

Syllabus for Two-Year Post Graduate Programme

Master of Social Work (MSW) — Under NEP 2020

w.e.f. Academic Session 2026-27

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Master of Social Work, 2026

Curriculum Framework and Credit Allocation Two-Year Postgraduate Programme Master of Social Work (MSW), 2026

Course Eligibility (Entry Requirement):

Admission to the postgraduate program in Social Work requires a Three/Four-year Bachelor's degree (Graduation) in any discipline from a recognized university. The required percentage in the bachelor's degree is: 45% marks for all candidates of all categories (UR/SC/ST/OBC/EWS).

Programme Overview:

In alignment with the National Education Policy (NEP) 2020, the Master of Social Work (MSW) is a two-year postgraduate programme designed to develop professionally trained social work practitioners equipped with theoretical knowledge, practical skills, ethical values, and research competence to address contemporary social issues and promote social justice and sustainable development. The programme is structured across four academic semesters with each semester comprising 24 credits, making a total of 96 credits for the completion of the degree.

The academic framework mandates the completion of Three Discipline-Specific Core (DSC) courses during the first, second, third and fourth semesters followed by one Skill Enhancement Course (SEC), One Discipline Specific Elective (DSE) and One Multidisciplinary Elective (MDE) across all the semesters. The program is equipped to mandatorily impart the students with an exposure of field work, internship, and professional training, which constitute an integral component of social work education. Further, the program also provides the students to opt for specialization in social welfare services, disaster management, population studies, rural management, medical and psychiatric social work, and NGO management.

The programme aims to prepare students for careers in social welfare administration, community development, healthcare, counselling, human resource management, non-governmental organizations (NGOs), corporate social responsibility (CSR), research, and academia. By integrating theoretical understanding with practical exposure and research-based learning, the MSW programme seeks to produce socially committed professionals capable of working effectively with diverse communities and contributing meaningfully to social transformation and inclusive development at local, national, and global levels.

Summary of Papers and their Credits requirement for the fulfilment of the Master of Social Work Course

Paper Classification	Semester I		Semester II		Semester III		Semester IV		Total	
	Papers	Credits	Papers	Credits	Papers	Credits	Papers	Credits	Papers	Credits
Discipline Specific Course (DSC)	3	15	3	15	3	15	3	15	12	60
Skill Enhancement Course (SEC)	1	5	1	5	1	5	1	5	4	20
Discipline Specific Elective (DSE)	1	4	1	4	1	4	1	4	4	16
OR										
Multidisciplinary Elective (MDE)	1	4	1	4	1	4	1	4	4	16
Total	5	24	5	24	5	24	5	24	20	96

Course Structure: Master of Social Work (NEP 2020), May 2026

Semester I

Paper Classification	Subject Code	Title of the Paper	Credit	Theory	Internal	Total
Discipline Specific Course (DSC)	MSW/DSC1	Basic Concepts of Society	05	60	40	100
	MSW/ DSC2	Dynamics of Personality & Human Behaviour	05	60	40	100
	MSW/ DSC3	Theory and Practice of Social Work	05	60	40	100
Skill Enhancement Course (SEC)	MSW/SEC1	Field Work	05			100
Discipline Specific Elective (DSE)	MSW/DSE1	Social Welfare Services	04	60	40	100
OR						
Multidisciplinary Elective (MDE)	MSW/MDE1	NGO and Social Development	04	60	40	100
Total Credits			24			

Semester II

Paper Classification	Subject Code	Title of the Paper	Credit	Theory	Internal	Total
Discipline Specific Course (DSC)	MSW/DSC4	Social Disorganization and Contemporary Social Problems	05	60	40	100
	MSW/ DSC5	Methods of Social Work Intervention	05	60	40	100
	MSW/ DSC6	Basic Principles of Social Research	05	60	40	100
Skill Enhancement Course (SEC)	MSW/SEC2	Field Work	05			100
Discipline Specific Elective (DSE)	MSW/DSE2	Communication and Social Work Practice	04	60	40	100
OR						
Multidisciplinary Elective (MDE)	MSW/MDE2	Disaster Management and Response	04	60	40	100
Total Credits			24			

Semester III

Paper Classification	Subject Code	Title of the Paper	Credit	Theory	Internal	Total
Discipline Specific Course (DSC)	MSW/DSC7	Social Policy, Planning and Development	05	60	40	100
	MSW/ DSC8	Population Studies	05	60	40	100
	MSW/ DSC9	Social Statistics and Computer Application	05	60	40	100
Skill Enhancement Course (SEC)	MSW/SEC3	Field Work	05			100
Discipline Specific Elective (DSE)	MSW/DSE3	Development of Youth and Welfare of the Aged	04	60	40	100
OR						
Multidisciplinary Elective (MDE)	MSW/MDE3	Social Welfare Administration & Social Action	04	60	40	100
Total Credits			24			

Semester IV

Paper Classification	Subject Code	Title of the Paper	Credit	Theory	Internal	Total
Discipline Specific Course (DSC)	MSW/DSC10	Counseling and Social Work Practice	05	60	40	100
	MSW/ DSC11	Human Resource Management	05	60	40	100
	MSW/ DSC12	Project work, Dissertation and Viva-Voce	05	60	40	100
Skill Enhancement Course (SEC)	MSW/SEC4	One-Month Internship	05			100
Discipline Specific Elective (DSE)	MSW/DSE4	Rural Management	04	60	40	100
OR						
Multidisciplinary Elective (MDE)	MSW/MDE4	Medical and Psychiatric Social Work	04	60	40	100
Total Credits			24			

Syllabus: Master of Social Work (As per Course Structure)
Semester I

Semester I	Discipline Specific Course (DSC)		
Paper Code: MSW/DSC1	Paper Name: Basic Concepts of Society		
Credits	5		
Evaluation	Theory	Internal	Total
	60	40	100
Course Objectives			
<p>The course aims to introduce students to the fundamental concepts and structure of society and to develop an understanding of social processes, social institutions, social groups, social control, and socialization. It also seeks to explain the role of culture, family, marriage, caste, and class in shaping social life and human behavior. The course further aims to enhance students' sociological understanding of social relationships and contemporary social realities.</p>			
Course content			
Units	Topics		
Unit I	Primary Concepts: Society, Community, Association, Institution, and Culture		
Unit II	Basic Social Processes: Co-operation, Competition, Conflict, Accommodation, and Assimilation		
Unit III	Social Institutions: Marriage and Family; Social Groups: Concept and Types; Social Control: Concept, Forms, Means, and Agencies		
Unit IV	Socialization: Concept, Culture and Personality Theories, and Agencies of Socialization; Social Stratification: Caste and Class		
Course Outcomes			
<p>After completing the course, students will be able to explain the basic concepts of society, community, culture, and institutions. They will understand different social processes and the functioning of social institutions such as marriage and family. Students will also be able to identify various forms of social groups and mechanisms of social control, analyze the process of socialization and social stratification, and apply sociological concepts to understand social life and contemporary social issues.</p>			
Recommended Readings	<ol style="list-style-type: none"> 1. Kothari, C. R. (2004). <i>Research methodology: Methods and techniques</i> (2nd ed.). New Age International Publishers. 2. Bryman, A. (2016). <i>Social research methods</i> (5th ed.). Oxford University Press. 3. Creswell, J. W., & Creswell, J. D. (2018). <i>Research design: Qualitative, quantitative, and mixed methods approaches</i> (5th ed.). SAGE Publications. 4. Babbie, E. (2016). <i>The practice of social research</i> (14th ed.). Cengage Learning. 5. Neuman, W. L. (2014). <i>Social research methods: Qualitative and quantitative approaches</i> (7th ed.). Pearson Education. 6. Singleton, R. A., & Straits, B. C. (2018). <i>Approaches to social research</i> (6th ed.). Oxford University Press 		

