हेमवती नन्दन बहुगुणा गढ़वाल विश्वविद्यालय

Hemvati Nandan Bahuguna Garhwal University

(केन्द्रीय विश्वविद्यालय) श्रीनगर गढ़वाल (उत्तराखण्ड)–246174

(A Central University)

Srinagar Garhwal (Uttarakhand) - 246174

GSTIN-	PAN- AAALH0213N	TAN N- MRTH00338C
05AAALH0213N3ZE		

NIT NO. : HNBGU/S&P/ET/2024/04

Dated: 07-09-2024

E-TENDER DOCUMENT FOR

"Supply and Establishment of Scientific Infrastructure (Walk in Plant Growth Chamber, Green house facility, Storage Godown, etc.)"

Last Date & Time of Submission of Bid	Up to 14:00 Hrs on 23/09/2024	
Date & Time of Online Opening of Bids	Technical Bid 14:00 Hrs on	Price Bid 15:00 Hrs on
bate & fine of online opening of bids	24/09/2024	24/09/2024

https://eprocure.gov.in/eprocure or www.hnbgu.ac.in)

(Total No of Pages -17)

Prof.(N.S.Panwar) Registrar

HEMVATI NANDAN BAHUGUNA GARHWAL UNIVERSITY SRINAGAR GARHWAL, UTTRAKHAND E- Tender Enquiry (ETE)

NIT NO. : HNBGU/S&P/ET/2024/04

Dated: 07/09/2024

Name of Work:- Supply and Establishment of Scientific Infrastructure (Walk in Plant Growth Chamber, Green house facility, Storage Godown, etc.)

Online open Percentage Rate Bids/ Tenders in Two Bid system (1.Technical 2. Financial) are invited from reputed contractors having experience for "(Supply and Establishment of Scientific Infrastructure (Walk in Plant Growth Chamber, Green house facility, Storage Godown, etc)" Under National Medicinal Plant Board funded project entitled "Establishment of Seed Production/Germplasm Centre. Kindly submit your bid / tender giving lowest Percentage Rate along with terms and conditions through online mode only on e-Procurement portal https://eprocure.gov.in/eprocure on or before 23/09/2024. The tender forms and other details can be obtained from the websites https://eprocure.gov.in/eprocure or www.hnbgu.ac.in

NAME OF WORK	"Supply and Establishment of Rural Collection Centre. The Rural Collection Centre (Size:-20ft Lx20ft Wx10ft H):Quantity -01 Nos"		
TENTATIVE ESTIMATED COST	Rs. 10,00,000	0.00	
EARNEST MONEY DEPOSIT (EMD)	Rs. 20,000.00		
Tender Type (Open/ Limited/EOI/Auction/Single)	Open online		
Tender Category (Services/Goods/Works)	Works		
Product Category: (Other Works)	Other Works		
TENDER PROCESSING FEES	As per e-Procurement portal- https://eprocure.gov.in/eprocure directions : (Non refundable)		
Tender Fee (Non Refundable)	Rs. 590.00 (500.00+ 18% GST)		
COMPLETION PERIOD	120 days from the date of issue of work order		
Last date & time of online submission of bid, online EMD and other documents as specified in the bid document	Up to 14:00 Hrs on 23/09/2024		
Date & Time of Online Opening of Bids	Technical Bid	Financial Bid	
	14:00 Hrs on 24/09/2024	15.00 Hrs on 24/09/2024 or Will be informed later on after the evaluation of Technical Bids (Only to the bidders who will successfully qualify the Technical Evaluation)	
Validity of tender	90 days from the date of opening of financial bids		
Performance Guarantee	5 % of tender cost		
Defect Liability Period/ maintenance period	01 year after completion of work		
The tender forms and other details can be dow or www.hnbgu.ac.in	nloaded from th	e websites https://eprocure.gov.in/eprocure	

