



हेमवती नन्दन बहुगुणा गढ़वाल विश्वविद्यालय
Hemvati Nandan Bahuguna Garhwal University
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(केन्द्रीय विश्वविद्यालय)
(A Central University)

पत्रांक : हे.न.ब.ग.वि.वि./मान्यता / 2025 / 297

दिनांक : 08 / 10 / 2025

सेवा में,

प्राचार्य/सचिव/निदेशक

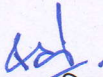
समस्त राजकीय/शासकीय सहायता प्राप्त अशासकीय महाविद्यालय/स्ववित्त पोषित कालेज/ संस्थान
हे0न0ब0गढ़वाल विश्वविद्यालय श्रीनगर गढ़वाल।

विषय: शुल्क वापसी के सम्बन्ध में।

महोदय/महोदया

उपरोक्त विषयक आपको अवगत करवाना है कि इस विश्वविद्यालय से सम्बद्ध महाविद्यालयों/संस्थानों के छात्र/छात्राओं द्वारा अपनी शुल्क वापसी हेतु लगातार विश्वविद्यालय को ई.मेल एवं ऑफलाइन माध्यम से आवेदन कर रहे हैं। इस सम्बन्ध में समस्त प्राचार्यों/निदेशकों को निर्देशित किया जाता है कि जब तक विश्वविद्यालय अनुदान आयोग नई दिल्ली से शैक्षणिक सत्र 2025-26 के लिये शुल्क वापसी नीति के दिशा-निर्देश प्राप्त नहीं होते तब तक यू0जी0सी0 नई दिल्ली द्वारा जारी शैक्षणिक सत्र 2024-25 के दिशा-निर्देशों के अनुसार छात्र/छात्राओं को शुल्क वापस करना सुनिश्चित करें।

संलग्न: यू0जी0सी0 नई दिल्ली द्वारा शुल्क वापस हेतु दिशा- निर्देश की प्रति।


कुलसचिव


प्रतिलिपि: निम्न का सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित:

1. समस्त सम्बद्ध कालेज/संस्थान।
2. वित्त अधिकारी/परीक्षा नियंत्रक।
3. निजी सचिव कुलसचिव, कुलसचिव महोदय को सूचनार्थ।
4. निजी सचिव कुलपति, माननीय कुलपति महोदय को सूचनार्थ।
5. सिस्टम मैनेजर को इस आशय से प्रेषित की उक्त पत्र को विश्वविद्यालय वेबसाइट पर अपलोड करने का कष्ट करें।
6. गार्ड फाइल।


कुलसचिव



ज्ञान-विज्ञान विमुक्तये

आचार्य मनिष र. जोशी

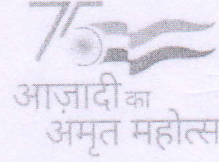
सचिव

Prof. Manish R. Joshi

Secretary



सत्यमेव जयते



आज़ादी का
अमृत महोत्सव

विश्वविद्यालय अनुदान आयोग
University Grants Commission

(शिक्षा मंत्रालय, भारत सरकार)
(Ministry of Education, Govt. of India)

D.O. No.F.2-71/2022 (CPP-II) (C-114546)

12th June, 2024 / 22 ज्येष्ठ, 1946

Subject: Fee Refund Policy 2024-25

आदरणीय महोदया/महोदय,

The University Grants Commission receives many representations/complaints from students/parents on the non-refund of fees by the Higher Education Institutions (HEIs) on cancellation/withdrawal of admissions.

2. Students should be allowed a full refund of fees within a specified period to enable them to opt for a course of their choice.

3. The Commission has considered the matter in its 580th meeting held on 15 May 2024, and after considering the relevant factors decided, the following fee refund policy for the academic session 2024-25:

- Notwithstanding anything contained in any guidelines/ prospectus/ notification/ schedule, a full refund of fees shall be made by the HEIs on account of all cancellations of admissions/migrations of students up to 30 September 2024 and with a deduction of not more than Rs. 1,000, as a processing fee, up to 31 October 2024.
- It shall apply to all higher education institutions, whether established or incorporated by or under a Central Act or a State Act, and every institution recognized by the University Grants Commission under clause (f) of Section 2 of the University Grants Commission Act, 1956 and to all institutions deemed to be a University declared as such under Section 3 therein and to all higher education institutions affiliated to a University.
- These guidelines would also be applicable to organizations, consortiums, committees, associations, etc., constituted for the purpose of conducting counselling or processing admissions and collecting fees on behalf of participating HEIs, and the HEI concerned will be responsible for refund fees.
- For any admission schedule extending/commencing beyond/after 31 October 2024, the provisions contained in the UGC Notification issued in October 2018 on Refund of Fees and Non-Retention of Original Certificates shall apply (reproduced below for ready reference):

Category	Percentage of Refund of fees*	Point of time when notice of withdrawal of admission is received in the HEI
(1)	100%	15 days or more before the formally notified last date of admission
(2)	90%	Less than 15 days before the formally notified last date of admission
(3)	80%	15 days or less after the formally notified last date of admission
(4)	50%	30 days or less, but more than 15 days after formally notified last date of admission
(5)	00%	More than 30 days after formally notified last date of admission

Cont...

e. This policy will remain in force for subsequent academic sessions until the issuance of a revised policy by the UGC.

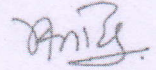
4. It may also be noted that the UGC has notified the Redressal of Grievances of Students Regulations, 2023, wherein "delay in, or denial of, the refund of fees due to a student who withdraws admission within the time mentioned in the prospectus, subject to guidelines, if any, issued by the Commission, from time to time" has been defined as one of the grievances.

5. The Higher Education Institutions are requested to ensure compliance with the fee refund policy for the academic session 2024-25 and redress any grievance by the provisions of the University Grants Commission (Redressal of Grievances of Students) Regulations, 2023.

6. Any HEI violating the provisions of UGC Fee Refund Policy 2024-25 shall be liable for punitive action as notified in Clause 5 of the UGC Notification on Refund of Fees and Non-Retention of Original Certificates issued in October 2018.

सादर,

भवदीय,



(मनिष जोशी)

सेवा में,

सभी विश्वविद्यालयों के कुलपति।

सभी महाविद्यालयों के प्राचार्य।