Semester I	Discipline Specific Course (DSC)		
Paper Code: MSW/DSC2	Paper Name: Dynamics of Personality & Human Behaviour		
Credits	5		
Evaluation	Theory	Internal	Total
	60	40	100
Course Objectives			
The course aims to develop a basic understanding of personality and human behaviour, including their concepts, determinants, and major theories given by Sigmund Freud, Carl Jung, Alfred Adler, and Gordon Allport. It also focuses on socio-psychological processes, behavioural patterns, leadership, and the concepts of normal and abnormal behaviour.			
Course content			
Units	Topics		
Unit I	Personality: Concept, Stages, and Types; Determinants of Personality — Heredity and Environment. Theories of Personality: Sigmund Freud, Carl Jung, Alfred Adler, and Allport.		
Unit II	Socio-Psychological Processes: Sensation, Perception, Learning, and Social Attitudes, Beliefs, and Prejudices.		
Unit III	Human Behaviour: Concept and Determinants; Behavioural Problems in Personality Development; Leadership — Concept, Types, and Functions.		
Unit IV	Abnormal Behaviour: Concept of Normality and Abnormality; Etiology of Abnormal Behaviour; Symptoms of Abnormal Behaviour; Psychosis and Psychoneurosis.		
Course Outcomes			
After completing the course, students will be able to understand personality theories and human behaviour, explain socio-psychological processes, analyze behavioural problems and leadership, and differentiate between normal and abnormal behaviour in social contexts.			
Recommended Readings	<ol style="list-style-type: none"> Allport, G. W. (1961). <i>Pattern and growth in personality</i>. Holt, Rinehart and Winston. Anastasi, A., & Urbina, S. (1997). <i>Psychological testing</i> (7th ed.). Prentice Hall. Bates, P. B. (2005). <i>Life span development and behaviour</i>. (Edition varies). McGraw-Hill. Coleman, J. C. (1980). <i>Abnormal psychology and modern life</i>. Scott, Foresman. Davidoff, L. L. (1987). <i>Introduction to psychology</i> (3rd ed.). McGraw-Hill. Freud, S. (1923). <i>The ego and the id</i>. SE, 19: 1–66. Hogarth Press. Jung, C. G. (1964). <i>Man and his symbols</i>. Doubleday. Adler, A. (1956). <i>The individual psychology of Alfred Adler</i>. Basic Books. 		

Semester I	Discipline Specific Course (DSC)		
Paper Code: MSW/DSC3	Paper Name: Theory and Practice of Social Work		
Credits	5		
Evaluation	Theory	Internal	Total
	60	40	100
Course Objectives			
<p>This course aims to introduce students to the concept, nature, scope, and characteristics of social work. It provides knowledge of basic concepts such as social security, social reform, social service, and social development. It also covers the historical development of social work in the U.K., U.S.A., and India. The course familiarizes students with the principles, philosophy, values, and professional aspects of social work, along with various practice models and the role of voluntary organizations and radical social work.</p>			
Course content			
Units	Topics		
Unit I	Social Work: Concept, Objectives, Nature, Scope, and Characteristics. Basic Concepts: Social Security, Social Reform, Social Service, and Social Development. Relationship between Social Work and Other Social Sciences.		
Unit II	History of Social Work in the U.K., U.S.A., and India.		
Unit III	Social Work Philosophy: Motives, Principles, Philosophy, and Basic Values of Social Work. Professional Social Work: Social Work as a Profession, Education, Training, and Knowledge Base.		
Unit IV	Social Work Practice: Models Applied in Social Work; Role of Voluntary Social Agencies in Social Work; Rural and Urban Community Development.		
Course Outcomes			
<p>After completing this course, students will understand the basic concepts, nature, and scope of social work. They will be able to explain key social work concepts and describe its historical development in different countries. Students will understand the values, principles, and professional aspects of social work. They will also be able to identify different practice models and evaluate the role of voluntary agencies and radical social work in society.</p>			
Recommended Readings	<ol style="list-style-type: none"> 1. Bartlett, H. M. (1970). <i>The common base of social work practice</i>. National Association of Social Workers. 2. Banks, S. (2012). <i>Ethics and values in social work</i> (4th ed.). Palgrave Macmillan. 3. Barker, R. L. (2014). <i>The social work dictionary</i> (6th ed.). NASW Press. 4. Desai, M. (2000). <i>Curriculum development on history of ideology and philosophy of social work in India</i>. TISS. 5. Friedlander, W. A. (1977). <i>Concepts and methods of social work</i>. Prentice-Hall. 6. Johnson, L. C., & Yanca, S. J. (2010). <i>Social work practice: A generalist approach</i> (10th ed.). Pearson. 7. Payne, M. (2020). <i>Modern social work theory</i> (5th ed.). Oxford University Press. 8. Sheafor, B. W., Horejsi, C. R., & Horejsi, G. A. (2012). <i>Techniques and guidelines for social work practice</i> (9th ed.). Pearson. 		

Semester I	Skill Enhancement Course (SEC)		
Paper Code: MSW/SEC1	Field Work		
Credits	5		
Evaluation	Internal	External	Total
	40	60	100
Course Objectives			
<p>The objective of this course is to provide students with practical exposure to the functioning of Government and Non-Government Organizations (NGOs) through a 10-day field visit. The course aims to enhance students' understanding of social welfare programmes, community needs, and organizational practices while developing skills in observation, communication, documentation, report writing, and professional presentation. It also seeks to help students integrate theoretical knowledge with practical field experiences in social work settings.</p>			
Course content			
Units	Topic		
<p>Students will conduct a 10-day field visit to the Government or Non-Government Organization (NGO) and will have to prepare a report along with a presentation for the internal viva.</p>			
Course Outcomes			
<p>After completing the course, students will be able to understand the structure and functioning of Government and NGO sectors, analyze social issues and intervention strategies, and apply social work theories in field situations. Students will also develop competencies in field observation, report writing, presentation, and professional communication through the preparation and presentation of a field visit report during the internal viva.</p>			
Recommended Readings	<ol style="list-style-type: none"> 1. Coulshed, V., & Orme, J. (2012). <i>Social work practice: An introduction</i> (5th ed.). Palgrave Macmillan. 2. Gore, M. S. (1965). <i>Social work and social work education</i>. Asia Publishing House. 3. Healy, K. (2014). <i>Social work theories in context: Creating frameworks for practice</i> (2nd ed.). Palgrave Macmillan. 4. Hepworth, D. H., Rooney, R. H., Rooney, G. D., Strom-Gottfried, K., & Larsen, J. (2016). <i>Direct social work practice: Theory and skills</i> (10th ed.). Cengage Learning. 5. Midgley, J., & Livermore, M. (2009). <i>The handbook of social policy</i>. SAGE Publications. 6. Pearson, G., & Thomas, M. (1997). <i>Social work and fieldwork practice</i>. Macmillan. 7. Turner, F. J. (Ed.). (2017). <i>Social work treatment: Interlocking theoretical approaches</i> (6th ed.). Oxford University Press. 		

Semester I	Discipline Specific Elective (DSE)		
Paper Code: MSW/DSE1	Paper Name: Social Welfare Services		
Credits	4		
Evaluation	Theory	Internal	Total
	60	40	100

Course Objectives

This course aims to introduce students to the concept, origin, growth, and development of social welfare. It provides an understanding of social welfare services under various Five-Year Plans in India. The course familiarizes students with social welfare agencies, including both government and non-government organizations. It also highlights the structure and functioning of the Central Social Welfare Board and various social welfare services in India. Further, the course focuses on major welfare and development programmes related to child development, women's empowerment, and the welfare of the aged.

Course content

Units	Topics
Unit I	Concept of Social Welfare: Origin, Growth, and Development.
Unit II	Social Welfare Services: Social Welfare Services under the Five-Year Plans; Social Welfare Agencies — Government and Non-Government Organizations.
Unit III	Central Social Welfare Board: Structure and Functioning; Social Welfare Services and Programmes in India.
Unit IV	Social Welfare and Development Programmes: Child Development, Women Welfare, and Welfare of the Aged.

Course Outcomes

After completing this course, students will be able to understand the concept, origin, and development of social welfare. They will be able to explain social welfare services under Five-Year Plans and identify the role of government and non-government agencies. Students will gain knowledge of the structure and functioning of the Central Social Welfare Board and social welfare services in India. They will also be able to describe and analyze major welfare and development programmes for children, women, and the elderly.