Prof.(N.S.Panwar) Registrar

Scope of Work

Description of Item	Approx. Cost Rs.in Lakhs with all the taxes/ transport
Supply and Establishment of Rural Collection Centre – 01 No.	
The Rural Collection Centre (Size:-20ft Lx20ft Wx10ft H) will	10.00 Lakhs
be of permanent type or high quality fabricated structure made of	
cement, sariya (iron rod) concrete walls and concrete roof, high	
quality electric fitting, concretes floor with tiles (600x600mm),	
water proof flush insulated doors with stainless doors handles and	
lock stand, aluminium sliding windows, fireproof, water proof, air	
proof, dehumidification system, store racks (10 no.) finished with	
paint and hanging of sign board of the purpose/objective. The	
cabin/room of the rural collection centre will be	
partitioned/attached by toilet and kitchen type structure for the use	
of project/collection centre staff. <i>Place of construction</i> : Lumkundi	
near Kulsari, Chamoli Garhwal, Uttarakhand. Distance of the	
construction place from road head: - 0.5Km.	
Total Tender cost (Rs.)	10.00 Lakhs

Eligibility Criteria for Technical bid

Only those tenderer/Bidders/contractor, who are Registered Sole Proprietor/Partnership firm/Contractor or Company and meet the following conditions, can participate in the tender/Quotation.

Following Certificates must be scanned and uploaded:

1. Self attested Documentary proof of registration of Sole Proprietorship /Partnership firm /Contractor.

2. Self attested Documentary proof of GST Certificate. (The bidders must have a valid GST No. to participate in the tender.)

3. Self attested Documentary proof of PAN Card.

4.Draft of Rs. 590.00 as a Tender Fee in favor of Finance officer, HNBGU must be enclosed with tender document

5.TDR of Rs.20,000.00 as EMD must be deposited by the Bidder in favor of Finance officer HNBGU Srinagar.

6. Experience of having successfully completed similar work. Similar works mean: - Details of previous Installation/Establishment/Construction of specified particulars, if any.

7. An undertaking by tenderer/Bidders/contractor of the effect that he/she has not been "Blacklisted/Debarred by any agency/department" (as per enclosed format).

8. A copy of declaration by the tenderer/Bidders/contractor regarding acceptance to Terms & Condition of the Tender/Quotation (as per enclosed format). All above documents/ details are mandatory without which tender/Quotation will not be considered.

GENERAL RULES & DIRECTIONS/TERMS AND CONDITIONS

1. The interested tenderer/Bidders/contractor must read all terms and conditions of HNBGU carefully. He/ She should only submit the bid if he/she considers himself/ herself eligible and is in possession of all the documents required.

2. Tender should be submitted through online mode only at e-Procurement portal https://eprocure.gov.in/eprocure or www.hnbgu.ac.in along with all the supporting documents. Bidders are advised to go through Instructions to bidder for e-tendering before submitting tender online. Manual submission of tender is not permitted and bids submitted manually will be rejected.

3. The tenderer/Bidders/contractor shall be required to submit refundable Earnest Money Deposit (EMD Rs. 20000.00) of the goods/work as demand draft, drawn in favour of Finance Officer, H.N.B. Garhwal University payable at Srinagar (Garhwal) - 246 174. The registered firms in the university will be exempted from payment of EMD, but they should submit the written evidence accordingly to that effect.

4. The Earnest Money Deposit (EMD) of bidders, whose rates are not approved, will be returned within 45 days after finalization of the tender/quotation.

5. The bidders should quote their lowest price based upon the Terms and Conditions forming part of their tender document. The quoted rates shall include all taxes i.e. GST and Labour cess etc. Order will be placed to the successful tenderer/Bidders/contractor quoting required specifications and lowest rates out of the eligible tenderer/Bidders/contractor. The preference will be given to tenderer/Bidders/contractor having working experience in similar field in high altitude areas of Himalayan region.

6. Performance guarantee amount also needs to be paid by the vendor apart from EMD amount prior to issue of purchase order by the university. Performance guarantee amount including amount of EMD, shall be equivalent to 5% of the total value of the purchase order.

