Medicinal and aromatic plants at Tungnath, Rudraprayag as of development of post harvest infrastructure (3 km uphill trek from road head): 01nos. Dryer Type: Polycarbonate sheet based solar tunnel dryer. Heating: Direct solar radiation heating. Size : 20 ft x 12 ft, centre height- 10 ft, side height-7ft, Floor area: 240 Sq.ft. Shape-arch, door size 6.5ftx4ft, Structure steel frame, structure made of GI square/Rectangular pipe, Galvanized Steel design as per IS875, thickness-2.0-2.2mm, column, trusses, bottom cord (GI square pipe), perlins-50 x 50mm. Polycarbonate sheet- GE Lexan/Bryer Utralite made, thickness-10mm multilayered, impact-40-120°, Civil Work- std-IS- 2645, Curtain wall-1’ below the ground level and 1’ above the actual ground level, Cement Concrete for columns-1:3:6 (RCC), floor-cemented. Bench for drying planting material inside chamber- made of Heavy duty MS welded with paint, Bench Size-9’ X 2’ X 2’6”, Bench Frame-38mm x 38mm, Table Strapping-5mm thick 2” x1” hole size GI mesh, capacity- 500 kg, number of bench-06 Nos., Solar panel - 100W, 12V DC, fan 12 inch – 02 Nos operated by solar and controlled by temperature controller.</p>		
<p>Total Tender cost (Rs.)</p>		

Eligibility Criteria for Technical bid

Only those tenderer/Bidders/contractor, who are Registered Sole Proprietor/Partnership firm/Contractor or Company and meet the following conditions, can participate in the tender/Quotation.

Following Certificates must be scanned and uploaded:

1. Self attested Documentary proof of registration of Sole Proprietorship /Partnership firm /Contractor.
2. Self attested Documentary proof of GST Certificate. (The bidders must have a valid GST No. to participate in the tender.)
3. Self attested Documentary proof of PAN Card.
4. EMD amount as per specified particulars must be deposited by the tenderer/Bidders/contractor.
5. Experience of having successfully completed similar work. Similar works mean: - Details of previous Installation/Establishment/Construction of specified particulars, if any.

6. An undertaking by tenderer/Bidders/contractor of the effect that he/she has not been "Blacklisted/Debarred by any agency/department" (as per enclosed format).
8. A copy of declaration by the tenderer/Bidders/contractor regarding acceptance to Terms & Condition of the Tender/Quotation (as per enclosed format). All above documents/ details are mandatory without which tender/Quotation will not be considered.

GENERAL RULES & DIRECTIONS/TERMS AND CONDITIONS

1. The interested tenderer/Bidders/contractor must read all terms and conditions of HNBGU carefully. He/ She should only submit the bid/quotation if he/she considers himself/ herself eligible and is in possession of all the documents required.
2. Rate/Quotation should be submitted in sealed envelope as hard copy in the name of **Director, HAPPRC, HNBGU, Srinagar (Garhwal), 246174, Uttarakhand** along with all the supporting documents either by hand or courier within the 10 days of publication of tender/quotation document in hnbgu website (www.hnbgu.ac.in).
3. The tenderer/Bidders/contractor shall be required to submit refundable Earnest Money Deposit (**EMD Rs.38000**) of the goods/work as demand draft, **drawn in favour of Finance Officer, H.N.B. Garhwal University payable at Srinagar (Garhwal) - 246 174**. The registered firms in the university will be exempted from payment of EMD, but they should submit the written evidence accordingly to that effect.
4. The Earnest Money Deposit (EMD) of bidders, whose rates are not approved, will be returned within 45 days after finalization of the tender/quotation.
5. The bidders should quote their lowest price based upon the Terms and Conditions forming part of their tender document. The quoted rates shall include all taxes i.e. GST and Labour cess etc. Order will be placed to the successful tenderer/Bidders/contractor quoting required specifications and lowest rates out of the eligible tenderer/Bidders/contractor. The preference will be given to tenderer/Bidders/contractor having working experience in similar field in high altitude areas of Himalayan region.
6. **Performance guarantee** amount also needs to be paid by the vendor apart from EMD amount prior to issue of purchase order by the university. Performance guarantee amount including amount of EMD, shall be equivalent to 5% of the total value of the purchase order.
7. Committee shall consider various aspects like quality, warranty, specification or any other factor/s that deems fit to the committee for each item and then decides about the purchase/work order. University can give purchase/work order to one or more tenderer/Bidders/contractor for one item or more items as deems fit to it and same shall be binding to all tenderer/Bidders/contractor.
8. The tenderer/Bidders/contractor that do not fulfil any of the above conditions or are incomplete in any respect are liable to be rejected.
9. The University Authority reserves the right to accept or reject any or all tenderer/Bidders/contractor without assigning any reasons thereof and the bidder shall have no right, whatsoever, to challenge the same.
10. Successful tenderer/Bidders/contractor will have to sign the contract within 7 (seven) working days from the date of issue of work order by HNBGU.
11. The quoted rate should be valid till end of agreement period / Financial Year or as decided by the University.