Recommended Readings	<ol style="list-style-type: none"> 1. Choudhary, D. P. (2000). <i>Social welfare administration</i>. Atma Ram & Sons. 2. Datar, S. Y. (2010). <i>Social welfare and social development in India</i>. TISS. 3. Goel, S. L., & Jain, R. K. (1988). <i>Social welfare administration</i>. Deep & Deep Publications. 4. Kulkarni, P. D. (1965). <i>Social policy in India</i>. Tata Institute of Social Sciences. 5. Misra, R. (1981). <i>Social administration in India</i>. Concept Publishing Company. 6. Pathak, S. H. (1981). <i>Social welfare: An evolutionary and developmental perspective</i>. Macmillan India. 7. Reddy, B. S. (2017). <i>Social welfare administration</i>. Himalaya Publishing House.
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Semester I	Multidisciplinary Elective (MDE)		
Paper Code: MSW/MDE1	Paper Name: NGO and Social Development		
Credits	4		
Evaluation	Theory	Internal	Total
	60	40	100
Course Objectives			
<p>This course aims to introduce students to NGOs, their concepts, functions, and role in social development. It provides an understanding of key issues in NGO management, including development indicators, poverty, vulnerability, and powerlessness. The course helps students identify problems faced by NGOs and understand managerial approaches to problem-solving, governance, and leadership. It also focuses on strategic planning, SWOT analysis, and essential management processes such as planning, organization, coordination, delegation, and capacity building.</p>			
Course content			
Units	Topics		
Unit I	NGOs – An Introduction, Concepts and Functions		
Unit II	Issues in NGO Management challenges of NGO Management, Development issues, Development indicators, Poverty and Development		
Unit III	Problems of NGOs – Problem identification, Problems faced by NGOs, Managerial role in problem solving, Governance and leadership		
Unit IV	Strategy and planning for NGOs – Elements of Strategy, SWOT analysis, Process of Management – Planning, Organization, Delegation, Co-ordination, Core-Competency and Capacity Building		
Course Outcomes			
<p>After completing this course, students will be able to understand the concept, role, and functions of NGOs in social development. They will be able to explain key issues related to NGO management and development challenges. Students will develop the ability to identify and analyze problems faced by NGOs and apply basic managerial and leadership skills. They will also be able to understand strategic planning tools such as SWOT analysis and apply principles of planning, coordination, and capacity building in NGO functioning.</p>			
Recommended Readings	<ol style="list-style-type: none"> 1. Drucker, P. F. (1990). <i>Managing the nonprofit organization: Practices and principles</i>. HarperCollins. 2. Ferriard, V. (1984). <i>Manual of practical management for third world rural development associations</i>. (Publisher varies). 3. Kandaswamy, M. (2001). <i>Governance and financial management in non-profit organizations</i>. (Publisher varies). 4. Lewis, D. (2014). <i>Non-governmental organizations, management and development</i> (3rd ed.). Routledge. 5. Sharma, R. K. (2001). <i>NGO management and development</i>. Rawat Publications. 6. Terry, G. R. (1977). <i>Principles of management</i> (7th ed.). Richard D. Irwin. 7. Thierauf, R. J., & Douglass, C. L. (1977). <i>Management principles and practices</i>. Addison-Wesley. 		

Semester II

Semester II		Discipline Specific Course (DSC)		
Paper Code: MSW/DSC4		Social Disorganization and Contemporary Social Problems		
Credits		5		
Evaluation	Theory	Internal	Total	
	60	40	100	
Course Objectives				
<p>This course aims to develop an understanding of social disorganization, its causes, types, and major theoretical approaches. It provides knowledge of contemporary social problems in India such as alcoholism, drug addiction, dowry, prostitution, casteism, communalism, corruption, poverty, and unemployment. It also focuses on juvenile delinquency, crime, and emerging forms of criminal behavior including white-collar crime, organized crime, cyber crime, and gender-based violence. Further, it introduces the concept of violence, its forms, theories, control strategies, and the role of social defense in addressing social problems.</p>				
Course content				
Units	Topics			
Unit I	Social Disorganization: Concept, Causes, Approaches & Types.			
Unit II	Concept of Social Problems. Contemporary Indian Social Problems; Alcoholism and Drug Addiction Dowry, Prostitution, Casteism, Communalism, Corruption, Poverty, Unemployment and Beggary.			
Unit III	Juvenile delinquency and Crime; Concept, Theories, Prevention and Control. Changing factors of Crime, White-Collar Crime and Organized Crime. Cyber Crime, Gender based Crime, Crime Against Women.			
Unit IV	Violence; Forms, Theories and Control Strategies. Social defense; Concept and Scope.			
Course Outcomes				
<p>After completing this course, students will be able to understand the concept, causes, and types of social disorganization. They will be able to identify and explain major contemporary social problems in India and will gain knowledge of juvenile delinquency, crime theories, and modern forms of crime including cyber and organized crime. They will also be able to analyze the causes and forms of violence by understanding social defense and its role in addressing social issues.</p>				
Recommended Readings	<ol style="list-style-type: none"> 1. Ahuja, R. (2014). <i>Social problems in India</i> (3rd ed.). Rawat Publications. 2. Merton, R. K. (1968). <i>Social theory and social structure</i>. Free Press. 3. Clinard, M. B., & Meier, R. F. (2016). <i>Sociology of deviant behavior</i> (15th ed.). Cengage Learning. 4. Sharma, R. N., & Sharma, R. K. (2018). <i>Social problems and social disorganization</i>. Atlantic Publishers. 5. Sutherland, E. H. (1983). <i>White collar crime: The uncut version</i>. Yale University Press. 6. Gillin, J. L., & Gillin, J. P. (1954). <i>An introduction to sociology</i>. Macmillan. 7. Singh, Y. (2019). <i>Modernization of Indian tradition</i>. Rawat Publications. 8. Government of India, Ministry of Women and Child Development. (2022). <i>Crime against women and child protection initiatives</i>. Ministry of Women and Child Development 9. United Nations Office on Drugs and Crime (UNODC) – Resources on crime prevention, violence, and social defense. 			

Semester II	Discipline Specific Course (DSC)		
Paper Code: MSW/ DSC5	Paper Name: Methods of Social Work Intervention		
Credits	5		
Evaluation	Theory	Internal	Total
	60	40	100
Course Objectives			
<p>This course aims to provide students with knowledge of Social Case Work, Social Group Work, and Community Organization, including their meaning, principles, processes, and techniques. It develops understanding of theoretical approaches and professional skills required for working with individuals, groups, and communities. The course also focuses on building effective worker–client relationships, recording skills, and community development practices. It prepares students to apply social work methods in real-life situations.</p>			
Course content			
Units	Topics		
Unit I	Historical Development of Social Case Work. Social Case Work: Meaning, Components, Objectives, Principles, Techniques, Processes, Elements, and Recording.		
Unit II	Steps and Basic Assumptions of Social Case Work. Worker–Client Relationship in Social Case Work and its Principles. Approaches and Theories of Social Case Work.		
Unit III	Historical Development of Social Group Work. Social Group Work: Meaning, Objectives, Principles, Processes, Skills, and Role of the Group Worker. Programme Planning and Development, Recording, and Evaluation.		
Unit IV	Community Organization: Meaning, Objectives, Steps, Assumptions, Principles, Models, and Strategies. Community Organization at Different Levels. Professional Organizer: Role and Skills. Development of Democratic Leadership.		
Course Outcomes			
<p>After completing this course, students will understand the basic concepts and processes of Social Case Work, Social Group Work, and Community Organization. They will be able to apply social work methods and techniques in professional practice. Students will develop skills in case work, group work, community organization, recording, and evaluation. They will also be able to work effectively as social work professionals in different social settings.</p>			
Recommended Readings	<ol style="list-style-type: none"> 1. Richmond, M. E. (1917). <i>Social diagnosis</i>. Russell Sage Foundation. 2. Perlman, H. H. (1957). <i>Social casework: A problem-solving process</i>. University of Chicago Press. 3. Friedlander, W. A. (1963). <i>Introduction to social welfare</i>. Prentice Hall. 4. Trecker, H. B. (1972). <i>Social group work: Principles and practices</i>. Association Press. 5. Konopka, G. (1963). <i>Social group work: A helping process</i>. Prentice Hall. 6. Ross, M. G. (1955). <i>Community organization: Theory and principles</i>. Harper & Brothers. 7. Siddiqui, H. Y. (2008). <i>Social work and human relations</i>. Rawat Publications. 8. Gangrade, K. D. (2010). <i>Community organization in India</i>. Popular Prakashan. 		