7. Committee shall consider various aspects like quality, warranty, specification or any other factor/s that deems fit to the committee for each item and then decides about the purchase/work order. University can give purchase/work order to one or more tenderer/Bidders/contractor for one item or more items as deems fit to it and same shall be binding to all tenderer/Bidders/contractor.

8. The tenderer/Bidders/contractor that do not fulfil any of the above conditions or are incomplete in any respect are liable to be rejected.

9. The University Authority reserves the right to accept or reject any or all tenderer/Bidders/contractor without assigning any reasons thereof and the bidder shall have no right, whatsoever, to challenge the same.

10. Successful tenderer/Bidders/contractor will have to sign the contract within 7 (seven) working days from the date of issue of work order by HNBGU.

11. The quoted rate should be valid till end of agreement period / Financial Year or as decided by the University.

12. In case, the Bidder/ firm fail to comply the terms & conditions, the University may terminate the contract without assigning any reason.

13. The successful tenderer/Bidders/contractor will be liable to complete the work within a period of 90 days or before the 15 February 2025 in any cost of getting the order. If the successful tenderer/Bidders/contractor does not start the work in time or stops the work midway or leaves the work altogether, his/her EMD/PG will be forfeited and the University shall have the right to cancel the order.

14. The price quoted by tenderer/Bidders/contractor should be strictly for free delivery at place prescribed by the department. The quoted price must include all the taxes.

15. All Taxes/Duties/Royalties Charges payable on the sales/transport etc. within and/or outside the state shall be payable by the tenderer/Bidders/contractor/vendor at his own cost.

16. No extra charges for packing, forwarding and insurance etc. will be paid on the rates quoted.

17. Quantity required for each item has been mentioned in the quotation form. However, university has the right to increase or decrease the quantity. Tenderer/Bidders/contractor is liable to supply the item on same rate even items are increased or decreased.

18. The supplies of store equipment's etc. of inferior quality/standard or different specifications other than that orders specified and/or incomplete or broken articles will not be accepted. The Supplier will have to replace the same at his own cost and risk. Intimation of non-acceptance of any stores, machinery and equipment etc. will be sent to the supplier within 10 days from the date of receipt of the stores and the same will be returned to the supplier at supplier's own cost and risk, if he so desires.

19. In case, failure to replace the accepted & rejected articles as mentioned in the conditions, the loss undergone by the Government will be recovered from the supplier's Earnest Money Deposit or performance Guaranty amount or payment due or any bill(s) to the extent required.

20. In case the supplier does not execute the supply order in full, placed with him, the E.M.D. of the supplier will be forfeited by the university and the Contract for the supply shall stand terminated with no further liabilities on either party to the Contract.

21. The successful tenderer / Bidders/contractor will not need to sign a separate agreement for the supply contract. By submitting their rates in response to the Tender/Quotation Notice, they agree to all the terms and conditions for the supply/work.

22. The rate should include the cost of installation or erection of the required equipment and materials.

23. Warranty of supplied item will be given by tenderer/Bidders/contractor/vendor firm as per product Guideline of company.

24. Tender/quotation documents that do not provide complete information and that are received after the specified date and time will not be considered and will be summarily rejected. University will not be responsible for any postal delay.

25. Conditional tenders shall not be accepted.

26. Each page of the tender/quotation must be signed by the tenderer/Bidders/contractor which shall denote that the vendor is agreeing to the terms, conditions mentioned in the tender.

27. EMD of such tenderer/Bidders/contractor/vendor shall be forfeited who do not provide the items as per the order or refuse to provide the items after purchase order is given to them. Such tenderer/Bidders/contractor/vendor may also be blacklisted for further period by the university as deems fit to the competent authority of the university.

28. Penalty may be imposed by the university for the delayed supply and such penalty shall be acceptable to the tenderer/Bidders/contractor/vendor and will be either payable by him or be deducted from his bill.

29. Only the Court of Pauri Garhwal, Uttarakhand alone will have the jurisdiction to try any matter of dispute or reference between the parties arising of this agreement/contract.