- 12.** In case, the Bidder/ firm fail to comply the terms & conditions, the University may terminate the contract without assigning any reason.
- 13.** The successful tenderer/Bidders/contractor will be liable to complete the work within a period of 30 days or before the 15 October 2024 of getting the order. If the successful tenderer/Bidders/contractor does not start the work in time or stops the work midway or leaves the work altogether, his/her EMD/PG will be forfeited and the University shall have the right to cancel the order.
- 14.** The price quoted by tenderer/Bidders/contractor should be strictly for free delivery at place prescribed by the department. The quoted price must include all the taxes.
- 15.** All Taxes/Duties/Royalties Charges payable on the sales/transport etc. within and/or outside the state shall be payable by the tenderer/Bidders/contractor/vendor at his own cost.
- 16.** No extra charges for packing, forwarding and insurance etc. will be paid on the rates quoted.
- 17.** Quantity required for each item has been mentioned in the quotation form. However, university has the right to increase or decrease the quantity. Tenderer/Bidders/contractor is liable to supply the item on same rate even items are increased or decreased.
- 18.** The supplies of store equipment's etc. of inferior quality/standard or different specifications other than that orders specified and/or incomplete or broken articles will not be accepted. The Supplier will have to replace the same at his own cost and risk. Intimation of non-acceptance of any stores, machinery and equipment etc. will be sent to the supplier within 10 days from the date of receipt of the stores and the same will be returned to the supplier at supplier's own cost and risk, if he so desires.
- 19.** In case, failure to replace the accepted & rejected articles as mentioned in the conditions, the loss undergone by the Government will be recovered from the supplier's Earnest Money Deposit or performance Guaranty amount or payment due or any bill(s) to the extent required.
- 20.** In case the supplier does not execute the supply order in full, placed with him, the E.M.D. of the supplier will be forfeited by the university and the Contract for the supply shall stand terminated with no further liabilities on either party to the Contract.
- 21.** The successful tenderer/Bidders/contractor will not need to sign a separate agreement for the supply contract. By submitting their rates in response to the Tender/Quotation Notice, they agree to all the terms and conditions for the supply/work.
- 22.** The rate should include the cost of installation or erection of the required equipment and materials.
- 23.** Warranty of supplied item will be given by tenderer/Bidders/contractor/vendor firm as per product Guideline of company.
- 24.** Tender/quotation documents that do not provide complete information and that are received after the specified date and time will not be considered and will be summarily rejected. University will not be responsible for any postal delay.
- 25.** Conditional tenders shall not be accepted.
- 26.** Each page of the tender/quotation must be signed by the tenderer/Bidders/contractor which shall denote that the vendor is agreeing to the terms, conditions mentioned in the tender.
- 27.** EMD of such tenderer/Bidders/contractor/vendor shall be forfeited who do not provide the items as per the order or refuse to provide the items after purchase order is given to them. Such tenderer/Bidders/contractor/vendor may also be blacklisted for further period by the university as deems fit to the competent authority of the university.

28. Penalty may be imposed by the university for the delayed supply and such penalty shall be acceptable to the tenderer/Bidders/contractor/vendor and will be either payable by him or be deducted from his bill.

29. Only the Court of Pauri Garhwal, Uttarakhand alone will have the jurisdiction to try any matter of dispute or reference between the parties arising of this agreement/contract.

DECLARATION BY THE TENDERER/BIDDER/VENDOR/CONTRACTOR/SUPPLIER

I/We hereby declare that the terms & conditions, and instructions as given in the tender are acceptable to me/us and I shall supply the items as per tender terms.

Signature: _____

Name & Status of the signatory:_____

Date:_____

Seal of the firm

**WORK EXPERIENCE FORMAT FOR
TENDERER/BIDDER/VENDOR/CONTRACTOR/SUPPLIER**

Working experience of similar nature of works with Govt. Offices/ Semi-Govt./ State Govt./IITs/ PSUs / Autonomous Organization of the Central/State Government / PSUs. (Proof of work executed to be enclosed, if any).