Semester II	Discipline Specific Course (DSC)		
Paper Code: MSW/ DSC6	Paper Name: Basic Principles of Social Research		
Credits	5		
Evaluation	Theory	Internal	Total
	60	40	100
Course Objectives			
<p>This course aims to introduce students to the basic concepts, scope, and types of social research. It helps learners understand the process of selecting and formulating research problems in social sciences. The course provides knowledge of research design, types of data, sampling methods, and their significance in research. It also familiarizes students with various methods of data collection such as case study, focus group discussion, and social survey. The course further develops skills in data processing, analysis, interpretation, and report writing. Overall, it prepares students to conduct systematic and scientific social research.</p>			
Course content			
Units	Topics		
Unit I	Introduction. Concept, Scope and Types of Social Research. Selection and Formulation of Research Problem.		
Unit II	Research Design: Concept, Significance and Types. Concepts, types and significance of Data. Types of research studies. Sampling: Concept, Types and Techniques.		
Unit III	Methods of Data Collection. Case Study. Focus Group Discussion. Social Survey, Types and Importance.		
Unit IV	Processing of Data. Analysis and Interpretation of Data. Report Writing		
Course Outcomes			
<p>After completing this course, students will be able to understand the concept, scope, and types of social research and identify research problems effectively. They will be able to design appropriate research studies and apply suitable sampling techniques. Students will gain skills in using different methods of data collection such as case study, focus group discussion, and social survey. They will be able to process, analyze, and interpret data systematically. Finally, students will be able to write clear and structured research reports for academic and professional purposes.</p>			
Recommended Readings	<ol style="list-style-type: none"> 1. Kothari, C. R. (2004). <i>Research methodology: Methods and techniques</i> (2nd ed.). New Age International Publishers. 2. Jahoda, M., Deutsch, M., & Cook, S. W. (1951). <i>Research methods in social relations</i>. Dryden Press. 3. Young, P. V. (2016). <i>Scientific social surveys and research</i>. Prentice Hall of India. 4. Moser, C. A., & Kalton, G. (2017). <i>Survey methods in social investigation</i> (2nd ed.). Routledge. 5. Galtung, J. (1967). <i>Theory and methods of social research</i>. Columbia University Press. 6. Babbie, E. (2020). <i>The practice of social research</i> (15th ed.). Cengage Learning. 7. Goode, W. J., & Hatt, P. K. (2017). <i>Methods in social research</i>. McGraw-Hill Education. 8. Creswell, J. W., & Creswell, J. D. (2018). <i>Research design: Qualitative, quantitative, and mixed methods approaches</i> (5th ed.). Sage Publications. 9. Kumar, R. (2019). <i>Research methodology: A step-by-step guide for beginners</i> (5th ed.). Sage Publications. 		

Semester II	Skill Enhancement Course (SEC)		
Paper Code: MSW/SEC2	Field Work		
Credits	5		
Evaluation	Internal	External	Total
	40	60	100
Course Objectives			
<p>The objective of this course is to provide students with practical exposure to the functioning of Government and Non-Government Organizations (NGOs) through a 10-day field visit. The course aims to enhance students' understanding of social welfare programmes, community needs, and organizational practices while developing skills in observation, communication, documentation, report writing, and professional presentation. It also seeks to help students integrate theoretical knowledge with practical field experiences in social work settings.</p>			
Course content			
Units	Topic		
<p>Students will conduct a 10-day field visit to the Government or Non-Government Organization (NGO) and will have to prepare a report along with a presentation for the internal viva.</p>			
Course Outcomes			
<p>After completing the course, students will be able to understand the structure and functioning of Government and NGO sectors, analyze social issues and intervention strategies, and apply social work theories in field situations. Students will also develop competencies in field observation, report writing, presentation, and professional communication through the preparation and presentation of a field visit report during the internal viva.</p>			
Recommended Readings	<ol style="list-style-type: none"> 1. Batra, N. (2004). <i>Dynamics of social work in India</i>. Raj Publishing House. 2. Bhattacharya, S. (2012). <i>Social work: An integrated approach</i>. Deep & Deep Publications. 3. Friedlander, W. A. (1977). <i>Concepts and methods of social work</i>. Prentice Hall. 4. Skidmore, R. A., Thackeray, M. G., & Farley, O. W. (1994). <i>Introduction to social work</i> (6th ed.). Prentice Hall. 5. Hepworth, D. H., Rooney, R. H., Rooney, G. D., & Strom-Gottfried, K. (2016). <i>Direct social work practice: Theory and skills</i> (10th ed.). Cengage Learning. 6. Siddiqui, H. Y. (2008). <i>Social work and human relations</i>. Rawat Publications. 7. Zastrow, C. (2017). <i>Introduction to social work and social welfare</i> (12th ed.). Cengage Learning. 8. National Association of Social Workers. (2021). <i>Code of ethics of the National Association of Social Workers</i>. National Association of Social Workers (NASW) 9. Government of India, Ministry of Social Justice and Empowerment. (2023). <i>Social welfare programmes and services</i>. Ministry of Social Justice and Empowerment 10. International Federation of Social Workers (IFSW) – Global standards and professional resources for social work practice. 		

Semester II	Discipline Specific Elective (DSE)		
Paper Code: MSW/DSE2	Paper Name: Communication and Social Work Practice		
Credits	4		
Evaluation	Theory	Internal	Total
	60	40	100
Course Objectives			
This course aims to provide students with basic knowledge of communication, its concepts, components, principles, and significance in social work practice. It helps students understand the 7Cs of communication, models, theories, and various forms of communication. The course also focuses on communication tools, techniques, media writing, and the use of social media in social work. It develops skills for effective communication management in professional settings.			
Course content			
Units	Topics		
Unit I	Communication: Concept and Definition, Components, Significance, Steps, Channels, Methods, Barriers. Principles and Skills.		
Unit II	7Cs of Effective Communication. Models/Theories of Communication. Forms of Communication.		
Unit III	Directions in Communication. Role of communication in social work. Tools and techniques of communication. Social Work and Social Sites.		
Unit IV	Effective writing for the Media. Communication Management. Other modes of communication & their role		
Course Outcomes			
After completing this course, students will understand the fundamentals of communication and its role in social work practice. They will be able to apply effective communication skills, models, and techniques in real situations. Students will develop the ability to use media, digital platforms, and other communication tools effectively. They will also gain skills in communication management and professional writing for social work practice.			
Recommended Readings	<ol style="list-style-type: none"> 1. Brown, J. W., Lewis, R. B., & Harclerod, F. F. (1985). <i>AV instruction technology: Media and methods</i>. McGraw-Hill. 2. Dennis, E. E., & Merrill, J. C. (1996). <i>Basic issues in mass communication</i>. Longman Publishers. 3. Jitendra, M. D. (2012). <i>Organizational communication</i>. Rajat Publications. 4. Kumar, K. J. (2014). <i>Mass communication in India</i> (4th ed.). Jaico Publishing House. 5. Moody, B. (1983). <i>Designing messages for development communication</i>. Sage Publications. 6. Berlo, D. K. (1960). <i>The process of communication: An introduction to theory and practice</i>. Holt, Rinehart & Winston. 7. Rogers, E. M. (2003). <i>Diffusion of innovations</i> (5th ed.). Free Press. 8. McQuail, D. (2010). <i>McQuail's mass communication theory</i> (6th ed.). Sage Publications. 9. Singh, A. K., & Kumar, S. (2018). <i>Communication and social work practice</i>. Concept Publishing Company. 		