DECLARATION BY THE VENDOR/SUPPLIER

I/We hereby declare that the terms & conditions, and instructions as given in the tender are acceptable to me/us and I shall supply the items as per tender terms.

Signature:	
Name & Status of the signatory:	
Date:	
Seal of the firm	

<u>WORK EXPERIENCE FORMAT FOR</u> <u>TENDERER/BIDDER/VENDOR/CONTRCTOR/SUPPLIER</u>

Working experience of similar nature of works with Govt. Offices/ Semi-Govt./ State Govt./IITs/ PSUs / Autonomous Organization of the Central/State Government / PSUs. (Proof of work executed to be enclosed, if any).

Sr. No.	Description of work	Starting Date	Completion Date	Address/Name of Client	Value of Completed work

Signature Tenderer/ Bidders/Vendor/contractor/Supplier With Seal

Supplier Profile Form

TENDER/QUOTATION	FORM	FOR "PLEASE	THE CAREFULLY	SUPPLY Go Through 7	OF: THIS
DOCUMENT AND ENSURE MAY MAKE YOUR OFFER I		_			
Please furnish the following		this part so a	s to enable the	nanel to decide abou	t the
qualification in the Bid. Neces		-		-	
attached sequentially in suppor	•			propriate authority ind	51 00
Tenderer's reference No. :					
1. Application for the supply of	 f.	Duie	•		
2. Name of the Tenderer/ Bidde	ers/Vendor/con	tractor/Supplie	r:	· · · · · · · · · · · · · · · · · · ·	
3. Address:					
(A)Telephone No.		·····			—
(B) Mobile No					
(C) Fax No					
(D) e-mail					
4. Earnest Money					
(a) Amount : Rs					
(b) In favour of : Finance Offic			al		
5. Status of the appl	icant:			(Wh	ether
manufacturer/authorized India	n Agent/author	ized distribute	or/authorized de	aler as per tender no	otice.
(Certificate must be submitted :	from appropriat	te authority).			
6. Manufacturing license No. &	Date: (if applied	cable)			
7. Sales tax registration No. &I	Date :				
8. Income tax PAN No. :					
9. ISO/ISI award letter No. : _				(In case it is awa	ırded
to the firm)					
10. Annual Turnover for the	last year :			(Re	lated
Document to be attached)					
11. Details of major clients for	r the last :			year	only
(to be attached separately)					
12. Details of order completed	c i		opy enclosed) N	ame of Client &Addr	ess :
Amount :					
13. Please certify that you are n					
any public institution: Notarize the tender.	ed affidavit is to	be attached a	s mentioned in t	he terms and condition	ns of
	availability (I	Espacially in L	ttarakhand Car	tificata from Manufac	turor
15. Indicate after sales service must be enclosed)	availability: (f	specially in C	uaraknand, Cer	uncate from Manufac	urer
(a) No. of Engineers & technica	al staff:				
(b) No. of Vendors :					
(c) No. of service stations :					

16. Please enclose separately the technical Specifications (without rates) of the product for which tender rates are submitted

17. Nearest duly authorized dealer's name:	 _ And address
along with recent Authorization letter.	
Phone No./Mobile No./Fax No. :	
e. mail :	

18. Quote your price in your printed separated letter head for each item individually.

Signature Tenderer/ Bidders/Vendor/contractor/Supplier With Seal

<u>Mandate Form</u>

Electronic Clearing Service (Credit Clearing)/Real Time Gross Settlement (RTGS) Facility for Receiving Payments

Details of Account Holder:

Firm/Contractor/Agency	
Name of Account Holder	
Complete Contact Address	
Telephone Number / Mobile	
Number	
E-mail address	
	Name of Account Holder Complete Contact Address Telephone Number / Mobile Number