Sr. No.	Description of work	Starting Date	Completion Date	Address/Name of Client	Value of Completed work

**Signature
Tenderer/ Bidders/Vendor/contractor/Supplier
With Seal**

**High Altitude Plant Physiology Research Centre (HAPPRC),
HNBGU, Srinagar Garhwal, Uttarakhand
Supplier Profile Form**

TENDER/QUOTATION FORM FOR THE SUPPLY OF:
_____ “PLEASE CAREFULLY GO THROUGH THIS
DOCUMENT AND ENSURE COMPLIANCE. THE NON-COMPLIANCE OF ANY CONDITION
MAY MAKE YOUR OFFER INVALID”

Please furnish the following information in this part so as to enable the panel to decide about the qualification in the Bid. Necessary valid documents/certificates from the appropriate authority must be attached sequentially in support of statement at serial 4 to 17 below.

Tenderer's reference No. : _____ Date : _____

1. Application for the supply of: _____

2. Name of the Tenderer/ Bidders/Vendor/contractor/Supplier: _____

3. Address: _____

(A) Telephone No. _____

(B) Mobile No. _____

(C) Fax No. _____

(D) e-mail _____

4. Earnest Money

(a) Amount : Rs. _____

(b) In favour of : Finance Officer, HNBGU, Srinagar Garhwal

5. Status of the applicant: _____ (Whether manufacturer/authorized Indian Agent/authorized distributor/authorized dealer as per tender notice. (Certificate must be submitted from appropriate authority).

6. Manufacturing license No. & Date: (if applicable)

7. Sales tax registration No. & Date : _____

8. Income tax PAN No. : _____

9. ISO/ISI award letter No. : _____ (In case it is awarded to the firm)

10. Annual Turnover for the last year : _____ (Related Document to be attached)

11. Details of major clients for the last : _____ year only (to be attached separately)

12. Details of order completed during last year (Certified copy enclosed) Name of Client & Address :

Amount : _____

13. Please certify that you are not blacklisted by any department of Central/State govt. or University or any public institution: Notarized affidavit is to be attached as mentioned in the terms and conditions of the tender.

15. Indicate after sales service availability: (Especially in Uttarakhand, Certificate from Manufacturer must be enclosed)

(a) No. of Engineers & technical staff: _____

(b) No. of Vendors : _____

(c) No. of service stations : _____

16. Please enclose separately the technical Specifications (without rates) of the product for which tender rates are submitted

17. Nearest duly authorized dealer's name: _____ And address along with recent Authorization letter.

Phone No./Mobile No./Fax No. : _____

e. mail :

18. Quote your price in your printed separated letter head for each item individually.

Signature
Tenderer/ Bidders/Vendor/contractor/Supplier
With Seal

Mandate Form

Electronic Clearing Service (Credit Clearing)/Real Time Gross Settlement (RTGS) Facility for Receiving Payments

Details of Account Holder:

1.	Firm/Contractor/Agency	
	Name of Account Holder	
	Complete Contact Address	
	Telephone Number / Mobile Number	
	E-mail address	

Bank Account Details

1.	Name of the Bank	
2.	Branch Name with Complete Address	
3.	Telephone Number and E-mail of Bank Branch	
4.	Whether the Branch is computerized?	
5.	Whether the Branch is RTGS enabled? If yes, then enter branch's IFSC code	
6.	Is the Branch also NEFT enabled	
7.	Type of Bank Account (SB/Current/Cash Credit)	
8.	MICR Code of Bank	
9.	Complete Bank Account Number	
10.	Repeat Bank Account Number	
11.	Signature of Account Holder/s	

Signature
Tenderer/ Bidders/Vendor/contractor/Supplier
With Seal

**LIST OF DIFFERENT GOODS REQUIRED FOR HIGH ALTITUDE PLANT
PHYSIOLOGY RESEARCH CENTRE (HAPPRC)
HNB GARHWAL UNIVERSITY, SRINAGAR, PAURI GARHWAL, UTTARAKHAND**

RATE/PRICE SUBMISSION SHEET

Reference No.