Semester II	Discipline Specific Elective (DSE)		
Paper Code: MSW/MDE2	Paper Name: Disaster Management and Response		
Credits	4		
Evaluation	Theory	Internal	Total
	60	40	100
Course Objectives			
This course aims to provide basic knowledge of disaster, its meaning, classification, and link with environmental issues. It focuses on disaster preparedness, precautions, and the role of NGOs in pre and post-disaster management. The course also covers relief, rehabilitation, first aid, trauma counseling, and public health management. It introduces risk reduction, vulnerability, urban disaster management, and use of technology in disaster situations.			
Course content			
Units	Topics		
Unit I	Disaster – Meaning, Classification and an Overview. Environmental Issues and Disaster		
Unit II	Pre-disaster preparedness and precautions, Role of NGO in Management of preparedness		
Unit III	Role of NGO in post Disaster Management., Relief and Rehabilitation. Refugee Camp Management. First Aid, Cleaning Operation, Counselling for Trauma, Public Health and disease Management.		
Unit IV	Education for disaster management, Risk Reduction, Social Vulnerability, Financial Management of Disaster, Corporate Social responsibility and disaster. Essentials of urban risk reduction. Application of technology in disaster management.		
Course Outcomes			
After completing this course, students will understand the concept and types of disasters and their management. They will be able to explain disaster preparedness and response strategies. Students will understand the role of NGOs in relief and rehabilitation work. They will gain knowledge of risk reduction, vulnerability, and basic disaster management practices.			
Recommended Readings	<ol style="list-style-type: none"> 1. Aggarwal, N. (2003). <i>Social auditing of environmental laws in India</i>. Rawat Publications. 2. Bharucha, E. (2005). <i>Textbook of environmental studies for undergraduate courses</i>. Universities Press. 3. Chatterjee, B. (2003). <i>Environmental laws: Implementation problems and perspectives</i>. Deep & Deep Publications. 4. Gulia, K. S. (2004). <i>Genesis of disasters: Ramifications and ameliorations</i>. Regal Publications. 5. Coppola, D. P. (2020). <i>Introduction to international disaster management</i> (4th ed.). Butterworth-Heinemann. 6. Singh, R. B. (2012). <i>Disaster management</i>. Rawat Publications. 7. Gupta, A. K., & Nair, S. S. (2011). <i>Environmental knowledge for disaster risk management</i>. NIDM Publications. 8. Government of India. (2005). <i>Disaster Management Act, 2005</i>. National Disaster Management Authority (NDMA) 		

Semester III

Semester III		Discipline Specific Course (DSC)		
Paper Code: MSW/DSC7		Paper Name: Social Policy, Planning and Development		
Credits		5		
Evaluation		Theory	Internal	Total
		60	40	100
Course Objectives				
<p>This course aims to provide students with an understanding of social policy, planning, and development and their interrelationship. The course focuses on social planning, its models, and its linkage with economic planning, including Five-Year Plans and NITI Aayog. It also introduces the concept of development, social development theories, and sustainable development.</p>				
Course content				
Units	Topics			
Unit I	Social Policy: Concept, Aims, Objectives, and Fields. Interrelationship between Social Policy, Planning, and Development. Social Policy and the Indian Constitution. Approaches and Models of Social Policy. Process of Social Policy Formulation.			
Unit II	Social Planning: Concept, Objectives, Scope, and Models. Interrelationship between Social and Economic Planning. Social Planning in India: Five-Year Plans and NITI Aayog. Social Planning and Social Change. Factors Responsible for the Development of Planning in India.			
Unit III	Development: Positive and Negative Dimensions. Social Development: Concept, Models, and Theories. Historical and Social Context of Development in India.			
Unit IV	Sustainable Development: Concept, Strategies, and Critical Issues. Salient Features of Social Development. Thoughts of Mahatma Gandhi, Vinoba Bhave, and Jayaprakash Narayan. Gandhi and Professional Social Work. Approaches to Social Development.			
Course Outcomes				
<p>After completing this course, students will understand the concepts and processes of social policy, planning, and development. They will be able to explain the relationship between social and economic planning and analyze development policies in India. Students will develop an understanding of social and sustainable development theories and models. They will also be able to critically examine development issues and apply the ideas of social thinkers in social work practice.</p>				
Recommended Readings	<ol style="list-style-type: none"> 1. Chakraborty, S. (1987). <i>Development planning: The Indian experience</i>. Oxford University Press. 2. Dandekar, V. M. (1994). <i>The Indian economy, 1947–92: Volume II, agriculture</i>. Sage Publications. 3. Ghosh, A. (1991). <i>Planning in India: The challenges for the nineties</i>. Sage Publications. 4. Jacob, K. K. (Ed.). (1993). <i>Social policy in India</i>. Himanshu Publications. 5. Kulkarni, P. D. (2010). <i>Social policy and social development in India</i>. Association of Schools of Social Work 6. Midgley, J. (2014). <i>Social development: Theory and practice</i>. Sage Publications. 7. Dreze, J., & Sen, A. (2013). <i>An uncertain glory: India and its contradictions</i>. Princeton University Press. 			

Semester III		Discipline Specific Course (DSC)		
Paper Code: MSW/DSC8		Paper Name: Population Studies		
Credits		5		
Evaluation	Theory	Internal	Total	
	60	40	100	
Course Objectives				
<p>This course provides basic understanding of population studies and demography, including size, composition, distribution, and demographic processes such as fertility, mortality, and migration. It introduces key demographic concepts and indicators like birth rate, death rate, fertility rates, and life expectancy. The course also covers global demographic trends, population growth implications, population control measures, and population policies at national and international levels.</p>				
Course content				
Units	Topics			
Unit I	Introduction to Population Studies, Demography, and its Significance. Elements of Population Study: Size, Composition, and Distribution. Demographic Processes: Fertility, Mortality, and Migration. Basic Demographic Concepts: Crude Birth Rate, Age-Specific Fertility Rate, Total Fertility Rate, Cohort Effects, Crude Death Rate, Age-Specific Death Rate, Infant Mortality Rate, and Life Expectancy at Birth.			
Unit II	Global Demographic Trends: Aging, Youth Bulge, Migration, Urbanization, Health, and Environment. Implications of Population Growth at Micro and Macro Levels.			
Unit III	Population Control: History, Methods, Movements, Population Control and Economics, and Opposition to Population Control.			
Unit IV	World Population Policies (2007), National Population Policy (2000), and Population and Family Planning Policy.			
Course Outcomes				
<p>After completing this course, students will understand the basic concepts of demography and population studies. They will be able to explain demographic processes and indicators. Students will gain knowledge of global population trends and their social and economic implications. They will also understand population control measures and key population policies at national and international levels.</p>				
Recommended Readings	<ol style="list-style-type: none"> 1. Bhende, A. A., & Kanitkar, T. (2019). <i>Principles of population studies</i>. Himalaya Publishing House. 2. Bogue, D. J. (1969). <i>Principles of demography</i>. John Wiley & Sons. 3. Agarwala, S. N. (2017). <i>India's population problems</i>. Tata McGraw-Hill. 4. Srinivasan, K. (1998). <i>Basic demography: Methods and concepts</i>. Sage Publications. 5. Weeks, J. R. (2020). <i>Population: An introduction to concepts and issues</i> (13th ed.). Cengage Learning. 6. United Nations. (2022). <i>World population prospects 2022</i>. United Nations Population Division 7. Government of India, Ministry of Health and Family Welfare. (2000). <i>National population policy 2000</i>. 			