Bank Account Details

1.	Name of the Bank	
2.	Branch Name with Complete Address	
3.	Telephone Number and E-mail ofBank Branch	
4.	Whether the Branch is computerized?	
5.	Whether the Branch is RTGSenabled? If yes, then enterbranch's IFSC code	
6.	Is the Branch also NEFT enabled	
7.	Type of Bank Account(SB/Current/Cash Credit)	
8.	MICR Code of Bank	
9.	Complete Bank Account Number	
10.	Repeat Bank Account Number	
11.	Signature of Account Holder/s	

Signature Tenderer/ Bidders/Vendor/contractor/Supplier With Seal

Financial Bid

Name of work:- Supply and installation of Walk in Plant Growth Chamber for seed germplasm centre at HAPPRC, Srinagar Garhwal which will use as to enhance the production of Quality Planting Material (QPM) of important Medicinal & Aromatic Plants (MAPs)

Name of the Contractor:

I hereby tender for the execution for "Supply and installation of Walk in Plant Growth Chamber for seed germplasm centre at HAPPRC, Srinagar Garhwal which will use as to enhance the production of Quality Planting Material (QPM) of important Medicinal & Aromatic Plants (MAPs)" for the work specified in the underwritten memorandum within the time specified in such memorandum at the rate specified in the tender document.

01	General Descriptions of Work	As above		
02	Estimated Cost of Work, as per scope of work given in the tender document. (Supply and Establishment of Rural Collection Centre – 01 No. The Rural Collection Centre (Size:-20ft Lx20ft Wx10ft H): 01 Nos)	Rs. 10,00,000.00		
03	Time allowed for the completion of the work from the date of written orders	120 days		
04	Earnest money	Rs . 20,000.00		
05	Bill of quantity	As per the scope of work.		
06	We hereby agree to execute the work at			
07	If this tender is accepted, I hereby agree to abide by and fulfilled all the terms and conditions and provisions of the contract annexed herewith and duly signed by me. In case of any default, Earnest Money submitted by me along with tender documents, the tender be forfeited and same may be paid to the account of Finance Officer, HNBGU Srinagar Garhwal Uttrakhand .			

Memorandum

Note: The price of above mentioned items shall be filled online only. Scanned copy of this document is not to be attached/ uploaded along with other enclosures.

Format for Agreement

This agreement is entered	between Registrar,	Hemvati Nand	lan Bahugu	na Garhwal University,
Srinagar,	Garhwal	((HNBGU)	and
	(Tenderer/Vend	lor/Supplier/Cor	ntractor) c	on datedas
below.				
1- Agreement No.:				
2- Name of Work:				
3- Name of Vendor/Supplie	r:			
4- Estimated cost:- Rs				
5- Tender amount:- Rs				
6- Accepted tender cost: - R	.s	•••••		
7- Performance guarantee/S	Security Money:- R	s	(Deposit	ed amount-
Rs)				
8- Time allowed:- 120 days				
9- Date of start:				
10- Date of Completion:				
11- General condition of co	ntract: - As enclosed	l in tender docı	ıment.	
I/We have read and examin	ed the Tender docu	ments for the w	ork. I/We h	ereby submit bid for the
execution of the work speci	fied for the HNBGU	J within the time	e specified i	n Notice inviting Tender

(NIT) of quantities.

Tenderer/ Bidders/Vendor/contractor/Supplier With Seal

Registrar,
HNBGU

Witness:-	Witness:-	
1	1 (if any)	

Form of Performance Security (Guarantee) (BANK GUARANTEE BOND)

3. We, the said bank further undertakes to pay to the government any money so demanded notwithstanding any dispute or disputes raised by the contractor(s) in any suit or proceeding pending before any court or tribunal relating thereto, our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the contractor(s) shall have no claim against us for making such payment.

4. We,further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for performance of the said agreement and that it shall continue to be enforceable till all the dues of the Government under or by virtue of the said agreement have been fully paid and its claims satisfied or discharged or till Engineer-in-charge on behalf of the government certified that the terms and conditions of the said agreement have been fully and properly carried out by the said contractor(s) and accordingly discharges this guarantee.