Dated:

1. Name of the Firm: _____
2. Address of the Firm: _____
3. Phone No. and Fax No. : _____
4. E-mail : _____
5. Whether the firm is registered with University (If Yes, attached proof)

(Please use separate Row/ Colum/ Page for submission of Rate/Price of each item)

(Accepting all the terms and conditions of the tender following prices are being offered)

Name & Description of the Item(s)	Price including all taxes, freight, packing, forwarding, insurance, labour etc. at Tungnath (3400masl), Rudraprayag (3 km uphill trek from road head)
<p>Purchase/Construction/Establishment Polycarbonate Tunnel House (Green shade) for model nursery work at Tungnath (3400masl), Rudraprayag (3 km uphill trek from road head):- 01nos.. Dimensions-20ft x 12ft, central height 09ft, side height 06ft, area-240 sq.ft, shape- arch, door-6.5ft x 4ft. Structure steel frame, made of GI Squire/Rectangular pipe, Galvanized Steel design as per IS875, thickness 2.0mm, trusses, bottom cord (GI square pipe), perlins-50 x 50mm. Polycarbonate sheet- GE Lexan/Bryer Ultalite made, thickness-10mm multilayered, impact-40-120°. Light transmission-80-90%, aluminium profile for fixing polycarbonate sheet- aluminium strip- Anodized, strengthened, sealed internal shell. Size- 2” inch, weight- 1.25kg/12ft. Civil Work- Std-IS- 2645, Curtain wall-1’ below the ground level and 1’ above the actual ground level, Cement Concrete for columns-1:3:6 (RCC), floor-Natural Solar panel -100 W, 12V DC, fan 12 inch – 02 Nos operated by solar system and temperature controller.</p>	
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GST:-

**Signature
Tenderer/ Bidders/Vendor/contractor/Supplier
With Seal**

Format for Agreement

This agreement is entered between Registrar, Hemvati Nandan Bahuguna Garhwal University, Srinagar, Garhwal (HNBGU) and(Tenderer/Vendor/Supplier/Contractor) on dated.....as below.

- 1- Agreement No.:-
- 2- Name of Work:-.....
- 3- Name of Vendor/Supplier:-
- 4- Estimated cost:- Rs.
- 5- Tender amount:- Rs.
- 6- Accepted tender cost: - Rs.
- 7- Performance guarantee/Security Money:- Rs. (Deposited amount- Rs.....)
- 8- Time allowed:- 30 days (Thirty Days)
- 9- Date of start:-
- 10- Date of Completion:-
- 11- General condition of contract: - **As enclosed in tender document.**

I/We have read and examined the Tender documents for the work. I/We hereby submit bid for the execution of the work specified for the HNBSGU within the time specified in Notice inviting Tender (NIT) of quantities.

**Tenderer/
Bidders/Vendor/contractor/Supplier
With Seal**

**Registrar,
HNBSGU**

Witness:-

1-.....

Witness:-

1- (if any)

Form of Performance Security (Guarantee)
(BANK GUARANTEE BOND)

In consideration of the President of India (hereinafter called “the Government”) having offered to accept the terms and conditions of the proposed agreement between.....and (Hereinafter called “the said Vendor/Supplier(s)”) for the work(Hereinafter called “the said agreement”) having agreed to production of an irrevocable Bank Guarantee for Rs.....(Rupees.....only) as a security/guarantee from the contractor(s) for compliance of his obligations in accordance with the terms and conditions in the said agreement,

1. We,(hereinafter referred to as “the Bank”) hereby undertake to pay to the Government an amount not exceeding Rs. (Rupees only) on demand by the Government.

2.We,.....(indicate the name of the bank)do hereby undertake to pay the amounts due and payable under this Guarantee without any demure, merely on a demand from the Government stating that the amount claimed as required to meet the recoveries due or likely to be due from the said contractor(s). Any such demand made on the bank shall be conclusive as regards the amount due and payable by the bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs.....(Rupees only).

3. We, the said bank further undertakes to pay to the government any money so demanded notwithstanding any dispute or disputes raised by the contractor(s) in any suit or proceeding pending before any court or tribunal relating thereto, our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the contractor(s) shall have no claim against us for making such payment.

4. We, (indicate the name of the bank).....further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for performance of the said agreement and that it shall continue to be enforceable till all the dues of the Government under or by virtue of the said agreement have been fully paid and its claims satisfied or discharged or till Engineer-in-charge on behalf of the government certified that the terms and conditions of the said agreement have been fully and properly carried out by the said contractor(s) and accordingly discharges this guarantee.