Semester III	Discipline Specific Course (DSC)		
Paper Code: MSW/DSC9	Paper Name: Social Statistics and Computer Application		
Credits	5		
Evaluation	Theory	Internal	Total
	60	40	100
Course Objectives			
This course aims to provide students with basic knowledge of statistics and its application in social work research. It focuses on the meaning, uses, and limitations of statistics, including measures of central tendency and sampling techniques. The course introduces data summarization, analysis, and graphical representation of data. It also provides an understanding of the use of computers, AI, and software in social science research, including SPSS for data analysis.			
Course content			
Units	Topics		
Unit I	Statistics: Meaning, Uses and Limitations, Use of Statistics in Social Work Research. Measures of Central Tendency. Measures of Correlation.		
Unit II	Data Summarization & Analysis of Data. Graphical Representation & Diagrammatic Presentation of Data.		
Unit III	Use of Computer in Research. Use of Computer in the Different Fields of Social Work (eg. Industry, Medical and Psychiatry, Rural Development and Practice of Social Work Methods).		
Unit IV	Uses of SPSS Package in Data Analysis for Social Work		
Course Outcomes			
After completing this course, students will understand the basic concepts and applications of social statistics in research. They will be able to apply sampling methods, data analysis, and graphical representation techniques. Students will gain skills in using computers and AI tools in social work research. They will also be able to use SPSS for data analysis and interpretation in social science studies.			
Recommended Readings	<ol style="list-style-type: none"> 1. Cochran, W. G. (1977). <i>Sampling techniques</i> (3rd ed.). John Wiley & Sons. 2. Gupta, S. P. (2019). <i>Statistical methods</i>. Sultan Chand & Sons. 3. Macmillan, W. (1985). <i>Statistical methods for social workers</i>. Oxford University Press. 4. Mueller, J. H., & Schuessler, K. F. (1961). <i>Statistical reasoning in sociology</i>. Houghton Mifflin. 5. Siegel, S. (1956). <i>Nonparametric statistics for the behavioral sciences</i>. McGraw-Hill. 6. Agresti, A., & Finlay, B. (2009). <i>Statistical methods for the social sciences</i> (4th ed.). Pearson Education. 7. Kothari, C. R. (2004). <i>Research methodology: Methods and techniques</i> (2nd ed.). New Age International Publishers. 8. Field, A. (2018). <i>Discovering statistics using IBM SPSS statistics</i> (5th ed.). Sage Publications. 9. IBM SPSS Statistics. (2024). <i>Statistical software for social science research</i>. 10. Microsoft Excel. (2024). <i>Data analysis and graphical representation tools</i>. 		

Semester III	Skill Enhancement Course (SEC)		
Paper Code: MSW/SEC3	Field Work		
Credits	5		
Evaluation	Internal	External	Total
	40	60	100

Course Objectives

This course aims to provide students with practical exposure to social work practice through fieldwork. It helps students to understand the application of theoretical knowledge in real-life situations. The course develops skills in observation, interaction, communication, and community engagement. It also aims to familiarize students with social work agencies, their functioning, and intervention strategies. The course further enhances professional values, ethics, and problem-solving abilities in social work practice.

Course content

Units	Topic
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Students will conduct a 10-day field visit to the Government or Non-Government Organization (NGO) and will have to prepare a report along with a presentation for the internal viva. OR Field Visit

Course Outcomes

After completing the course, students will be able to understand the structure and functioning of Government and NGO sectors, analyze social issues and intervention strategies, and apply social work theories in field situations. Students will also develop competencies in field observation, report writing, presentation, and professional communication through the preparation and presentation of a field visit report during the internal viva.

Recommended Readings	<ol style="list-style-type: none"> 1. Coulshed, V., & Orme, J. (2012). <i>Social work practice: An introduction</i> (5th ed.). Palgrave Macmillan. 2. Gore, M. S. (1965). <i>Social work and social work education</i>. Asia Publishing House. 3. Healy, K. (2014). <i>Social work theories in context: Creating frameworks for practice</i> (2nd ed.). Palgrave Macmillan. 4. Hepworth, D. H., Rooney, R. H., Rooney, G. D., Strom-Gottfried, K., & Larsen, J. (2016). <i>Direct social work practice: Theory and skills</i> (10th ed.). Cengage Learning. 5. Midgley, J., & Livermore, M. (2009). <i>The handbook of social policy</i>. Sage Publications. 6. Pearson, G., & Thomas, M. (1997). <i>Social work and fieldwork practice</i>. Macmillan Education. 7. Turner, F. J. (Ed.). (2017). <i>Social work treatment: Interlocking theoretical approaches</i> (6th ed.). Oxford University Press. 8. Bhattacharya, S. (2009). <i>Social work: An integrated approach</i>. Deep & Deep Publications. 9. Desai, M. (2012). <i>Ideologies and social work: Historical and contemporary analyses</i>. Rawat Publications. 10. National Association of Social Workers. (2021). <i>Code of ethics of the National Association of Social Workers</i>. NASW Code of Ethics
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Semester III	Discipline Specific Elective (DSE)		
Paper Code: MSW/DSE3	Paper Name: Development of Youth and Welfare of the Aged		
Credits	4		
Evaluation	Theory	Internal	Total
	60	40	100
Course Objectives			
This course provides basic understanding of youth development and issues of the aged in society. It covers youth identity, unemployment, NEET youth, intergenerational conflicts, and national youth policy. It also focuses on ageing, demographic changes, social inclusion, and welfare schemes for the elderly.			
Course content			
Units	Topics		
Unit I	Youth: Introduction. Historical Perspective on Youth as a Concept. Youth Identity. Emerging Patterns of Youth in Contemporary Indian Society. Conundrum of youth unemployment. The concept of NEET Youth.		
Unit II	Intergenerational Conflicts. Needs and Problems of Youth in Rural and Urban Settings. National Policy of Youth. Development of Youth in India.		
Unit III	Status and Role of the Aged. Demographic Characteristics of the Aged Population. Ageing and inclusion in society.		
Unit IV	National Policy for the Aged. Schemes for the Welfare of the Aged. Social work perspective on the ageing society.		
Course Outcomes			
After completing this course, students will understand key issues related to youth and the aged. They will be able to explain problems like unemployment, NEET youth, and ageing challenges. Students will gain knowledge of national policies and welfare programmes. They will also understand the role of social work in youth development and elderly care.			
Recommended Readings	<ol style="list-style-type: none"> 1. Ahluwalia, B. (1971). <i>Youth in revolt</i>. Associated Publishing House. 2. Ahuja, R. (2016). <i>Sociology of youth subculture</i>. Rawat Publications. 3. Dandekar, K. (1996). <i>The elderly in India</i>. Sage Publications. 4. Desai, M., & Siva Raju, S. (2010). <i>Gerontological social work in India</i>. B.R. Publishing Corporation. 5. Irudaya Rajan, S., Mishra, U. S., & Sarma, P. S. (1999). <i>India's elderly: Burden or challenge?</i> Sage Publications. 6. Sharma, M. L., & Dak, T. M. (2015). <i>Ageing in India: Challenges and opportunities</i>. Rawat Publications. 7. Bhattacharya, S. (2019). <i>Social work and integrated approach to youth development</i>. Deep & Deep Publications. 8. Government of India, Ministry of Youth Affairs and Sports. (2014). <i>National Youth Policy 2014</i>. Ministry of Youth Affairs and Sports 9. Government of India, Ministry of Social Justice and Empowerment. (2011). <i>National policy on older persons</i>. Ministry of Social Justice and Empowerment 10. United Nations Ageing Programme – Resources on ageing, elderly welfare, and social inclusion. 		