5. We,further agree with the Government that the Government shall have the fullest liberty without our consent and without effecting in any manner our obligations hereunder to vary any of the terms and conditions of the said agreement or to extend time of performance by the said contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the government against the said contractor(s) and to forebear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said contractor(s) or for any forbearance, act of omission on the part of the government or any indulgence by the Government to the said contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. This guarantee will not be discharged due to the change in the constitution of the Bank or the contractor(s).

7. We,lastly undertake not to revoke this guarantee except with the previous consent of the Government in writing.

Dated: the..... day of

Seal & Signature with Name & Address For (indicate the name of the bank)

DECLARATION BY THE BIDDER TO BE ATTACHED ALONGWITH THE TECHNICAL BID

(Not having been blacklisted or debarred by any government/semi government/ PSU/ Banks/ Universities etc. during last five years and/or other related issues)

Tender	No.	HNBGU/
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Date:

To,

The Registrar HNBGU, Srinagar, Garhwal, Uttarakhand

I/We hereby declare that presently our Principal Manufacturing Company/firm------at the time of bidding:-

- a) possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Documents issued by the Procuring Entity;
- b) have fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Documents;
- c) is having unblemished record and is not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any State/Central government/ PSU/UT/University.
- d) Does not have any previous transgressions with any entity in India or any other country during the last three years
- e) does not have any debarment by any other procuring entity
- f) is not insolvent in receivership, bankrupt or being wound up, not have its affairs administered by a court or a judicial officer, not have its business activities suspended and is not the subject of legal proceedings for any of the fore going reasons;
- **g)** does not have, and our directors and officers not have been convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a procurement contract within a period of three years preceding the commencement of the procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
- **h**) Does not have a conflict of interest as mentioned in the bidding document which materially affects the fair competition.
- i) Will comply with the code of integrity as specified in the bidding document.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken as per the provisions of the applicable Act and Rules, my/ our EMD and/or performance security amount may be forfeited in full and our bid, to the extent accepted, may be cancelled and I be blacklisted by the university for future work.

Thanking you,

Name of the Bidder: _____ Authorized Signatory: ____ Seal of the Organization: Date: Place:

DOCUMENTS TO BE ENCLOSED WITH QUOTATION/TENDER DOCUMENT

NOTE: Below mentioned documents must be attached in the order indicated here under -

1. Demand Draft of Earnest money.

- 2. General terms & conditions duly signed.
- 3. Instructions to the Tenderer/ Bidders/Vendor/contractor/Supplier duly signed.

4. Copy of manufacturing license from appropriate authority, if applicable.

5. Copy of certificate of authorised dealership/distributorship, if applicable, otherwise order will not be placed.

- 6. Copy of Sales tax/trade tax/GST registration certificate.
- 7. Copy of CST registration certificate, if applicable.
- 8. Income Tax Permanent Account No. (PAN Card) of all the proprietor/ partners/ directors or of the company /firm.
- 9. Copy of last sales tax returns clearance (relevant portion).

10. Proof of copy for details of order completed as per supplies to University during last one year, if applied.

11. Manufacturers must submit a certificate along with the application about the entire responsibility of their dealer in case the supply is to be made through dealer, etc.

12. Notarized affidavit regarding no-blacklisting.

13. Experience certificates of working with Govt. Departments/autonomous bodies/PSUs, if available.

EXTRA DOCUMENTS OTHER THAN THE ASKED FOR SHOULD NOT BE ATTACHED

Note: Before sending/submitting the quotation/tender, the Tenderer/ Bidders/Vendor/contractor/Supplier should read carefully, the attached terms & conditions, special conditions, instructions and fill the columns of rate/price submission sheet.

DECLARATION BY VENDOR

I/We declare that the information and attached documents/certificates supplied above with this tender/quotation document are correct and I/We have read the attached terms & conditions, instructions regarding this tender/quotation and accepted them for supply/work.

Signature Tenderer/ Bidders/Vendor/contractor/Supplier With Seal

Note: Scanned copy of these documents are to be uploaded along with other enclosures.