5. We,(indicate the name of the bank).....further agree with the Government that the Government shall have the fullest liberty without our consent and without effecting in any manner our obligations hereunder to vary any of the terms and conditions of the said agreement or to extend time of performance by the said contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the government against the said contractor(s) and to forebear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said contractor(s) or for any forbearance, act of omission on the part of the government or any indulgence by the Government to the said contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. This guarantee will not be discharged due to the change in the constitution of the Bank or the contractor(s).

7. We,(indicate the name of the bank).....lastly undertake not to revoke this guarantee except with the previous consent of the Government in writing.

8. This guarantee shall be valid up to, unless extended on demand by Government. Notwithstanding anything mentioned above, our liability against this guarantee is restricted to Rs.....(Rupees only) and unless a claim in writing is lodged with us within six months of the date of expiry or the extended date of expiry of this guarantee all our liabilities under this guarantee shall stand discharged.

Dated: the..... day of

**Seal & Signature with Name & Address
For (indicate the name of the bank)**

DECLARATION BY THE BIDDER ON NON JUDICIAL RS. 100 STAMP PAPER TO BE ATTACHED ALONGWITH THE TECHNICAL BID

(Not having been blacklisted or debarred by any government/semi government/ PSU/ Banks/ Universities etc. during last five years and/or other related issues)

Tender No. HNBGU/

Date: _____

To,

The Registrar
HNBGU, Srinagar,
Garhwal, Uttarakhand

In response to the NIT (Notice Inviting Tender) Ref. No. -----
dated-----for {Project Title}, _____ as an
Owner/Partner/Director/Auth. Sign. Of -----
I/We hereby declare that presently our Principal Manufacturing Company/firm-----
-----at the time of bidding:-

- a) possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Documents issued by the Procuring Entity;
- b) have fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Documents;
- c) is having unblemished record and is not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any State/Central government/ PSU/ UT/University.
- d) Does not have any previous transgressions with any entity in India or any other country during the last three years
- e) does not have any debarment by any other procuring entity
- f) is not insolvent in receivership, bankrupt or being wound up, not have its affairs administered by a court or a judicial officer, not have its business activities suspended and is not the subject of legal proceedings for any of the fore going reasons;
- g) does not have, and our directors and officers not have been convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a procurement contract within a period of three years preceding the commencement of the procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
- h) Does not have a conflict of interest as mentioned in the bidding document which materially affects the fair competition.
- i) Will comply with the code of integrity as specified in the bidding document.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken as per the provisions of the applicable Act and Rules, my/ our EMD and/or performance security amount may be forfeited in full and our bid, to the extent accepted, may be cancelled and I be blacklisted by the university for future work.

Thanking you,

Name of the Bidder: _____

Authorized Signatory: _____

Seal of the Organization:

Date:

Place:

DOCUMENTS TO BE ENCLOSED WITH QUOTATION/TENDER

NOTE: Below mentioned documents must be attached in the order indicated here under –

1. Demand Draft of Earnest money.
2. General terms & conditions duly signed.
3. Instructions to the Tenderer/ Bidders/Vendor/contractor/Supplier duly signed.
4. Copy of manufacturing license from appropriate authority, if applicable.
5. Copy of certificate of authorised dealership/distributorship, if applicable, otherwise order will not be placed.
6. Copy of Sales tax/trade tax/GST registration certificate.
7. Copy of CST registration certificate, if applicable.
8. Income Tax Permanent Account No. (PAN Card) of all the proprietor/ partners/ directors or of the company /firm.
9. Copy of last sales tax returns clearance (relevant portion).
10. Proof of copy for details of order completed as per supplies to University during last one year, if applied.
11. Manufacturers must submit a certificate along with the application about the entire responsibility of their dealer in case the supply is to be made through dealer, etc.
12. Notarized affidavit regarding no-blacklisting.
13. Experience certificates of working with Govt. Departments/autonomous bodies/PSUs, if available.

EXTRA DOCUMENTS OTHER THAN THE ASKED FOR SHOULD NOT BE ATTACHED

Note: Before sending/submitting the quotation/tender, the Tenderer/ Bidders/Vendor/contractor/Supplier should read carefully, the attached terms & conditions, special conditions, instructions and fill the columns of rate/price submission sheet.

DECLARATION BY VENDOR

I/We declare that the information and attached documents/certificates supplied above with this tender/quotation document are correct and I/We have read the attached terms & conditions, instructions regarding this tender/quotation and accepted them for supply/work.

Signature
Tenderer/ Bidders/Vendor/contractor/Supplier
With Seal