Semester III		Multidisciplinary Elective (MDE)		
Paper Code: MSW/MDE3		Paper Name: Social Welfare Administration and Social Action		
Credits		4		
Evaluation	Theory	Internal	Total	
	60	40	100	
Course Objectives				
This course provides basic knowledge of social welfare administration, its concept, principles, and role in policy making and planning. It also introduces social action, its concepts, strategies, and models for addressing social problems. The course focuses on the functioning of welfare institutions in India and the process of people's mobilization and social advocacy.				
Course content				
Units	Topics			
Unit I	Social Welfare Administration; Concept, Nature, Objectives, Characteristics and Principles. Social Welfare Administration; Policy Making and Planning.			
Unit II	Problems of Social Welfare Administration in India. Function of Social Welfare Administration. Central Social Welfare Board. Panchayati Raj System.			
Unit III	Social Action; Concept, Objectives, Principles, Strategies. Model of Social Action. Forms of Social Action. Regional Social Movements and social activists of Uttarakhand- Swami Manmathan, Gaura Devi and Sunder Lal Bahuguna.			
Unit IV	Mobilization and Organization of People; Problems and Approaches. Levels, Methods and Importance of Social Action. Social Advocacy and Use of Social Action in Social Work.			
Course Outcomes				
After completing this course, students will understand the basics of social welfare administration and its functioning in India. They will be able to explain social action, its models, and strategies for social change. Students will develop an understanding of people's mobilization and social advocacy. They will also gain the ability to apply social action approaches in solving social problems.				
Recommended Readings	<ol style="list-style-type: none"> 1. Arora, R. K. (Ed.). (1979). <i>People's participation in development process: Essays</i>. Associated Publishing House. 2. Chowdhry, D. P. (1992). <i>Social welfare administration</i>. Atma Ram & Sons. 3. Goel, S. L., & Jain, R. K. (1988). <i>Social welfare administration: Theory and practice</i> (Vols. 1–2). Deep & Deep Publications. 4. Sachdeva, D. R. (2001). <i>Social welfare administration in India</i>. Kitab Mahal. 5. Friedlander, W. A. (1977). <i>Concepts and methods of social work</i>. Prentice Hall. 6. Moorthy, M. V. (1997). <i>Social action and social change in India</i>. Deep & Deep Publications. 7. Siddiqui, H. Y. (1984). <i>Social work and social action</i>. Harnam Publications. 8. Government of India. (1993). <i>73rd Constitutional Amendment Act and Panchayati Raj Institutions</i>. Ministry of Panchayati Raj 			

Semester IV

Semester IV		Discipline Specific Course (DSC)		
Paper Code: MSW/DSC10		Paper Name: Counselling and Social Work Practice		
Credits		5		
Evaluation	Theory	Internal	Total	
	60	40	100	
Course Objectives				
<p>This course provides basic understanding of counselling, its meaning, goals, principles, and methods in social work practice. It focuses on counselling processes, models, and approaches including Western and Indigenous perspectives. The course also covers individual, marriage, family, and group counselling. It introduces counselling techniques, roles of counsellors in social service organizations, and recent trends in counselling practice.</p>				
Course content				
Units	Topics			
Unit I	Counselling: Meaning, Definition, Needs, Goals, Principles, Methods: Western and Indigenous Counselling. Steps and Process of Counselling .			
Unit II	Individual Counselling: Client as a Person, Voluntary and Non-Voluntary Clients, Expectations, and Behaviour. Marriage Counselling, Family Counselling, and Group Counselling.			
Unit III	Techniques of Counselling. Counselling in Social Service Organizations: Government and Non-Government Organizations.			
Unit IV	Counselling in Social Work Practice; Social Worker as a Counselor. Problems of Counsellors. Recent trends in Counselling. Training for Counselling.			
Course Outcomes				
<p>After completing this course, students will understand the concepts and processes of counselling in social work. They will be able to apply basic counselling techniques in different settings. Students will gain knowledge of individual, family, and group counselling methods. They will also understand the role of a social worker as a counsellor and emerging trends in counselling practice.</p>				
Recommended Readings	<ol style="list-style-type: none"> 1. Nelson-Jones, R. (2017). <i>Basic counselling skills: A helper's manual</i> (4th ed.). Sage Publications. 2. Corey, G. (2021). <i>Theory and practice of counseling and psychotherapy</i> (10th ed.). Cengage Learning. 3. McLeod, J. (2013). <i>An introduction to counselling</i> (5th ed.). Open University Press. 4. Rogers, C. R. (1961). <i>On becoming a person: A therapist's view of psychotherapy</i>. Houghton Mifflin. 5. Gibson, R. L., & Mitchell, M. H. (2008). <i>Introduction to counseling and guidance</i> (7th ed.). Pearson Education. 6. Gladding, S. T. (2018). <i>Counseling: A comprehensive profession</i> (8th ed.). Pearson Education. 7. Capuzzi, D., & Stauffer, M. D. (2016). <i>Counseling and psychotherapy: Theories and interventions</i> (6th ed.). American Counseling Association. 8. Rao, S. N., & Sahajpal, P. (2013). <i>Counselling and guidance</i>. Tata McGraw-Hill Education. 9. Nayak, A. K. (2014). <i>Guidance and counselling</i>. APH Publishing Corporation. 			

Semester IV	Discipline Specific Course (DSC)		
Paper Code: MSW/DSC11	Paper Name: Human Resource Management		
Credits	5		
Evaluation	Theory	Internal	Total
	60	40	100

Course Objectives

This course provides basic understanding of Human Resource Management (HRM), its concept, objectives, scope, and principles of organization. It focuses on organizational structure, discipline, and administrative procedures in the workplace. The course also covers HRM and HRD relationship, employee development policies, and disciplinary processes. It introduces theories of organization, training and development, collective bargaining, and industrial relations.

Course content

Units	Topics
Unit I	Concept of HRM: its objectives, Scope and Principles. Principles of organization: Hierarchy, unity of command, authority, cooperation, span of control, supervision, delegation, centralization, de-centralization.
Unit II	Policies: Labour Welfare, Employee upliftment, Maintaining Discipline, Grievance redressal, Disciplinary Procedure, Positive aspect of Discipline; Domestic Enquiry, Discharge and Dismissal, Resignation, Retirement, Wage and salary administration. CSR
Unit III	Theories of Organization: Theory of Scientific Management, the bureaucratic theory, the classical theory, the human relations theory.
Unit IV	Training & Development: Triad union and Collective Bargaining Worker's Participation in Management, Industrial Relationship and Model Grievance Redressal Procedure.

Course Outcomes

After completing this course, students will understand the basic concepts and functions of Human Resource Management. They will be able to explain organizational principles and HR policies for employee development. Students will gain knowledge of organizational theories, training methods, and industrial relations. They will also understand grievance handling, discipline procedures, and worker participation in management.

Recommended Readings

1. Dessler, G. (2020). *Human resource management* (16th ed.). Pearson Education.
2. Aswathappa, K. (2017). *Human resource management: Text and cases* (8th ed.). McGraw Hill Education.
3. Flippo, E. B. (1984). *Personnel management* (6th ed.). McGraw-Hill.
4. Rao, V. S. P. (2018). *Human resource management: Text and cases* (4th ed.). Excel Books.
5. Prasad, L. M. (2019). *Principles and practice of management*. Sultan Chand & Sons.
6. Robbins, S. P., & Judge, T. A. (2019). *Organizational behavior* (18th ed.). Pearson Education.
7. Armstrong, M. (2021). *Armstrong's handbook of human resource management practice* (15th ed.). Kogan Page.
8. Mamoria, C. B., & Gankar, S. V. (2016). *Personnel management and industrial relations*. Himalaya Publishing House.

Semester IV	Skill Enhancement Course (SEC)		
Paper Code:MSW/DSC12	Paper Name: Project work, Dissertation and Viva-Voce		
Credits	5		
Evaluation	Internal	External	Total
	40	60	100
Course Objectives			
<p>This course aims to develop students' research skills through the study of identified social problems. It helps students apply research methods and social work knowledge in conducting independent research under the guidance of a supervisor. The course also focuses on developing analytical, writing, and presentation skills through dissertation work and viva-voce.</p>			
Course content			
Units	Topic		
	<ul style="list-style-type: none"> • By consulting their allocated supervisors, students have to conduct their research on the identified social problem and have to prepare a dissertation report. • Upon the completion of the project work and dissertation report, the viva voce will be conducted in the presence of an external examiner nominated by the University. 		
Course Outcomes			
<p>After completing this course, students will be able to conduct independent social research on identified problems. They will develop skills in data collection, analysis, report writing, and dissertation preparation. Students will also gain confidence in presenting and defending their research findings during viva-voce examination.</p>			
Recommended Readings	<ol style="list-style-type: none"> 1. Kothari, C. R. (2004). <i>Research methodology: Methods and techniques</i> (2nd ed.). New Age International Publishers. 2. Kumar, R. (2019). <i>Research methodology: A step-by-step guide for beginners</i> (5th ed.). SAGE Publications. 3. Babbie, E. (2016). <i>The practice of social research</i> (14th ed.). Cengage Learning. 4. Bryman, A. (2016). <i>Social research methods</i> (5th ed.). Oxford University Press. 5. Creswell, J. W. (2014). <i>Research design: Qualitative, quantitative, and mixed methods approaches</i> (4th ed.). SAGE Publications. 6. Goode, W. J., & Hatt, P. K. (2006). <i>Methods in social research</i>. Surjeet Publications. 7. Young, P. V. (2012). <i>Scientific social surveys and research</i>. Prentice Hall of India. 8. Ahuja, R. (2014). <i>Research methods</i>. Rawat Publications. 9. American Psychological Association. (2020). <i>Publication manual of the American Psychological Association</i> (7th ed.). American Psychological Association. 10. SAGE Research Methods. (2023). <i>Research methods resources for social sciences</i>. 		

