

**HEMVATI NANDAN BAHUGUNA GARHWAL UNIVERSITY**  
**( A Central university)**



**Electrical Works Contractors Registration Form**

**Period of Registration : 1 March 2025 to 31 March 2028**

S.no	Particulars	Description
1-	Electrical Contractor Registration Security EMD (Refundable)	Rs 30,000 /-by Demand Draft in Favor of Finance officer ,HNB Garhwal university payable at Srinagar Grahwal .
2-	Last date of submission of registration form.	18.02.2025
3-	Address of submission of registration Application form	Assistant Engineer (Electrical) 11 kv substation office Birla campus HNB Garhwal University Srinager Garhwal Uttarakhand PIN -246174
4-	Scope of work	All Electrical works LT/HT/ Sub Station Maintenance / Generator Repair work / Lifts / hydrant maintenance work etc .

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**Electrical Works Contractors Registration Application Form**

S.no	Particulars	Description
1-	Name of the firm	
2-	Address of the firm	
3-	Type of firm/organization (Proprietary/Private /Public /Govt )	
4-	"A" Class Government approved Electrical Contractor License Detail.	
5-	Copy of registration , (PWD/CPWD/UNIVERSITIES/BSNL)	
6-	Total Turnover During 2021-2022 2022-2023 2023-2024	

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**Electrical Works Contractors Registration Application Form**

S.no	Particulars	Description
5-	PAN Number	
6-	GST Registration Number	
7-	E.mail Mobile Number Phone Number	
8-	Income tax return of last three years .	1- 2- 3-
9-	Detail of EMD Draft of RS 30,000/-registration Security Fee (Refundable )drawn from any nationalized bank favoring of Finance Officer HNB Garhwal university Srinagar,Garhwal ,Uttarakhand .	Draft No- Date- Rs- Drawn on -

**Signature of contractor**

**Date :**

**Name of contractor**

**Seal with address of firm**

(Note : if required ,extra paper can be used by Electrical contractor to mention above detail )

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## Eligibility Conditions & important points

- 1- At least three years experience with proven record of Electrical works done in PWD/CPWD/Central /State University /state corporation Department/Central University etc .
- 2- Contractors must be Registered contractors of the PWD/CPWD/Central /State University/ state corporation Department /BSNL .
- 3- The minimum Average annual turnover should be 30 lack or more for the three financial years .
- 4- The Electrical Contractors shall submit copy of Registration certificates in regard to PWD/CPWD/Central /State University /state corporation Department /BSNL.
- 5- The Contractors shall submit copy of Registration certificates in regard to PAN,&GST ,Copy of income tax return of the firm for the last three years .
- 6- The Electrical contractors shall be required to submit refundable Registration Security (EMD) of Rs 30,000/- ( Thirty thousand only ) with the tender form enclosed with Demand Draft ,Drawn in favor of Finance Officer ,HNB Garhwal University payable at Srinagar (Garhwal)-246174 .
- 7- Late /Delayed Registration Application form due to any reason what so ever will not be accepted /considered at all under any circumstances .
- 8- The security Deposit will be refunded without any interest there upon after expiry of Registration validity period.
- 9- Electrical Contractors Application Form can be downloaded from the university website- [www.hnbgu.ac.in](http://www.hnbgu.ac.in) Electrical works contractors Registration form duly filled & signed by the contractors .

- 10- Each page of Electrical works Registration Application Form must be Signed by the contactors.
- 11- Application should be sent as per the Registration Application format specified by the University in the Registration Form and filled Application should be sent to The Assistant Engineer (E), 11 KV substation office ( Near Alaknanda Girls Hostel ) Birla campus ,HNB Grahwal University Srinagar (Garhwal ) -246174 Uttarakhand in sealed envelop super scribing :” **APPLICATION FOR ELECTRICAL CONTRACRORS REGISTRATION** “ and the due date of submission of Application by the Registered/speed post and it must reached before to aforementioned address before last date & University shall not be held responsible for any postal delay .
- 12- The Registration application Form should be accompanied by their registration Security (EMD) of 30,000/- (Thirty thousand only), Drawn in favor of Finance Officer ,HNB Garhwal University payable at Srinagar (Garhwal)-246174 ,please note that the Registration Security will be Accepted by Demand Draft .
- 13- The period of Registration will be for remaining month of the financial year 2025-26, 2026-27 & 2027-2028 .
- 14- The Registration Form not accompanied by Registration Security will not be considered.

### **DECLARATION**

I/We do here by declare that all entries made in this Registration application form are true to best of my/our Knowledge and belief . Further the above 14 terms and condition are acceptable to me /us in letter and spirit.

Signature of partners /proprietors with seal

Date :

Place :