Semester IV	Skill Enhancement Course (SEC)		
Paper Code: MSW/SEC4	Paper Name: One-Month Internship		
Credits	5		
Evaluation	Internal	External	Total
	40	60	100
Course Objectives			
<p>This course aims to provide students with practical exposure to social work practice through fieldwork in relevant agencies or institutions. It helps students understand the functioning of social welfare organizations and develop professional skills through hands-on experience. The internship enables students to apply theoretical knowledge in real-life situations and learn documentation and reporting skills.</p>			
Course content			
Units	Topic		
	<ul style="list-style-type: none"> • Students need to identify related agencies/institutions and complete their internship. • They will have to prepare a report on the same and submit a copy of their internship completion certificate issued by the respective agencies for the internal viva. 		
Course Outcomes			
<p>After completing this internship, students will gain practical experience in social work settings. They will be able to understand the functioning of welfare agencies and institutions. Students will develop professional skills, field exposure, and the ability to apply social work methods in practice. They will also be able to prepare internship reports and present their field experience effectively during viva-voce.</p>			
Recommended Readings	<ol style="list-style-type: none"> 1. Coulshed, V., & Orme, J. (2012). <i>Social work practice: An introduction</i> (5th ed.). Palgrave Macmillan. 2. Gore, M. S. (1965). <i>Social work and social work education</i>. Asia Publishing House. 3. Healy, K. (2014). <i>Social work theories in context: Creating frameworks for practice</i> (2nd ed.). Palgrave Macmillan. 4. Hepworth, D. H., Rooney, R. H., Rooney, G. D., Strom-Gottfried, K., & Larsen, J. (2016). <i>Direct social work practice: Theory and skills</i> (10th ed.). Cengage Learning. 5. Pearson, G., & Thomas, M. (1997). <i>Social work and fieldwork practice</i>. Macmillan. 6. Turner, F. J. (Ed.). (2017). <i>Social work treatment: Interlocking theoretical approaches</i> (6th ed.). Oxford University Press. 7. Bhattacharya, S. (2018). <i>Social work: An integrated approach</i>. Deep & Deep Publications. 8. Dasgupta, S. (1967). <i>Towards a philosophy of social work in India</i>. Popular Book Services. 9. National Association of Social Workers. (2021). <i>Code of ethics of the National Association of Social Workers</i>. National Association of Social Workers 10. UNICEF India. (2022). <i>Community development and social work initiatives</i>. 		

Semester IV	Discipline Specific Elective (DSE)		
Paper Code: MSW/ DSE4	Paper Name: Rural Management		
Credits	4		
Evaluation	Theory	Internal	Total
	60	40	100

Course Objectives

This course provides basic understanding of rural society in India, including its characteristics and institutions such as family, marriage, caste, and Panchayati Raj system. It focuses on rural development processes like rural marketing, entrepreneurship, financing, and cooperative management. The course also highlights the role of key institutions such as DRDA, NABARD, and Block Development Officers. It further introduces rural development programmes, land reforms, and rural planning.

Course content

Units	Topics
Unit I	Characteristics Features of Indian Rural Community. Rural Institution: Family, Marriage and Caste, Caste Panchayat. Three-tier Panchayati Raj Institutions.
Unit II	Rural Marketing. Project Management and Local Governance. Rural Entrepreneurship Development, Rural Financing, Cooperative Management.
Unit III	People's Participation in Rural Development. Role of District Rural Development Agency (D.R.D.A.). Role of Co-Operative, National Bank for Agriculture and Rural Development (N.A.B.A.R.D.). Role and Function of Block Development Officer.
Unit IV	Rural Development Programs. Land Ownership and Land Reforms in India. Rural Planning and Reconstruction.

Course Outcomes

After completing this course, students will understand the structure and features of rural society in India. They will be able to explain rural development institutions and their roles. Students will gain knowledge of rural planning, marketing, and entrepreneurship. They will also understand the functioning of rural development programmes and the importance of land reforms in rural development.

Recommended Readings	<ol style="list-style-type: none"> 1. Beteille, A. (1974). <i>Caste, class and power: Changing patterns of stratification in a Tanjore village</i>. University of California Press. 2. Desai, A. R. (2010). <i>Rural sociology in India</i>. Popular Prakashan. 3. Mishra, S. N. (1998). <i>Rural development planning: Design and methods</i>. Concept Publishing Company. 4. Singh, K. (2009). <i>Rural development: Principles, policies and management</i> (3rd ed.). Sage Publications. 5. Datt, R., & Sundharam, K. P. M. (2018). <i>Indian economy</i>. S. Chand Publishing. 6. Chambers, R. (1983). <i>Rural development: Putting the last first</i>. Longman. 7. Maheshwari, S. R. (2011). <i>Rural development in India: A public policy approach</i>. Sage Publications.
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Semester IV	Multidisciplinary Elective (MDE)		
Paper Code: MSW/MDE4	Paper Name: Medical and Psychiatric Social Work		
Credits	4		
Evaluation	Theory	Internal	Total
	60	40	100
Course Objectives			
<p>This course provides basic understanding of medical and psychiatric social work, including its history, concept, scope, principles, and approaches. It focuses on the role of medical and psychiatric social workers in different healthcare settings and mental health institutions. The course also covers mental health, mental illness, stress-related disorders, and psycho-somatic diseases. It introduces hospital organization, management, counselling, psychotherapy, and therapeutic approaches such as family and group therapy. It also includes knowledge of common communicable and non-communicable diseases and their treatment.</p>			
Course content			
Units	Topics		
Unit I	History of Medical and Psychiatric Social Work. Medical Social Work: Concept, Scope, Principles, Approaches, and Skills. Socio-Psycho-Somatic Study of Illness and Diagnosis. Role of the Medical Social Worker in Various Medical Settings.		
Unit II	Concept of Mental Health and Mental Illness. Stress and Stress-Related Diseases. Psycho-Somatic Diseases. Mental Health Act, 1987. Role of the Psychiatric Social Worker in Mental Hospitals.		
Unit III	Hospital Organization: Hospital Staff and Position of the Medical Social Worker in the Hospital. Hospital Management. Counselling and Psychotherapy. Family Therapy and Group Therapy.		
Unit IV	Infectious and Communicable Diseases: Typhoid, Leprosy, Tetanus, Diphtheria, Cholera, Malaria, Smallpox, AIDS, Sexually Transmitted Diseases (STD), Tuberculosis, and Cancer. Cardiac Illnesses. Common Diseases and their Treatment.		
Course Outcomes			
<p>After completing this course, students will understand the basic concepts of medical and psychiatric social work. They will be able to explain mental health issues, stress-related disorders, and psychosomatic diseases. Students will gain knowledge of hospital organization, counselling, and therapeutic techniques. They will also understand the role of medical and psychiatric social workers in healthcare settings and community health management.</p>			
Books Recommended:	<ol style="list-style-type: none"> Adelson, D., & Kallts, L. B. (Eds.). (n.d.). <i>Community psychology and mental health</i>. Alfred, D. (n.d.). <i>The social setting of mental health</i>. Goldstein, D. (n.d.). <i>Expanding horizons in medical social work</i>. Hussey, H. R. (n.d.). <i>Mental health with limited resources</i>. Park, K. (2019). <i>Park's textbook of preventive and social medicine</i> (25th ed.). Banarsidas Bhanot Publishers. 		